

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT

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5 January 2021

Please note: due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 969 4530 3362 as permitted in *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations")

Councillors: You are hereby summoned to attend a meeting of the Town Council to be held online at <https://zoom.us/j/96945303362> on Monday 11 January 2021 at 7.00 pm, for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from approx. 7:30 pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Chairman's Announcements

To receive announcements by the Chairman.

5. Minutes

To approve the minutes of the meeting held on the 2 November 2020 as a true record.

6. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Schedule of Correspondence, notices and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Cumbria Arts & Culture Network Newsletter 28 October 2020.
- b) Clerks & Councils Direct – November 2020.
- c) Radioactive Waste Management – Newsletter – Working group to begin local discussions and fact-finding about siting a Geological Disposal Facility (GDF) in Copeland.
- d) Cumbria Arts & Culture Network Newsletter 4 November 2020.

- e) ACT Gazette – Autumn Winter 2020.
- f) Great North News – November 2020.
- g) Allerdale and Copeland Newsletter – 11 November 2020.
- h) Cumbria Arts & Culture Network Newsletter 18 November 2020.
- i) Great North News – December 2020.
- j) CALC Newsletter – November/December 2020.
- k) Cumbria Arts & Culture Network Newsletter 17 December 2020.
- l) North West Coastal access Update: December 2020.
- m) Allerdale and Copeland Newsletter – 18 December 2020.
- n) Action for Health & Mental Health Provider Bulletin – 22 December 2020.
- o) Action for Health & Mental Health Provider Bulletin – 31 December 2020.

Information

- p) Solway Community School – Letter of thanks for the Council’s support of the annual prize giving.
- q) Cumbria Police – October 2020 – Maryport, Aspatria, Silloth & Wigton.
- r) Local Government Reform in Cumbria – Consultation.
- s) Silloth First Responders re: Headstart course. First Responders can do Headstart courses for the public and school but not at the moment due to covid.
- t) Silloth Community Hub Opening – Information about the Community Hub and its scheduled opening.
- u) Bell Park Kerridge – Confirmation that the registration of the lease with Silloth-on-Solway Sports Association for the MUGA has been completed.
- v) Silloth RNLI would like to be kept in the loop regarding the setting up of a Silloth Emergency Response Group.
- w) 2021 National Census – Information about the forthcoming census and welcoming the opportunity to explain the census plans in more detail.
- x) Cumbria County Council – Information and map regarding responsibility of the back lanes in Silloth.
- y) Silloth Junior Football – update on painting of the container and photos.
- z) Silloth First Responders would like to be kept in the loop regarding the setting up of a Silloth Emergency Response Group.
- aa) CALC – Launch of the 2020 Annual Public Consultation survey by the Office of the Police & Crime Commissioner and Cumbria Constabulary.
- bb) Cumbria County Council – Details of temporary road closure re: Raglans Court, Silloth to commence 30 November.
- cc) Cumbria County Council – Covid-19 update – 26 November 2020.
- dd) Cumbria County Council – Copy of letter sent to local residents regarding the Carriageway resurfacing works on Solway Street, Silloth.
- ee) Email from pupil of Solway Community School wishing to discuss plastic pollution.
- ff) CALC – Update from NALC regarding the legal position re holding parish polls.
- gg) Cumbria County Council – Covid-19 update – 2 December 2020.
- hh) Cumbria Police – November 2020 – Maryport, Aspatria, Silloth & Wigton.
- ii) Email from local resident asking for an explanation on why Silloth library has not been reopened. Email sent to CCC and copy of the reply received sent to the local resident.
- jj) CALC – Standards Matter 2 consultation deadline has been extended to 29 January 2021.
- kk) Cumbria County Council – Silloth Library - Email to clarify on why the date for reopening of Silloth library has not been announced which is due to essential maintenance works needing completed to the building by Allerdale Borough Council.
- ll) CALC – Update on Local Government Reorganisation in Cumbria.
- mm) Allerdale Playing Pitch and Outdoor Sports Strategy – Parish/Town council survey – Knight, Kavanagh & Page have been commissioned to carry out a needs assessment in the area.
- nn) Cumbria County Council – Covid-19 update – 10 December 2020.

