

SILLOTH-ON-SOLWAY TOWN COUNCIL

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29 September 2020

Please note: due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 999 2318 4603 as permitted in *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations")

Councillors: You are hereby summoned to attend a meeting of the Town Council to be held online at <https://zoom.us/j/99923184603> on Monday 5 October 2020 at 7.00 pm, for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from approx. 7:30 pm. Members of the public wishing to address the Council during the public participation section must send their request to the Town Clerk prior to the meeting.

1. Apologies

To receive and record with a reason, any apologies for absence.

2. Declarations of Interest

To receive declarations of members' interests in respect of items on this agenda.

3. Exclusion of Press & Public

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

4. Chairman's Announcements

To receive announcements by the Chairman.

5. Minutes

To approve the minutes of the meetings held on the 7 September and 22 September 2020 as a true record.

6. Public Participation

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Community Emergency Response Group

Heather Nixon, Community Development Officer – Allerdale who works for Cumbria County Council is attending the meeting, to discuss the possibility of setting up a Community Emergency Response Group in the Silloth.

8. Schedule of Correspondence, notices and publications

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Cumbria Arts and Culture Network Newsletter 2 September 2020.
- b) Coronavirus (Covid-19) Update - Newsletter for the Allerdale & Copeland Area – Issue 16.
- c) Radioactive Waste Management – Latest news stories – 10 September 2020.
- d) Great North News – September 2020.
- e) CALC – Annual Review 2019/2020.
- f) Cumbria Arts & Culture Network Newsletter 23 September 2020.

Information

- g) Cumbria County Council – County Council cabinet agreed to submit a proposal which would see the creating of a single new unitary council for the whole of Cumbria.
- h) Allerdale Area Support – Allerdale community resilience group meeting – Agenda 8 September 2020.
- i) Cumbria Police – Covid-19 (Coronavirus) update 4 September 2020.
- j) Freedom of Information request from a member of the public received on 8 September 2020.
- k) CALC – Guidance from national stakeholders briefly summarising the proposals and purpose of the Planning White Paper and its three consultations.
- l) Email thanking the Council for their support and generous decision to refund 4 month's rent to the Fitness Centre.
- m) Cumbria Police – Covid 19 (Coronavirus) Update 11 September 2020.
- n) Email from Alan John Stubbs – re: Silloth Tourism Action Group, explaining the changes to legislation in 2015 in relation to audits and independent examination of accounts. STAG have been advised to change their constitution.
- o) National Association of Local Council – Coronavirus – Information for parish & town councils – 14 September 2020.
- p) CALC – Notice of meeting – AGM Saturday 26 September 2020 at 10.30am via Zoom.
- q) Ministry of Housing Communities & Local Government – Letter from Simon Clarke MP thanking local government for how they have responded to the challenge of ensuring vital council business continues by holding remote meetings.
- r) Allerdale Borough Council – re: Funding for Maryport. Email from Toni Magean with information on funding for towns and town plans, following an enquiry by the Town Clerk.
- s) Cumbria Highways – re: Pedestrian crossing on Petteiril Street. New zebra crossing equipment is to be installed which is of a much higher specification to the one currently on site. Carriageway patching and line painting is to be done at the end of Oct/beginning of November.
- t) Allerdale Borough Council – re: Non-Domestic Rates Bill – 100% rate relief for coronavirus was awarded in error for the non-domestic rates bill for the Community Hall. The relief is discretionary relief and precepting bodies are ineligible.
- u) Cumbria County Council – Coronavirus (Covid-19) updates – 16 September 2020.
- v) Allerdale Borough Council – Discretionary Business Grant Application – Letter to confirm that the recent application submitted by the Town Clerk has been successful and a grant of £2,000 has been awarded to the Council.
- w) Cumbria Police – covid-19 (coronavirus) update 18 September 2020.
- x) Letters/emails from a resident of Beckfoot in relation to STAG and the recording of the council meeting held on 7 September.
- y) National Association of Local Council – Coronavirus – Information for parish & town councils – 21 September 2020.
- z) Email from Colin Baty with details of the work the Football club want to carry out to the Football changing rooms. Funding applications are being submitted by the club to undertake the work.
- aa) Cumbria Highways – re: Street lighting on Waver Street and Caldew Street – Investigations will be made on how to improve the lighting short term and package up any longer-term improvements for inclusion in their priority assessed lighting scheme list.

