

# SILLOTH-ON-SOLWAY TOWN COUNCIL

**Town Clerk:** Wendy Jameson FMAAT

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27 June 2023

**Councillors:** You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 3<sup>rd</sup> July 2023 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

**Members of the Public:** Members of the public are welcome to attend the meeting from 7pm. The meeting will be accessible online via Zoom using the following link <https://us06web.zoom.us/j/87215122867>. Informal public participation will be held at approx. 7:15pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely



Town Clerk

## Agenda

1. **Apologies**  
To receive and record with a reason, any apologies for absence.
2. **Declarations of Interest**  
To receive declarations of members' interests in respect of items on this agenda.
3. **Exclusion of Press & Public**  
To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
4. **Chairman's Announcements**  
To receive announcements by the Chairman.
5. **Minutes**  
To approve the minutes of the meetings held on the 5 June 2023 as a true record.
6. **Public Participation**  
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
7. **Schedule of Correspondence, notices, and publications**  
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

### **Publications & magazines etc**

- a) Cumbria Police – May & June 2023 – Maryport, Aspatria, Silloth & Wigton.

b) Carlisle Partnership update – 9 June 2023.

### Information

- c) Email from a local resident regarding garden waste being fly tipped in the trees down Skinburness, bins overflowing and litter everywhere down Skinburness. Also, overgrown grass at Skinburness Drive.
- d) Email from Cllr. Baty asking what can be done about the large amounts of waste going into the sea. Incidents of water pollution need to be reported to the Environment Agency, with as much information as possible - date, time, location, description of pollution, together with photographs if possible.  
[Report an environmental incident - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/report-an-environmental-incident)
- e) Email from a local resident, including photos, highlighting the issue of motorists parking on dropped kerbs on Criffel Street. Information has been forwarded to Cumberland Council, and also Cumbria Police for action to be taken.
- f) CALC – Information on the industrial action affecting waste collection services in the Allerdale area, the latest updates, along with frequently asked questions can be found at:  
<https://www.allerdale.gov.uk/en/bincollections/>
- g) Longcake Educational Foundation – Graham Wilkinson is still officially a trustee until October 2024 and does not need to be on a parish council to represent them as a trustee. Cllr. Jefferson is happy to let Graham continue until the end of his present term in office, and it will be reviewed again next year.
- h) Cumberland Council – Temporary Road Closure – U2250 Raglan Court, Silloth to allow United Utilities to carry out work which is expected to commence on 19 June 2023 and anticipated to take 3 days.
- i) CALC – Advice regarding the use of WhatsApp as a means of communication.
- j) Cumbria Police – re: Speeding on Skinburness – Speed data show some speeding but below the threshold for which they would conduct routine speed checks and there have been no recorded accidents in the last 3 years. Local PCSO has been requested to attend the area with a hand-held speed gun to do further assessment of the speeds. Once an assessment has been done, the results will be analysed, and consideration given on what action to take.
- k) Home Group – Land in the Crofts and Esk Street belongs to Cumberland Council. Last year they attended to the grass cutting and have added it to their ongoing maintenance schedule. Any future issues need to be followed up with Cumberland Council.
- l) Home Upgrade Grant Phase 2 (HUG2) Information – Information & poster about the scheme to promote it locally.
- m) Community Payback team – Email confirming receipt of our request and checking availability for a site meeting.
- n) Cumbria Independent Custody Visiting Scheme – Cumbria's Police & Crime Commissioner is seeking to recruit volunteers for the Independent Custody Visiting (ICV) Scheme.
- o) Invitation to a virtual launch of the Cumbria People & Nature network, which is to take place on Thurs 13 July 2023, 6.00-7.30pm.
- p) Cumbria Police – re: Parking on dropped kerbs – It is the responsibility of the Police to deal with the issue of parking on dropped kerbs, as it causes a dangerous/unnecessary obstruction to the highway. Local officers have been asked to keep an eye on the matter.
- q) Allerdale District Association AGM is to be held on Wednesday 26 July at 7pm.
- r) Email from a visitor commenting on how well looked after the town is, with immaculate toilets and grounds highly maintained by the council workers.
- s) United Utilities – Confirmation that the Town Council's properties comply with the Water Supply (Water Fittings) Regulations 1999, or previous requirements.

