

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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31 January 2023

Councillors: You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 6th February 2023 in Silloth Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Members of the Public: Members of the public are welcome to attend the meeting from 7pm. The meeting will be accessible online via Zoom using the following link <https://us06web.zoom.us/j/84612202626>. Informal public participation will be held at approx. 7:15pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely

W E Jameson
Town Clerk

COVID 19

THIS MEETING IS OPEN TO THE PUBLIC. ATTENDEES WILL BE REQUESTED TO WEAR THE FACEMASKS PROVIDED, USE HAND SANITISER AND FOLLOW SOCIAL DISTANCING TO MINIMISE THE RISK OF TRANSMISSION.

PLEASE DO NOT ATTEND IF YOU SHOW ANY SYMPTOMS OF COVID OR HAVE BEEN IN CONTACT WITH SOMEONE WHO HAS TESTED POSITIVE FOR COVID WITHIN THE LAST 7 DAYS OR HAVE A POSITIVE LATERAL FLOW TEST OR PCR TEST

Agenda

1. **Moments Reflection**
2. **Apologies**
To receive and record with a reason, any apologies for absence.
3. **Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
4. **Exclusion of Press & Public**
To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
5. **Chairman's Announcements**
To receive announcements by the Chairman.

6. Minutes

To approve the minutes of the meeting held on the 5 December 2022 as a true record.

7. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

8. Schedule of Correspondence, notices, and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Local Government Reorganisation (LGR) Newsletter - 25 November 2022.
- b) Local Government Reorganisation (LGR) Newsletter - 1 December 2022.
- c) Local Government Reorganisation (LGR) Newsletter - 9 December 2022.
- d) Cumbria Police - November & December 2022 - Maryport, Aspatria, Silloth & Wigton.
- e) ACT Update - December 2022.
- f) Local Government Reorganisation (LGR) Newsletter - 16 December 2022.
- g) Cumbria CVS stakeholder newsletter December 2022.
- h) Newsletter from the Office of the Police and Crime Commissioner – Autumn 2022.
- i) CALC News - November & December 2022.
- j) Tidelines – Newsletter of the Solway Firth Partnership – Winter 2022.
- k) Latest from the Nuclear Waste Services.
- l) Local Government Reorganisation (LGR) Newsletter - 12 January 2023.
- m) Local Government Reorganisation (LGR) Newsletter - 20 January 2023.
- n) Clerks & Councils Direct – January 2023.
- o) Cumbria Police - December 2022 - January 2023 - Maryport, Aspatria, Silloth & Wigton.
- p) ACT Update January 2023.

Information

- q) Smaller Authorities' Audit Appointments Limited - Notification of external auditor appointment for the 2022-23 financial year for the 5-year period until 2026-27 – Moore have been appointed as the external auditor.
- r) Allerdale Borough Council – Suggested wording for a notice should there be a vacancy within 6 months of the parish elections.
- s) Natural England – West Beach car park – Email seeking clarification on whether planning permission is required for the proposed car park.
- t) ABP Ports – West Beach car park – Email from Tim Riley regarding permitted development rights given on previous developments at the port.
- u) CALC - NALC Legal Update – December 2022.
- v) CALC - Parish Council elections 2023 – Cumberland Council are to contribute £90k to support parish elections in 2023, on the proviso that a polling card is issued, as it will include important information about voter ID requirements. Parish councils holding elections can expect about 50% contribution towards costs.
- w) A card was received from King Charles III addressed to 'The Residents of Silloth-on-Solway', after receiving a letter of condolence, written by Cllr. Mark Orchard, Mayor of Silloth on behalf of the town, following the sad passing of Her Majesty the Queen in September 2022.
- x) Gallagher insurance – re: Damage to Football Changing Rooms – Claim has been logged with Hiscox.
- y) Hiscox – re: Damage to Football Changing Rooms - Crawford Loss Adjusters have been appointed to manage the claim and The Revival Company to assist with drying.
- z) Email reporting damage to the sand dunes between Silloth Nursing & Residential Care Home and the beach. Reported to Solway Coast AONB who are dealing with the matter and have reported it to Natural England and the Police.

- aa) Allerdale Borough Council - Draft 2023/24 Council Tax Base for Silloth which is £856.04 on a band D property and will be presented to Allerdale Borough Council for final approval on 26th January 2023.
- bb) Solway Firth Partnership – re: Eden Street Play Area – Email confirming that the application to the Robin Rigg Community Fund has been successful.
- cc) Cumbria County Council - Road Closure - U2029 Silloth from its junction with the B5301, extending in a north easterly direction for a total distance of approximately 410 metres, to allow Openreach to carry out urgent repairs to an overhead cable network, for a period of 5 days from 27th January 2023. It is expected that the works will take 1 day.

