

SILLOTH-ON-SOLWAY TOWN COUNCIL

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16 June 2020

Please note: due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 998 3386 0984 as permitted in *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations")

Councillors: You are hereby summoned to attend a meeting of the Town Council to be held online at <https://zoom.us/j/99833860984> on Monday 22 June 2020 at 7.00 pm, for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from approx. 7:15 pm. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts.

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Virtual Meeting Procedure**
To consider the adoption of the Virtual Meeting Procedure.
- 3. Co-option**
To fill the vacancy on the Town Council by co-option.
- 4. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 5. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 6. Chairman's Announcements**
To receive announcements by the Chairman.
- 7. Minutes**
To approve the minutes of the meeting held on the 2 March 2020 as a true record.
- 8. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 9. Schedule of Correspondence, notices and publications**

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & Magazines

- a) Allerdale Area Support – 11th edition of the Allerdale & Copeland Newsletter.
- b) Cumbria Arts & Culture Network: Covid-19 Newsletter.
- c) Action for Health and Mental Health Provider Forum Bulletin –
- d) Allerdale Area Support – 12th edition of the Allerdale & Copeland Newsletter.
- e) Cumbria Arts & Culture Network: Covid-19 Newsletter -11 June 2020.

Information

- f) Email from resident of Mawbray requesting that the public toilets on the Green are opened immediately.
- g) Email regarding a dangerous tree limb opposite the Good Companions. Arrangements were made for the branch to be removed.
- h) Letter from Mark Jenkinson MP seeking clarification for a constituent on how market stall holders will be able to access toilet facilities once outdoor markets are re-established.
- i) Cumbria County Council – Coronavirus (Covid-19): Allerdale & Copeland Update – 2 June 2020.
- j) Email from local resident enquiring when the tennis courts are to be opened.
- k) CALC – Footway Lights – Email with a copy of the guidance received from NALC and outcome of a meeting with the Borough Council in relation to the transfer of costs for footway lighting to parish councils.
- l) Letter of thanks from Stewart Young, Leader of CCC to Parish Councils for all that parish councils have done to support their residents and communities during Covid-19.
- m) CALC – Updated NALC legal guidance on procurement.
- n) NALC – Coronavirus – Information for parish & town councils – 15 June 2020.
- o) Allerdale Community Resilience Group Invite - 9 June 2020.
- p) Email from David J. Kershaw regarding proposed tree to be removed from outside the Good Companions.
- q) Cumbria Police – Covid-19 Update 5 June 2020.
- r) Email from Colin Baty asking if football training can resume in groups of six following the government guidelines.
- s) CALC - New guide from NALC on risk assessments relating to Covid-19 for town and parish councils.
- t) Cumbria Police – Current PCSO Changes.
- u) Allerdale Community Resilience Group Invite - 16 June 2020.
- v) Cumbria Police - Covid-19 Update 12 June 2020.
- w) CCC – Information about the recommencement of on and off street parking enforcement.

For Action

- x) Allerdale Borough Council – Footway Lighting – Breakdown of the lights and costs of footway lighting in Silloth.
- y) NALC – New Model Code of Conduct consultation – Deadline 17 August 2020.
- z) Request from the owner of a mobile prosecco bar (Prosecco al Fresco) enquiring if it would be possible to set up on the green to sell to the public.

10. Finance

- a) To authorise the payment of Accounts listed in the attached schedule made or to be made since the last meeting.
- b) To approve the Accounts for the Year Ended 31 March 2020.
- c) **Annual Governance and Accountability Return 2019/20 Part 3:**
To review and approve Section 1 (Annual Governance Statement) & Section 2 (Accounting Statements) of the AGAR for 2019/20 for forwarding to the external Auditor.

d) **Budget 2020/21**

To receive a report comparing the actual expenditure to date with the budget for 2020/21 and paying particular attention to the effects of the coronavirus lockdown.

11. Picnic Tables & Additional bins

a) Following a request from a local business owner for permission to extend their outdoor seating area on to the Green, to consider purchasing a number of picnic benches and additional bins which would be sited along the edge of the Green, to support local businesses in the town during this difficult time.

b) To consider quotations received for the supply of picnic benches and additional bins.

12. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.