

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT

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29 August 2023

Councillors: You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 4th September 2023 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Members of the Public: Members of the public are welcome to attend the meeting from 7pm. The meeting will be accessible online via Zoom using the following link <https://us06web.zoom.us/j/85855179853>. Informal public participation will be held at approx. 7:15pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely



Town Clerk

Agenda

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Chairman's Announcements

To receive announcements by the Chairman.

5. Minutes

- a) To approve the minutes of the Planning Committee meeting held on 5 June 2023 as a true record.
- b) To approve the minutes of the meeting held on the 3 July 2023 as a true record.

6. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Schedule of Correspondence, notices, and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) CALC - 30.06.23 Carlisle Partnership Information, LGR and Coronavirus.

- b) Police, Fire and Crime Commissioner - Summer Newsletter.
- c) North Allerdale Development Trust – Newsletter Spring Summer 2023.
- d) Action with Communities in Cumbria – Update July 2023.
- e) Cumbria Police - June & July 2023 - Maryport, Aspatria, Silloth & Wigton.
- f) CALC - 21.07.23 Carlisle Partnership Information, LGR and Coronavirus.
- g) CALC News – May & June 2023.
- h) CALC – 11.08.23 Carlisle Partnership Information, LGR and Coronavirus.
- i) Cumbria Police - July & August 2023 - Maryport, Aspatria, Silloth & Wigton.
- j) CALC - Training & Development Programme - September - December 2023.
- k) CALC - Community Engagement and Community Plan Training.
- l) CALC – Steve Parkinson Partnership Training – September – December 2023.
- m) CALC – CiLCA Training – September 2023.

Information

- n) National Association of Local Councils (NALC) - Legal Update – June 2023.
- o) Keep Britain Tidy – Confirmation that Silloth Green has achieved a Green Flag Award for 2023/24.
- p) CALC - Agenda for Special General Meeting 22nd July 2023.
- q) Environment Agency – Briefing regarding the change in the dry weather response status from normal to prolonged dry weather.
- r) Letter regarding the removal of the football dugouts at the Eden Street sports ground and seeking clarification on who authorised their removal. Reply sent.
- s) RNLI – Confirmation that the Town Council has signed up as a RNLI Ambassador.
- t) Email regarding dangerous and illegal parking in Silloth. To be considered by the Accessibility Committee.
- u) Email from Silloth AFC regarding the removal of the dugouts and subsequent posts on social media. Reply sent. Cumberland Council has the responsibility of considering any allegations that a member, co-opted member of Cumberland Council or a member on any town or parish council within the Cumberland area has failed to comply with their Code of Conduct.
- v) Planning Inspectorate – Notice of Order – re: Cumbria County Council (Footpath No 253009 at Grune Point in the Parish of Silloth) Public Path Diversion Order and Definitive Map & Statement Modification Order 2022. Order has been submitted to the Secretary of State for Environment, Food & Rural Affairs for determination.
- w) Cumbria Police – re: Speeding on Skinburness Road. Update on action taken.
- x) Notice of Allerdale District Association Annual General Meeting to be held 26th July 2023.
- y) Email regarding the condition of the railings along the Promenade which are in a dangerous condition. Reported to Cumberland Council which subsequently had to be chased up, with the assistance of Cllr. Markley.
- z) Email from a visitor praising the cleanliness of the Skinburness toilets.
- aa) CALC – Letter from Mary Bradley Chair of CALC regarding the outcome of the Special meeting held on 22 July Re: Proposal for CALC to be Private Company Limited by Guarantee
- bb) Minutes of Allerdale District Association AGM held on 26 July 2023.
- cc) CALC - County of Cumbria & D-DAY 80 – 6th June 2024 - Guide to Taking Part in D-Day 80 - 6th June 2024.
- dd) Information about the Cumberland Council Community Panels and Community Networks, which have replaced the three local committees of Allerdale, Carlisle and Copeland.
- ee) Notification about the CALC Annual General Meeting on 30th September 10.00am.
- ff) Cumberland Council - Notice in relation to the road closure application for Silloth Carnival on Mon 28 August 2023.
- gg) Fire and Rescue Plan - Public consultation survey. [Fire and Rescue Plan Public Consultation Survey](#).
- hh) Email from a visitor regarding problems they have encountered regarding vehicles parked on dropped kerbs.
- ii) National Association of Local Councils - Legal Update – August 2023.
- jj) Environment Agency - Update on Sellafeld Ltd's Radioactive Substances Activities (RSA) Permit.
- kk) Notes of the CALC Special General Meeting held on 22nd July 2023.

Action

- ll) Letter from Will Quince, MP (Minister of State, DHSC) to all member councils regarding defibrillator registration, appealing for all defibrillators to be registered on The Circuit.
- mm) Email regarding the loss of the route 60 bus service.
- nn) Enquiry about the model Lockheed Hudson and subsequent suggestion for it to be overlaid with fibreglass.