Action

- dd) Silloth-on-Solway Sports Association – Email seeking permission to install an all-weather outdoor Table Tennis Court on the hard standing area near to the metal shelter is located.
- ee) Silloth-on-Solway Sports Association – Confirmation received from Allerdale - So long as “if” needed the table can be moved from the fixings, then planning permission will not be required for the outdoor table tennis table.
- ff) Silloth-on-Solway Sports Association – Permission also requested for 1 to 3 activity board games along the outside of the fence line in the grass.
- gg) Email from a local resident regarding the problems of parking on Esk Street.
- hh) Cumbria County Council - To mark the final Allerdale local committee, the elected members would like to place a bench with a memorial plaque in each of the towns in Allerdale.
- ii) Silloth Football Club – Request received for the erection of external and internal [porch area] CCTV to the football changing rooms.

9. Planning Applications

The Planning Committee has approved the following planning application:

Ref No: FUL/2022/0271 **Applicant:** Carrs Flour Mill **Proposal:** Extension to provide additional ground floor entrance and first floor link between office and test Bakery **Location:** Carrs Flour Mills Ltd, Lawn Terrace, Silloth, Wigton, CA7 4JQ.

Allerdale Borough Council has approved the following:

Ref No: VAR/2022/0028 **Applicant:** Graham Stanwix Stanwix Holiday Park Holiday Centre **Proposal:** Variation to approved application 2/1997/0057 to allow occupancy of the caravans throughout the year **Location:** Hylton Caravan Park, Eden Street, Silloth, CA7 4AY.

Ref No: HOU/2022/0209 **Applicant:** I Jones **Proposal:** Construction of single storey side extension to create extended kitchen, utility room and w/c with other minor internal alterations and new bin store to front of property **Location:** 56 The Crofts, Silloth, Wigton, CA7 4EZ.

Ref No: FUL/2022/0265 **Applicant:** Mr G. Winter **Proposal:** Proposed flat **Location:** Lilac House, Station Road, Silloth, CA7 4AE

Ref No: FUL/2022/0271 **Applicant:** Carrs Flour Mill **Proposal:** Extension to provide additional ground floor entrance and first floor link between office and test Bakery **Location:** Carrs Flour Mills Ltd, Lawn Terrace, Silloth, Wigton, CA7 4JQ

10. Committees

To receive reports from the following: -

- a) Allotment Committee – 4 February 2023

11. Representatives on Outside Bodies

To receive reports from the following: -

- i) Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust v) Solway Community Technology College vi) Sports Hall vii) Friends of Silloth Green viii) Sports Association ix) Silloth Coastal Community Team

- 12. Borough Councillor and County Councillors' Reports**
To receive reports from Allerdale and County Councillors.
- 13. Grounds Maintenance Report**
To receive a grounds maintenance report for information and/or determine any action as appropriate.
- 14. Town Clerk's Report**
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 15. Payment of Accounts**
To authorise the payment of Accounts listed in the attached schedule.
- 16. Requests for financial assistance**
- 17. Events to be held on Town Council property.**
To consider applications from the following:-
 - a) Silloth on Solway Festivals 2022 – Soul on the Green – 29 July 2023
- 18. Silloth Town Plan**
To receive an update on progress and consider the next set of questions for the Transport & Infrastructure survey which is to go out in February.
- 19. Changing Places Facility**
To consider installing a plaque outside the new Changing Places Facility in memory of Margaret Snaith.
(Cllr. C. Doran)
- 20. Pickleball**
That the Town Council consider having the tennis courts marked out for pickleball. Pickleball is a cross between tennis, badminton and ping pong, played indoors or out, on a court about a quarter the size of a tennis court, and with a slightly lower net.
(Cllr. M. Orchard)
- 21. West Beach car park**
 - a) To receive an update and consider any action required.
 - b) To approve the signing of the Grant Agreement between Allerdale Borough Council and the Town Council to enable the funding to be released.
- 22. Silloth Drop-in**
To note a report received following the drop-in event on 4 February 2023 and consider any actions required as a result.
- 23. Councillors' reports and items for future agendas**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 24. Amounts owing to the Town Council**