

## SILLOTH-ON-SOLWAY TOWN COUNCIL

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**Clerk:** Wendy Jameson, FMAAT  
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20 September 2021

Dear Councillor

You are summoned to attend a meeting of the Play Equipment Committee which is to be held on Tuesday 28 September 2021 at the Eden Street play area, commencing at 6 pm. I trust you will be able to attend.

Yours faithfully



W.E. Jameson  
Clerk to the Council

### Agenda

**1. To appoint a Chairman**

**2. Apologies**

NB Cllrs. must provide a reason for not being able to attend a meeting which is then recorded in the minutes.

**2. Declarations of Interest**

Members are invited at this stage to declare any personal interests they have relating to any item on the Agenda and having done so, to consider whether they also have a prejudicial interest in that item. NB Advice on this can be sought from the Town Clerk. Members are requested to seek advice, wherever possible, before the meeting starts.

**3. Exclusion of Press & Public**

To consider whether the press and public should be excluded from the Meeting during consideration of any item of business on the Agenda.

**4. Minutes**

To approve the minutes of the play equipment committee meeting held on 1 August 2020, as a true record.

**5. Annual Inspection Report**

To receive an update on the annual inspection reports and consider any action required as a result.