

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT

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31 October 2023

Councillors: You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 6th November 2023 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Members of the Public: Members of the public are welcome to attend the meeting from 7pm. The meeting will be accessible online via Zoom using the following link <https://us06web.zoom.us/j/86288174535>. Informal public participation will be held at approx. 7:15pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely



Town Clerk

Agenda

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Chairman's Announcements

To receive announcements by the Chairman.

5. Minutes

To approve the minutes of the meeting held on the 2 October 2023 as a true record.

6. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Solway Holiday Park

Representatives from Solway Holiday Park will be attending the meeting to discuss working together to improve the area and tell the Council more about the business.

8. Schedule of Correspondence, notices, and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Clerks & Councils Direct – September 2023.
- b) CALC Annual Review 2022-23.
- c) Cumberland Council - 22.09.23 Partnership Information, LGR and Coronavirus.
- d) ACT Update September 2023.
- e) Cumbria Police, Fire & Crime Commissioner - Autumn Newsletter 2023.
- f) Cumberland Council - 20.10.23 Partnership Information, LGR and Coronavirus.

Information

- g) CALC – Agenda for the AGM on 30 September at 10.30am at Rheged, Penrith.
- h) Complaint regarding the actions of a member of the Council. Reply sent. Cumberland Council has the responsibility of considering any allegations that a member, co-opted member of Cumberland Council or a member on any town or parish council within the Cumberland area has failed to comply with their Code of Conduct.
- i) CALC – Confirmation that emails received from a member of the public regarding items on the Agenda can be circulated to members of the council prior to the meeting or the member of the public can attend the meeting to pose their questions.
- j) Cumberland Council – Information about the community investment scheme for voluntary and non-profit making groups, including Local Councils.
- k) Silloth-on-Solway Festivals Committee – Email providing more information about the 2024 event and requesting that an item be included on the next agenda.
- l) Reply received from visitor to the town regarding access to the amusement arcade from the promenade.
- m) Cumbria Highways - Request for a dropped kerb on Station Road will be added to our database of potential works for the future. An audit will be undertaken in due course to determine the topography of the area and make a decision as to whether to go ahead with this scheme.
- n) Cumberland Council – Re: Changes to Bus Services from 6 November (400).
- o) Cumbria CVS - Invitation to the 2023 Annual General Meeting to be held at the Rugby Club, Kendal on Wednesday 29th November 2023.
- p) Email from a visitor to the town who found the facilities clean and well kept – a credit to the council and our team.
- q) Email from a local resident concerned about a tree in the Norman Wood copse which they believe is at risk of collapsing and is in urgent need of attention.
- r) UK Flour Millers - Copy of press release - Carr's Flour Mill Employee Receives 2023 Advanced Milling Diploma.
- s) Summit Town Planning – re: West Beach car park. Natural England are objecting to the planning application on the basis that it will cause a loss of land in the SSSI.
- t) Cumbria Highways – re: Request for painted signage on the road to remind people of the speed limit on Skinburness Road. Reply to say that Skinburness Road is 'restricted' and therefore subject to a 30mph limit by virtue of street lighting which is intended to reinforce the presence of the speed limit and therefore no further work will be undertaken.
- u) Cumbria Highways – re: Request for additional 30mph speed repeater signs to remind people of the speed limit on Skinburness Road. Reply to say that Skinburness Road is 'restricted' and therefore subject to a 30mph limit by virtue of street lighting which is intended to reinforce the presence of the speed limit and therefore no further work will be undertaken.

Action

- v) Email from a visitor regarding the issue of dogs not being on the leash.
- w) Invitation to the Service of Remembrance on Sun 12 November at Christ Church at 9.45am.
- x) Email from a local resident regarding the recently announced changes to the 400 bus service.

- y) Silloth Christmas Lights – Request for permission to install the Christmas lights at the toilet block and access to the power. Also changing the Victorian light bulbs. Switch on is on Sun 26 November. Request to also put a couple of small fairground rides on the edge of the Green.
- z) Mark Jenkinson MP – re: Skinburness Bus Service. Copy of response received from Cumberland Council.
- aa) Mark Jenkinson MP – re: Skinburness Bus Service. Copy of response received from Ellenvale buses.
- bb) Request received for a memorial plaque to be placed on a seat situated on the edge of the Green.

9. Committees

- a) To consider reports received from the following committees and any action required as a result:
 - Staffing Committee – 19 October 2023.
 - Parks & Play Equipment Committee – 19 October 2023.
 - Allotment Committee – 9 September 2023.
- b) Forthcoming meetings:
 - Parks & Play Equipment Committee – Date to be arranged – February 2024.

10. Planning Applications

Cumberland Council has approved the following:

Ref No: FUL/2023/0150 **Applicant:** Silloth & Solway Bowls & Social Club **Proposal:** Erection of changing facilities for bowls green **Location:** Silloth & Solway Bowls & Social Club, Eden Street, Silloth, CA7 4AE

Ref No: HOU/2023/0141 **Applicant:** Mr & Mrs Rowe **Proposal:** Re-submission of application HOU/2022/0160 for the erection of two storey rear extension, single storey front extension and alterations to existing house **Location:** 2 Blackthorns, Blitterlees, Silloth, Wigton, CA7 4JP

Ref No: FUL/2023/0123 **Applicant:** Stanwix Park Holiday Centre **Proposal:** Change of use of camping and tourer site to static caravan site. **Location:** Stanwix Park Holiday Centre, Greenrow, Silloth, CA7 4HH

11. Representatives on Outside Bodies

To receive reports from the following: -

i) Solway Coast AONB - Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust v) Friends of Silloth Green vi) Silloth-on-Solway Sports Association.

12. Cumberland Council Report

To receive a report from our Cumberland Councillor.

13. Grounds Maintenance Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

14. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

15. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

16. Budgets

To consider items for inclusion in the 2024/25 Budget.

17. Requests for financial assistance

18. Events to be held on Town Council property.

To consider requests for events to be held on Town Council property.

- a) Silloth Cycling Festival – 8 June 2024.
- b) Silloth-on-Solway Festivals Committee – 4, 5, 6 & 7 July 2024.
- c) Oulton tractor pull – 11th or 18th August 2024. The organiser of the Oulton tractor pull has asked if it was okay by the Council to allow the tractor run to come through and stop in Silloth next year. They would like to use the Green as a stop off and raise money for their allotted charity.
(Cllr. J. Cook)

19. Film Show

That the Council consider putting on a film show on the Green for the people of Silloth.

(Cllr. A. Reynolds)

20. Written feedback

Council to set an acceptable time prior to the meeting to accept written feedback/input from members of the public.
(Cllr. O. Martin)

21. Friends of Silloth Green

To consider a request from Friends of Silloth Green to put a store/shed behind the Potting shed to store chairs etc
(Cllr. O. Martin)

22. Silloth Community Hall

That the Town Council agree to a new front door being obtained for the Community Hall making the building more secure, warmer and more accessible for wheelchair users.

23. Councillors' reports and items for future agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

24. Quotations

To consider quotations received for the following:-

- a) Fibreglass coating the model Hudson Bomber
- b) Building a cleaning cupboard at the Lifeboat car park toilets

25. Amounts owing to the Town Council

To consider amounts owing to the Town Council and any action required.