### Action

- t) Letter from a local resident regarding the bus service between Silloth & Maryport which will cease in July.
- u) NADT Summer Sessions – Request to use the hollow in front of the sports hall for some sports sessions on 4<sup>th</sup> August and 11<sup>th</sup> August.

- v) Cumbria's Plan Bee – Cumbria Local Nature Partnership are encouraging town and parish councils to discuss what they can do to help and then make a pledge to make a positive change for pollinators.
- w) Email requesting that a bin be sited next to the MUGA and for the grounds staff to empty it.
- x) Silloth RNLI – Email asking if the Town Council would consider becoming a RNLI Water Safety Ambassador.

## **8. Committees**

### **a) Planning Committee**

It is proposed that planning applications be considered by the full council which would avoid the issue of committee meetings not being quorate and that the planning committee be dissolved.

(Cllr. O. Martin)

### **b) Substitute committee members**

For the council to consider adding two substitute members to each committee to be called upon when required to cover apologies at committee meetings.

(Cllr. O. Martin)

### **c) To consider reports received from the following committees and any action required as a result:**

- i) Planning Committee – 5 June 2023.
- ii) Parks & Play Equipment Committee – 15 June 2023.
  - Copy of an email regarding the Fairy Trail which Vicky hopes to reinstate in the very near future when she has more time.
  - Request that Playdale be asked to come for a site visit to discuss replacing equipment on the Playing Field park area – Thurs 6 July 2023 at 10.30am. (Cllr. C. Baty)
  - Suggestion for a centre piece for the memorial area at the former viewing platform.
- iii) Allotment Committee – 1 July 2023.

## **9. Planning Applications**

Reference No: FUL/2023/0132 Applicant: Durali Cengiz Proposal: Covered porch and alteration to frontage (part retrospective) Location: Blue Dolphin Cafe, Wampool Street, Silloth CA7 4BS

The planning application can be viewed using the link below:

<https://allerdalebc.force.com/pr/s/planning-application/a3X3X00000JnHJnUAN>

## **10. Representatives on Outside Bodies**

To receive reports from the following: -

i) Solway Coast AONB - Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust vii) Friends of Silloth Green viii) Sports Association.

## **11. Cumberland Council Report**

To receive a report from our Cumberland Councillor.

## **12. Grounds Maintenance Report**

To receive a grounds maintenance report for information and/or determine any action as appropriate.

## **13. Town Clerk's Report**

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

## **14. Payment of Accounts**

To authorise the payment of Accounts listed in the attached schedule.

## **15. Requests for financial assistance**

- 16. Events to be held on Town Council property**  
Cycling Festival - To discuss the cycling event, including the road closure and complaints received. Cllr. Martin will be meeting with Danni Armstrong and will raise any concerns. (Cllr. C. Baty)
- 17. Accounts for the year ended 31 March 2023**  
To receive the report from the Internal Auditor following the audit of the Accounts for the Year Ended 31 March 2023.
- 18. Budgets**  
To receive a report comparing the actual expenditure to date with the budget for 2023/24.
- 19. Silloth Town Plan**  
To receive an update on progress.
- 20. Councillor WhatsApp group**  
Councillors only meet once a month but if there was councillor WhatsApp group, councillors could talk about things throughout the month, although no decisions could be made. (Cllr. J. Cook)
- 21. Community Hall**  
Proposed that a quotation be obtained for soft washing the front of the Community Hall building. (Cllr. O. Martin)
- 22. Councillors' reports and items for future agendas**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 23. Hudson Bomber**  
To receive an update on progress.
- 24. Football Changing Rooms**  
To receive an update on progress regarding repairs to the Football Changing Rooms.
- 25. Staffing Committee**  
To consider reports received following the Staffing Committee meetings and any action required as a result - 22 June & 29 June 2023.
- 26. Quotations**  
To consider quotations received for the following:-  
a) Joinery work to the Criffel Street toilet block.  
b) Football posts for West Silloth play area.  
c) Deep clean of the Criffel Street toilets prior to refurbishment.
- 27. Amounts owing to the Town Council**