

Event Budget Planner

Name of Group	
Name of Event	
Event start date	
Event Income	
Description of funds / sources of income i.e. grant funding, stall rents, advertising, sale of programmes, ticket sales, fundraising, donations etc	Amount (£)
Total income	£
Event Expenditure	
Description of all costs i.e. entertainment, printing, first aid cover, advertising, merchandise etc	Amount (£)
Total expenditure	£
Total surplus / deficit (income take away expenditure)	£