

# SILLOTH-ON-SOLWAY TOWN COUNCIL

**Town Clerk:** Wendy Jameson FMAAT

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30 January 2024

**Councillors:** You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 5th February 2024 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00 pm. Please let me know if you are unable to attend.

**Members of the Public:** Members of the public are welcome to attend the meeting from 7.00 pm. The meeting will be accessible online via Zoom using the following link <https://us06web.zoom.us/j/81034715147>. Informal public participation will be held at approx. 7:15 pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk before the meeting.

Yours sincerely



Town Clerk

## Agenda

1. **Apologies**  
To receive and record with a reason, any apologies for absence.
2. **Declarations of Interest**  
To receive declarations of members' interests in respect of items on this agenda.
3. **Exclusion of Press & Public**  
To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
4. **Chairman's Announcements**  
To receive announcements by the Chairman.
5. **Minutes**  
To approve the minutes of the meeting held on the 4 December 2023 as a true record.
6. **Friday Night Project**  
Clare Stabler from North Allerdale Development Trust (NADT) will be attending the meeting to discuss the future of the Friday Night Project.
7. **Presentation by Bobby Forbes**  
Bobby Forbes youth parliament member for Cumberland is to do a short presentation on 'Make Your Mark'. UK Youth Parliament's Make Your Mark gives a unique opportunity to reach out to young people who go on to be opinion formers and leaders of the future.
8. **Public Participation**  
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
9. **Schedule of Correspondence, notices, and publications**

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted in bold requiring action.

#### **Publications & magazines etc**

- a) 27.11.23 Partnership Information, LGR and Coronavirus.
- b) CALC News – September/October 2023.
- c) Civility and Respect Newsletter – December 2023.
- d) 18.12.23 Partnership Information.
- e) CALC News – November/December 2023.
- f) Cumberland Council – Winter Help leaflet.
- g) Cumbria Police - December & January 2024 - Maryport, Aspatria & Silloth.
- h) CALC - January 2024 - July 2024 Training Programme.

#### **Information**

- i) Cumberland Highways – re: Sawn off lamp posts – Work was to be done in Jan 2023 but the work was deferred until 2023/24 and the budget diverted. Proposed that the work to remove the stumps will now take place in Feb/March 2024.
- j) NALC Legal Update – December 2023.
- k) Police, Fire and Crime Commissioner (PFCC), Peter McCall asks the public their view on Policing budget proposals for 2024/25.
- l) Cumberland Council - Consultation on some of its budget proposals for 2024/25.
- m) Bruno Peek, Pageantmaster - Information regarding D-Day 80 – 6 June 2024.
- n) CALC – re: Appointment of a Treasurer / Director for the CALC Board.
- o) Cumberland Council - Draft 2024/25 Council Tax Base for Silloth is 871.36.
- p) Mark Jenkinson – Re: Copy of response received from Stagecoach regarding the bus service cuts.
- q) CALC - Procurement Threshold Changes from 1 January 2024.
- r) CALC - 2024/2025 S137 limits.

#### **Action**

- s) NADT – Email regarding the future of Friday Night Project.

### **10. Committees**

- a) To consider reports received from the following committees and any action required as a result:
  - 22 January 2024 - Staffing Committee
- b) Forthcoming meetings:
  - 8 February 2024 – Parks & Play Equipment Committee
  - 10 February 2024 – Allotment Committee
  - 12 February 2024 – Accessibility Committee

### **11. Planning Applications**

- a) The **Town Council** are to consider the following:  
**Ref No:** VAR/2023/0035 **Applicant:** Scott **Proposal:** Variation to Conditions 2 (plans), 8 (works to watercourse), 9 (materials) and 13 (street lighting) on Application FUL/2019/0160 **Location:** Verona, Blitterlees Village, Blitterlees, Silloth, CA7 4JJ **Amendment:** Amended Application Form  
  
**Ref No:** FUL/2024/0009 **Applicant:** Durali Cengiz **Proposal:** Covered Porch and alteration to frontage (resubmission of FUL/2023/0132) **Location:** Blue Dolphin Cafe, Wampool Street, Silloth CA7 4BS
- b) The **Town Council** approved the following:-  
**Ref No:** HOU/2023/0209 **Applicant:** Marie Pearson **Proposal:** First floor extension to side (resubmission of HOU/2023/0025) **Location:** 1 Harvest Park, Silloth CA7 4BA  
  