- oo) Tennis Courts – Email from David Wise regarding the condition of the tennis courts and whether there is any scope for applying to Allerdale for funding. Contact details for Rebacca Stamper provided.
- pp) Cumbria Highways – Silloth Highways Works update regarding Solway Street and Stanwix corner.
- qq) Allerdale Borough Council – Email from Simon Sharp regarding the issues on the planning application webpages. Consultation periods will be extended for any applications which have been unavailable.
- rr) Ministry of Housing, Communities & Local Government – Letter from Rt Hon Robert Jenrick thanking Councils for their service to their local communities over the past months.
- ss) Cumbria County Council – Covid-19 update – 17 December 2020.
- tt) Cumbria County Council – Press release on behalf of the multi-agency SMAC (Strategic Media Advisory Cell) regarding the Government’s announcement that Cumbria has moved to Tier 4.

Action

- uu) Email from a local resident about the condition of the lane between Carrs Mill and the rear of Lawn Terrace.
- vv) Email from Irama Pte Ltd re: potential purchasing opportunity of local Community Football grounds or playing fields with the intentions of the continued operations for local community use.
- ww) Email from a local resident with a suggestion for the use of the hollow which could be created into an English Woodland.
- xx) NALC - Standards Matter 2: Public consultation and public sector surveys. Deadline extended to 29 January 2021.
- yy) Update regarding the Silloth & District Pensioners Hut.
- zz) Solway Coast AONB – Research to understand objectives and functions for uses of the Discovery Centre prior to wider public survey.
- aaa) Allerdale Borough Council – Reply from Joe Broomfield regarding the standing water between Beckfoot and Allonby adjacent to the cycle path.
- bbb) Allerdale Borough Council Budget Consultation 2021/22. Consultation closes 15 January 2021.
- ccc) Football Container – Update from the junior football regarding the painting of the football container.
- ddd) Solfest Premises Licence Application – Consultation end 20 January 2021.
- eee) Email from the owner of a property at Bridge View regarding the siting of the container adjacent to their property.
- fff) Email from an allotment holder asking for an update on work being undertaken to resolve the flooding issues at the allotments.

8. Planning Applications

Allerdale Borough Council approved the following:

Ref No: HOU/2020/0157 **Applicant:** Mr & Mrs Jamie & Amanda Carruthers **Proposal:** Two storey gable extension **Location:** 48 The Crofts, Silloth

9. Committees

10. Reports from Representatives on Outside Bodies

- a) Joint Advisory Body b) Silloth Tourism Action Group c) Sea Dyke Charity d) Longcake Education Trust e) Solway Community Technology College f) Sports Hall g) Friends of Silloth Green h) Sports Association i) Silloth Coastal Community Team

11. Borough Councillor and County Councillors’ Reports

To receive reports from Allerdale and County Councillors.

12. Park Manager’s Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

13. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

14. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

15. Applications for financial assistance - Completion report forms

- a) Friends of Silloth Green – attached
- b) Silloth Rotary Club - outstanding

16. Annual Governance & Accountability Return (AGAR)

Completion of the limited assurance review for the year ended 31 March 2020 – To receive the external auditor report and certificate and consider any action required.

17. Events to be held on Town Council property

- a) To consider the proposal put forward by Blakes to organise the fairground rides at events on the Green to bring in a revenue to the Town Council.
- b) Proposed cycling event – Request that the provisional date of the 2021 Silloth Cycling Festival be changed from **Sat 8 May 2021 to Sat 17 July 2021**.
- c) Jaybee Blake would like to apply for the following dates:
Sat 28th - Mon 30th May 2022 and the Queen's platinum jubilee celebrations from **Thurs 2nd - Sun 5th June 2022**.

18. Budgets

- a) To receive a report comparing the actual expenditure to date with the budget for 2020/21 and consider any action required as a result.
- b) To consider draft budget figures and suggested items for inclusion in the budget for 2021/22, with a view to setting the Precept.

19. Application for a memorial bench

To consider an application received for a memorial bench.

20. Councillors' reports and items for future agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Staffing requirements

To consider forthcoming grounds maintenance staffing requirements and consider recommendations by the Staffing Committee following their meeting in December.

22. Amounts owing to the Town Council