8. Committees

- a) To consider reports received from the following committees and any action required as a result:
 - Parks & Play Equipment Committee – 27 July 2023.
- b) Forthcoming meetings:
 - Allotments Committee – 9 September 2023
 - Accessibility Committee – 11 September 2023
 - Parks & Play Equipment Committee – Thurs 5 October 2023

9. Planning Applications

Ref No: FUL/2023/0123 **Applicant:** Stanwix Park Holiday Centre **Proposal:** Change of use of camping and tourer site to static caravan site **Location:** Stanwix Park Holiday Centre, Greenrow, Silloth, CA7 4HH. **Consultation Expiry Date:** 16/8/2023. No comments submitted.

Ref No: FUL/2023/0103 **Applicant:** Scott **Proposal:** 4 No. Dwellings **Location:** Verona, Blitterlees, Silloth, CA7 4JJ **Amendment:** Amended Dwg 25 Plot 2 Elevations, Amended Drainage Strategy August 2023, Materials Schedule, Dwg 01B Culvert Locations and Details, Amended Dwg 22 Plot 4 Floor Plans, Amended Dwg 24 Plot 3 Floor Plans, Dwg 22 Site Logistics Plan, Great Crested Newt Presence Likely Absence Survey, Dwg 20A Access Road Plan, Surface Water Construction Plan 3rd July 2023, Amended Dwg 10 Site Plan Front Elevation, Dwg 120 Typical Road Details, Dwg 21A Road Longsections, Amended Dwg 26 Plot 2 Floor Plans, Dwg 203 Typical Drainage Details, Amended Dwg 23 Plot 3 Elevations, Amended Dwg 21 Plot 4 Elevations, Dwg 02B Contributing Areas - received 9 August 2023. **Consultation Expiry Date:** 31/8/2023.

To consider the following planning applications:

Ref No: FUL/2023/0150 **Applicant:** Silloth & Solway Bowls & Social Club **Proposal:** Erection of changing facilities for bowls green **Location:** Silloth & Solway Bowls & Social Club, Eden Street, Silloth, CA7 4AE. **Consultation Expiry Date:** 06/9/2023.

[Planning Application BE5: FUL/2023/0150 \(site.com\)](#)

Ref No: HOU/2023/0141 **Applicant:** Mr & Mrs Rowe **Proposal:** Re-submission of application HOU/2022/0160 for the erection of two storey rear extension, single storey front extension and alterations to existing house **Location:** 2 Blackthorns, Blitterlees, Silloth, Wigton, CA7 4JP. **Consultation expiry date:** 06/09/2023.

[Planning Application BE5: HOU/2023/0141 \(site.com\)](#)

To consider the pre-consultation letter, and associated drawings for the following site:

Cornerstone 12273601, Silloth Docks, The Docks, Silloth, Wigton, Cumbria, CA7 4JQ, NGR: E: 310565, N: 553400.

Cumberland Council has approved the following:

Ref No: FUL/2023/0132 **Applicant:** Durali Cengiz **Proposal:** Covered porch and alteration to frontage (part retrospective) **Location:** Blue Dolphin Cafe, Wampool Street, Silloth CA7 4BS.

10. Representatives on Outside Bodies

To receive reports from the following: -

- i) Solway Coast AONB - Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust vii) Friends of Silloth Green viii) Sports Association (minutes of the AGM on 18 July 2023 attached).

11. Friends of Silloth Green

- a) To consider a question raised about using cars on the Green.
- b) To consider a suggestion of putting a wooden border along the edge of the Lawn Terrace bed.

12. Cumberland Council Report

To receive a report from our Cumberland Councillor.

13. Grounds Maintenance Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

14. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

15. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

16. Requests for financial assistance

17. Events to be held on Town Council property

- Silloth Vintage Rally – 20th & 21st July 2024.
- Silloth Festivals - 3-day music festival of retro music from the 60- 80's - 5th-7th July 2024.

18. Silloth Town Plan

To receive an update on progress.

19. Silloth sign

To confirm the decision to move the Silloth sign at Stanwix corner to the wall which will make maintenance of the grassed area easier and still be completely visible.

20. Football Changing Rooms

To receive an update on progress regarding repairs at the Football Changing Rooms.

21. World War II pill box at Grune Point

Residents have expressed concern about the condition of the World War II pill box (Witches hat) at Grune Point. The point has gone off the top and the rendering is loose. They would like to see it renovated and a plaque on it for the firemen who died many years ago. To consider what action can be taken.

(Cllr. M. Irving)

22. West Silloth Play Area

To consider the provision of play equipment for the former West Silloth play area.

(Cllr. C. Baty)

23. EV Charger

For the council to consider installing an EV charger on lease hire at the front of the community hall.

(Cllr. O. Martin)

24. Trees

To request that Cumberland Council undertake a tree survey in Silloth and for trees around the town to be pollarded as a lot are getting very large and blocking the light.

(Cllr. A. Emmerson)

25. Councillors' reports and items for future agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

26. Quotations

To consider quotations received for the following:-

- Play Equipment for Eden Street play area

27. Amounts owing to the Town Council

To consider amounts owing to the Town Council and any action required.