**Ref No:** FUL/2023/0234 **Applicant:** COVE Communities Solway Holiday Village **Proposal:** Removal of existing structures, including part of the Lido Building, and the installation of a children's play park including a splash pad, outdoor pool, water slides and various play structures; creation of a

new access stairwell; erection of supporting facilities including a food & beverage unit and changing facilities; recladding of the Lido Building including a new rear access, provision of an ancillary plant room, and associated hard and soft landscaping and infrastructure works.  
**Location:** Solway Holiday Village, Skinburness Drive, Silloth, CA7 4QQ.

c) **Cumberland Council** has approved the following:

**Ref No:** HOU/2023/0194 **Applicant:** Mr Richard Broadley **Proposal:** Resubmission of application HOU/2023/0049 - Proposed single storey bedroom, ensuite, utility and garden room extension with solar panels, air source heat pump, greenhouse and minor alterations to external windows and doors **Location:** The Grey House, Silloth, Wigton, CA7 4DU.

**Ref No:** HOU/2023/0209 **Applicant:** Marie Pearson **Proposal:** Two storey side extension (resubmission of HOU/2023/0025) **Location:** 1 Harvest Park, Silloth CA7 4BA.

d) **Cumberland Council** has refused the following:

**Ref No:** HOU/2023/0190 **Applicant:** Amanda Sweet **Proposal:** To knock down wall between gate post and boundary wall of adjoining property to form new access and drive **Location:** 96 The Crofts, Silloth CA7 4HA.

**Ref No:** HOU/2023/0204 **Applicant:** Kayleigh Varcoe **Proposal:** Erection of front and rear flat roof dormer extensions (retrospective) **Location:** 20 Wampool Street, Silloth, Wigton CA7 4AA.

e) **Appeal Notification:**

**Ref No:** FUL/2023/0009 **Appeal Reference No:** APP/G0908/W/23/3331592 **Appellant:** Michael Veitch **Location:** Methodist Church, Wampool Street, Silloth, CA7 4AA.

**12. Representatives on Outside Bodies**

To receive reports from the following: -

i) Solway Coast AONB - Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust v) Friends of Silloth Green vi) Silloth-on-Solway Sports Association (minutes attached).

**13. Cumberland Council Report**

To receive a report from our Cumberland Councillor.

**14. Grounds Maintenance Report**

To receive a grounds maintenance report for information and/or determine any action as appropriate.

**15. Town Clerk's Report**

To receive a report from the Town Clerk about matters currently being dealt with and notify the Council of any important dates of interest.

**16. Payment of Accounts**

To authorise the payment of Accounts listed in the attached schedule.

**17. Requests for financial assistance**

**18. Events to be held on Town Council property.**

To consider requests for events to be held on Town Council property.

a) Cycling Festival – 1<sup>st</sup> or 8<sup>th</sup> June 2024.

b) Soul on the Green – Sat 27<sup>th</sup> July 2024.

c) Music & Beer Festival – 5<sup>th</sup> to 8<sup>th</sup> September 2024 – CANCELLED.

d) Circus Montini – August 2024.

**19. West Beach car park**

To receive an update.

**20. Town Plan**

To receive an update.

**21. The Crofts**

To consider the ongoing maintenance of public areas in The Crofts and consider what action can be taken.  
(Cllr. Tony Markley)

**22. Proposed new signs**

To consider a proposal for new signs to be installed by Cumberland Council.  
(Cllr. Colin Baty)

**23. Discovery Centre Revamp**

To consider a proposal to contact Solway Landscapes (AONB) regarding some potential funding which could be used on overhauling the Discovery Centre in the future.  
(Cllr. Colin Baty)

**24. Councillors' reports and items for future agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**25. Tennis and Fitness Centre leases**

To consider the draft leases for the Tennis Club and Fitness Centre.

**26. Quotations**

To consider quotations received for the following:-

- a) Play equipment for the Eden Street play area
- b) New door for the Community Hall
- c) Tractor bucket
- d) Replacement mower

**27. Amounts owing to the Town Council**

To consider amounts owing to the Town Council and any action required.