

SILLOTH-ON-SOLWAY TOWN COUNCIL

Clerk: Wendy Jameson, FMAAT

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12 September 2023

Councillors: You are summoned to attend a meeting of the Staffing Committee which is to be held on Monday 18th September 2023 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Members of the Public: Members of the public are welcome to attend the meeting from 7pm. Informal public participation will be held at approx. 7:15 pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely



Town Clerk

Agenda

1. Apologies

To receive and record with reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Adjournment of Meeting

The Chairman will adjourn the meeting to allow members of the public an opportunity to ask questions or raise matters of interest.

5. Minutes

To approve the minutes of the meeting held on the 29 June 2023 as a true record.

6. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Staffing matters

- a) To receive an update on the current cleaning and opening/closing of the public conveniences and consider any action required as a result.
- b) To consider the Occupational Health report received and any action required in relation to the recommendations made.
- c) To consider the feedback received in relation to the proposed changes in winter working hours for cleaning staff.
- d) To consider a request from the grounds maintenance staff regarding changing their working hours during the winter months.