

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT

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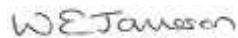
Web: www.silloth-on-solway-tc.gov.uk

26 September 2023

Councillors: You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 2nd October 2023 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Members of the Public: Members of the public are welcome to attend the meeting from 7pm. The meeting will be accessible online via Zoom using the following link <https://us06web.zoom.us/j/85009250364>. Informal public participation will be held at approx. 7:15pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely



Town Clerk

Agenda

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Chairman's Announcements

To receive announcements by the Chairman.

5. Minutes

To approve the minutes of the meeting held on the 4 September 2023 as a true record.

6. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Schedule of Correspondence, notices, and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Cumberland Council – Partnership information, LGR and coronavirus – 1 September 2023.
- b) Cumbria Police - August & September 2023 - Maryport, Aspatria, Silloth & Wigton.
- c) CALC News – August/September 2023.

Information

- d) NALC - Campaign update: A big success and Energy Bill Report stage - Request To Ask Your MPs To Attend Energy Bill Report Stage Debate In Commons.
- e) Cumberland Council – Invitation to the Fells and Solway Community Panel Workshop at Wigton Market Hall on Wed 11 October from 3pm – 5pm.
- f) Update from Bruno Peek (Pageantmaster) about D-Day 80 which is to take place on 6 June 2024. They would like to achieve the lighting of at least 80 Beacons per County, within England and Wales, as part of this 80th Anniversary event.
- g) NALC - Invitation to take part in a new national data collection on the 2023 local elections. Completed by the Town Clerk.
- h) CALC - Place Shaping and Service Delivery- A Questionnaire for Town & Parish Councils.
- i) Kompan – Email expressing disappointment at the Council’s decision to not to use Kompan and requesting that the Council reconsider.
- j) Radio Cumbria – Email seeking information about cuts to bus services since 2014.
- k) Email from local resident disappointed not to be allocated an allotment. Email will be considered by Allotment Committee at their next meeting.
- l) Email from an allotment holder disappointed to be told his plot was to be divided into two. Considered and resolved by the Allotment Committee.
- m) Invitation to the 49th Annual General Meeting of the Cumbria Association of Local Councils on Saturday 30th September at the Rheged Discovery Centre, Penrith at 10.30 a.m.
- n) CALC - short presentation on Community Panels & Networks created September 2023 by Cumberland Council.
- o) Solway Firth Partnership / Solway Coast AONB Joint Conference 2023 is to be held on Fri 17 Nov 2023 at The Halston, Carlisle and online.

Action

- p) Email from a visitor regarding poor accessibility to the arcade for wheelchairs and mobility scooters.
- q) Cumberland Council – Update received following the withdrawal of the Ellenvale bus service 60.
- r) Email from former allotment holder regarding work done to clear the allotment.
- s) Email from local resident regarding the need for a speed indication device on Skinburness Road.

8. Committees

- a) To consider reports received from the following committees and any action required as a result:
 - Allotment Committee – 9 September 2023.
 - Accessibility Committee - 11 September 2023.
 - Staffing Committee – 18 September 2023.
- b) Forthcoming meetings:
 - Allotments Committee – 9 October 2023.
 - Parks & Play Equipment Committee – Thurs 12 October 2023.

9. Planning Applications

To consider the response received from Architectural Design and Planning Limited to the questions raised in relation to the planning application below and any recommendation to make:

Ref No: FUL/2023/0123 **Applicant:** Stanwix Park Holiday Centre **Proposal:** Change of use of camping and tourer site to static caravan site. **Location:** Stanwix Park Holiday Centre, Greenrow, Silloth, CA7 4HH.

Ref No: FUL/2023/0200 **Applicant:** Wendy Jameson **Proposal:** Change of use of land to car park (currently used for informal parking) **Location:** Informal Car Parking Area Opposite Silloth Docks, Silloth, Wigton.

Ref No: FUL/2023/0166 **Applicant:** Owner / Occupier **Proposal:** Change of Use of store to managers living accommodation **Location:** Barn to the rear of Cumberland Inn, Silloth, CA7 4HF

10. Representatives on Outside Bodies

To receive reports from the following: -

i) Solway Coast AONB - Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust vii) Friends of Silloth Green viii) Silloth-on-Solway Sports Association.

11. Cumberland Council Report

To receive a report from our Cumberland Councillor.

12. Grounds Maintenance Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

13. Town Clerk's Report

a) To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

b) To receive an update on progress regarding repairs to the following and consider any further action required:

- Football Changing Rooms.
- Changing Places facility.
- Criffel Street toilets.

14. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

15. Requests for financial assistance

16. Annual Governance and Accountability Return for the year ended 31 March 2023

To receive the external auditor's report and certificate and consider any action required as a result.

17. Budgets

a) To receive a report comparing the actual expenditure to date with the budget for 2023/24.

b) To consider possible items for inclusion in the 2024/25 budget.

18. Events to be held on Town Council property

a) To consider any issues arising at events held during 2023 and any action required as a result.

b) To consider requests for events to be held on Town Council property.

19. Silloth Town Plan

To consider the responses received to the four surveys, identify things that would be good to take action on and possible future projects.

20. Overspill Parking

To consider a proposal for extra overspill parking to be created near the tennis courts on Skinburness Road, with a gate for access on busy days. (Cllr. O. Martin)

21. Traffic lights system

To consider implementing a traffic light system to make sure council projects get done.

(Cllr. J. Cook)

22. Public Conveniences

To consider closing the Skinburness toilets completely and investigate charging for the use of the other toilet blocks. (Cllr. O. Martin)

23. Council meetings

To consider changing Council meetings to the first Tuesday of each month instead of Monday which would make it more convenient for some Councillors to attend meetings. (Cllr. A.J. Markley)

24. Councillors' reports and items for future agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

25. Concessions

To consider the wording of this year's tender documents for the Food & Fairground concessions which make provision for the tenders to be renewed with the existing concession holder at the end of the year, if everything is satisfactory.

26. Amounts owing to the Town Council

To consider amounts owing to the Town Council and any action required.