

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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28 September 2021

Councillors: You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 4th October 2021 in St. Andrew's Church Hall, Solway Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Members of the Public: Informal public participation will be held from approx. 7:30 pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

Yours sincerely

W E Jameson

Town Clerk

COVID 19

THIS MEETING IS OPEN TO THE PUBLIC. ATTENDEES WILL BE REQUESTED TO WEAR THE FACEMASKS PROVIDED, USE HAND SANITISER AND FOLLOW SOCIAL DISTANCING TO MINIMISE THE RISK OF TRANSMISSION.
PLEASE DO NOT ATTEND IF YOU SHOW ANY SYMPTOMS OF COVID OR HAVE BEEN IN CONTACT WITH SOMEONE WHO HAS TESTED POSITIVE FOR COVID WITHIN THE LAST 7 DAYS OR HAVE A POSITIVE LATERAL FLOW TEST OR PCR TEST

Agenda

- 1. Minutes silence**
- 2. Apologies**
To receive and record with a reason, any apologies for absence.
- 3. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 4. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 5. Chairman's Announcements**
To receive announcements by the Chairman.
- 6. Minutes**
To approve the minutes of the meetings held on the 6 September & 20 September 2021 as a true record.
- 7. Public Participation**

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

8. Schedule of Correspondence, notices and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) North West Coastal Access Update September 2021.
- b) Clerks & Councils Direct – September 2021 Issue 137.
- c) LCR – The official magazine of the National Association of Local Councils – Issue 3 2021.
- d) Zero Carbon Cumbria Partnership – Newsletter update – September 2021.

Information

- e) Cockermouth Town Council – Information about their pay to use toilets.
- f) Keswick Town Council – Information about their pay to use toilets.
- g) CALC – Local Government Reorganisation - An update on the Pre-action Protocol letter from Cumbria County Council.
- h) Email from Cllr. Betsworth standing down from the Accessibility Committee for personal reasons.
- i) Allerdale CALC AGM and 3 tier meeting - minutes of the September 2020 Annual meeting, minutes of the May 2021 3 tier meeting, annual report and an agenda for the September 9th 2021 meeting.
- j) North Cumbria Clinical Commissioning Group - New wellbeing and fitness scheme 'HowFit' encourages residents to keep fit and healthy at home.
- k) Allerdale Leisure Future - Stakeholders Survey.
- l) NALC policy consultation briefing on the DEFRA Local Nature Strategies consultation. Comments by 15th October
- m) Silloth Bowling Club – Email regarding trees near the Bowling Club. Update provided.
- n) Highways England – Route Strategy Review. Consultation will run until 30 November. [Route Strategies \(highwaysengland.co.uk\)](https://www.highwaysengland.co.uk)
- o) Allerdale Borough Council - Solway Coast Cycling Festival – Email from Joe Broomfield thanking everyone for their efforts at the cycling event and seeking feedback or ideas for improvement.
- p) GDF Working Group – Letter of thanks for inviting the group to a Council meeting. A face-to-face drop-in event is to be arranged in Silloth in October.
- q) Email from Secretary of the Sports Association informing the Council of his resignation as Secretary and his disillusionment in how he has been treated etc. Reply sent.
- r) Cumbria Highways – Request for dropped kerbs have been added to their request list. Some will be done during this financial year if budgets allow and the rest carried forward to next year. Disabled parking bays on Criffel Street will be included in the next North Allerdale TRO review although the timescale for that is unknown as they've just recently undertaken a review of the North Allerdale TRO.
- s) Allerdale Borough Council – Changing Place toilet – Request for additional information to support the submission. Detailed response provided by the Town Clerk.
- t) Cumbria Police - September 2021 - Maryport, Aspatria, Silloth & Wigton.
- u) Allerdale Borough Council – Silloth Green. Requests for asset transfers will be discussed with the portfolio holder and the executive prior to any formal or informal discussions. It is also the intention to discuss with the Executive the wider position on asset transfers in lieu of LGR and the implications for the new unitary council.
- v) Silloth Football Club – Copy of an email sent to the Chairman of the Sports Association informing him of the Football club's decision to resign their position and representation on the Sports Association Committee.
- w) Silloth Rugby Club – Email from Jimmy Lettice asking if a temporary or permanent security light can be installed to replace the one removed when the pensioners hut was demolished. Price to be obtained.