- bb) Allerdale Borough Council – Invitation for parish councils to online information event about the new Allerdale & Lakeland Lottery on Monday 5 October 2020 at 4pm.
- cc) Allerdale Borough Council re: Proposed Footway Lighting Energy Costs – The decision has been made to postpone the imposition of energy costs on the Parish's due to a number of factors.
- dd) Enquiry from a local resident regarding trees overhanging his property which have become unstable, after contacting Home Housing, Allerdale, Cumbria County Council and Highways to no avail. The Town Clerk put him in touch with the correct organisation and the work is now scheduled to be done when the leaves have fallen.

Action

- ee) Letter from Mark Jenkinson MP regarding his visit to various tourism and hospitality businesses in Silloth.
- ff) Email on behalf of residents on Skinburness Road regarding the gorse bushes and trees opposite their properties which are in need of attention.
- gg) Allerdale Borough Council – re: Proposed cycling event in Silloth on 8th May 2021.
- hh) Email from the Football Club asking about the process for getting work done to the junior pitches.
- ii) Email from the Carnival Committee shocked to hear the council are considering taking much needed revenue away from events.
- jj) Email from Silloth Rotary Club expressing concerns about the possibility of the council accepting an offer for someone to pay the council direct to take over the fairground on the Green for Silloth Green Day and Silloth Carnival.
- kk) Letter from a local resident regarding the continuing closure of the library in Silloth.
- ll) Email from Fletchers Amusements regarding sole use of the fairground on the Green for various dates and use of the land at the seafront.
- mm) Request from the Sports Association for some overhanging branches to be cut back which overhang the MUGA at the Dock end and if the trees can be cut down in the future.

9. Planning Applications

Allerdale Borough Council has approved the following:-

Ref No: HOU/2020/0092 **Applicant:** Mr Kevin Robinson **Proposal:** Erection of detached outbuilding to be used as play room/home office **Location:** 36 Skinburness Road, Silloth

Ref No: FUL/2020/0166 **Applicant:** Mr Andrew Pearson **Proposal:** Change of use of A3 business premises on ground floor of property to C3 residential **Location:** 7 Station Road, Silloth

10. Committees

To receive reports from the following:-

Planning Committee – 7 September 2020

Planning Committee – 29 September 2020

11. Reports from Representatives on Outside Bodies

- a) Joint Advisory Body
- b) Silloth Tourism Action Group
- c) Sea Dyke Charity
- d) Longcake Education Trust
- e) Solway Community Technology College
- f) Sports Hall
- g) Friends of Silloth Green
- h) Sports Association
- i) Silloth Coastal Community Team

12. Friends of Silloth Green

To consider the following suggestions from Friends of Silloth Green:-

- a) That the Council consider planting up the formal beds and planters again with cheap and cheerful winter and spring flowering bedding, the same as last year.
- b) The replacement of the raised beds within the Community Garden and creation of additional new raised beds, to encourage more people to be involved, particularly those with mobility problems.

13. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

- 14. Park Manager's Report**
To receive a grounds maintenance report for information and/or determine any action as appropriate.
- 15. Town Clerk's Report**
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 16. Payment of Accounts**
To authorise the payment of Accounts listed in the attached schedule.
- 17. Applications for financial assistance**
To consider a request for financial assistance from the Great North Air Ambulance.
- 18. Budgets**
 - a) To receive a report comparing the actual expenditure to date with the budget for 20/21.
 - b) To consider items for inclusion in the 2021/22 Budget.
- 19. Events to be held on Town Council property**
To consider dates for events in 2021
 - a) Green Day – Fri 28th May to Mon 31st May 2021 – Silloth Rotary
 - b) Silloth Pride – Fri 18th June to Sun 20th June 2021 – Silloth Rotary
 - c) Silloth Carnival – Fri 27th Aug to Mon 30th Aug 2021 – Silloth Rotary
- 20. Allotment Flooding**
Following a site meeting at the allotments, to consider what can be done to alleviate the problems of flooding which is rendering some allotments unusable and decide on the best course of action.
- 21. Training**
To consider any possible training requirements for councillors and staff.
- 22. Events on the Green**
To consider the proposal put forward by Blakes to organise the fairground rides at events on the Green to bring in a revenue to the Town Council.
- 23. Dropped curbs for mobility access**
Would it be at all possible to project the request from a member of the public for the curbs to be painted bright yellow in the hope that people do not park on these areas and possibly to make sure that the double yellow lines are intact adjacent to the dropped curbs. (Councillor Vicky Hope)
- 24. Freedom of Information**
 - a) To agree procedures for undertaking an internal review in relation to Freedom of Information requests.
 - b) To appoint a member of the Council to carry out an internal review into a recent Freedom of Information request and consider whether the Council has complied with its statutory duties. The outcome of the internal review will be reported back to the full Council at the earliest opportunity.
- 25. Councillors' reports and items for future agendas**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 26. Estimates**
- 27. Amounts owing to the Town Council**