- x) Cumbria County Council - Parish & Town Councillors, have your say on the Highways Information Asset Management System (HIAMS) Project. Closing date 30 September 2021.
- y) Email from a local resident regarding the condition of the light at Blitterlees which is dangerous. Information passed to Allerdale Borough Council and Electricity Northwest will disconnect and make safe.
- z) Invitation to the ACTION with Communities in Cumbria Annual General Meeting on Wednesday 20th October 2021 at 10am via Zoom.
- aa) Email from Treasurer of Silloth RUFC regarding the closure of the footpath between the Bowling Club and Rugby Club. Reply sent.

Action

- bb) Carlisle Cycling association – Email thanking the Council for help with the Cycling event and enquiring about the possibility of running some coaching sessions on the Green.
- cc) Cumbria County Council – Request received from a local resident for a seat to be placed in the Eden Street bus shelter.
- dd) Allerdale Borough Council – re: Light at Blitterlees (No: 17) – Light is not working, and they are looking to confirmation that Silloth Town Council still require the light in this location? An application for quotation is to be submitted to Electricity Northwest (ENW) to transfer the electricity supply to a new column. The usual cost for the transfer is £5,000 and £1,200 for a new column. If the cost is more that £5,000, it was questioned if the Town Council would be willing to contribute to the difference.
- ee) Cumbria Transport Infrastructure Plan - Public Consultation. Closing date 25 October 2021.
- ff) Email with proposals in relation to Paramount Amusements for consideration by the Town Council and the suggestion of having a site meeting.
- gg) Email questioning the location of the new safety barriers between the football changing rooms and the rugby club.

9. Planning Applications

10. Committees

To receive reports from the following:-

- a) Accessibility Committee – September 2021.
- b) Planning Committee – 6 September 2021.
- c) Parks Committee – 15 September 2021.
- d) Play Equipment Committee – 28 September 2021.

11. Representatives on Outside Bodies

- a) To appoint a representative of the Town Council on the Sports Association.
- b) To receive reports from the following:-
 - i) Joint Advisory Body ii) Silloth Tourism Action Group iii) Sea Dyke Charity iv) Longcake Education Trust v) Solway Community Technology College vi) Sports Hall vii) Friends of Silloth Green viii) Sports Association ix) Silloth Coastal Community Team

12. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

13. Grounds Maintenance Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

14. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

15. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

16. Budgets

a) To consider items for inclusion in the 2022/23 Budget.

17. Requests for financial assistance

a) Great North Air Ambulance

b) Solway Plain Magazine

18. Annual Governance & Accountability Return (AGAR)

Completion of the limited assurance review for the year ended 31 March 2021 – To receive the external auditor's report and certificate and consider any action required as a result.

19. Events to be held on Town Council property

20. Changing Places Toilet on Silloth Green

To receive an update in relation to the Expression of Interest submitted by Allerdale Borough Council for the Changing Places toilet programme and consider any action required as a result.

21. Anti-social driving

That the Town Council support a campaign to report anti-social driving around the town.

(Cllr. V. Hope)

22. Possible funding

Electricity North West – Powering our Communities is an annual fund which provides seed funding to support the development of community and local energy in our region. Deadline for applications 5 November 2021.

<https://www.enwl.co.uk/go-net-zero/community-and-local-energy/supporting-community-energy/funding/>

One option would be to get some solar lights for the green. This would give us an open area for locals to be able to get out in the dark winter months?

(Cllr. M. Orchard)

23. Estimates

To consider the following quotations received:

- Tree surveys
- Line Marking
- Resurfacing work
- Raised beds

24. Amounts owing to the Town Council