

SILLOTH-ON-SOLWAY TOWN COUNCIL

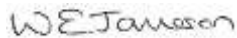
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25 February 2020

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 2 March 2020 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman.
- 5. Minutes**
To approve the minutes of the meetings held on the 3 February 2020 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Cumbria Association of Local Councils – CALC Newsletter – February/March 2020.
- b) Great North Air Ambulance – Great North News February 2020.
- c) North West Coastal Access Monthly Update: February 2020.
- d) Radioactive Waste Management – RWM sets out approach to evaluating sites for GDP.

Information

- a) Cumbria County Council – re: Working Together Service – Allerdale District. Working Together is a CCC run service developed to support and empower communities, namely Parish and Town Councils, to work on making improvements and undertaking highway maintenance activities within their local area. Website: www.cumbria.gov.uk/workingtogether
- b) Coastal Community Team - Email from Joe Broomfield re: resurfacing of section of path behind Station Road industrial estate. Resurfacing is not within the current plans, however, should the contingency allowance not be needed, then it's something they will look at doing.
- c) Cumbria Highways – re: Trees. Update regarding work undertaken by Cumbria County Council to trees in Silloth. Only dead, dying or dangerous trees are removed and no policy to replant/replace healthy trees. Last tree survey was undertaken in 2018 and last pollarded in 2017. Trees are re-pollarded every 4-5 years and therefore not due to be done until 2021-2022.
- d) Letter from resident regarding the unkempt state of the street trees and the lack of action. Further email sent to Cumbria Highways and a reply sent to resident with information provided.
- e) North West Coastal Forum – Poster about the current public consultation on the Draft Inshore and Offshore North West Marine Plans. Consultation runs until 6 April 2020.
- f) Allerdale Borough Council – re: Trees to rear of Skinburness Drive. As the trees are not evergreen they would not meet the criteria under the high hedge legislation. The issues raised would therefore be a civil matter between the property owner and the owner of the trees.
- g) CALC – CSE Climate Emergency Support Workshop to be held on 13 March at Newbiggin Village Hall from 9.30am to 4.00pm. Cost is £10 per delegate to cover lunch/refreshments.
- h) Cumbria Local Nature Partnership are looking for a new Chair. Details available on the Cumbria Wildlife Trust website.
- i) Letter from local resident suggesting that the head of Cumbria Highways be invited to inspect the standard of work on Solway Street. The road needs a total resurface and if it's not high priority, then a date obtained on when the work can be completed. Clerk has spoken to the resident and explained that priority has been given to getting the issues of flooding at Stanwix corner resolved.
- j) West Cumbria Retail, Town Centre & Leisure Study – Invite to Stakeholder Workshop on 25th February 10am to 12.30am. Clerk has emailed to request a copy of the questionnaire to complete.
- k) Press Release – North Cumbria Health and Care organisations launch a five-year strategy to deliver the NHS Long Term Plan.
- l) Letter from local resident requesting various information about the tractor and flail which was recently sold.

Action

- m) Cumbria County Council – Review of the North Allerdale Traffic Regulation Order (TRO) is to be undertaken which includes parking, weight and width restrictions, as well as traffic movement regulations.
- n) Silloth Football Club – request to consider the possibility of Silloth AFC leasing the grassed area that the club currently use as junior football pitches.
- o) Sports Association – An anti-vandal proof office cabin has been obtained and will be sited in due course.
- p) Cumbria County Council – Reply regarding the process and costs involved for the provision of additional brown tourist signs.

9. Planning Applications

Allerdale Borough Council has approved the following:-

Ref No: HOU/2020/0003 **Applicant:** Mr & Mrs Toth **Proposal:** Rear single storey extension, remove front porch and render finish to walls **Location:** 200 Skinburness Road, Skinburness

Ref No: FUL/2019/0302 **Applicant:** Mr Michael Davison **Proposal:** Retrospective application for change of use for ground floor tea rooms into sitting room and kitchen in existing dwelling **Location:** 9 Station Road, Silloth

10. Committee Reports

11. Reports from Representatives on Outside Bodies

a) Joint Advisory Body b) Silloth Tourism Action Group c) Sea Dyke Charity d) Longcake Education Trust
e) Solway Community Technology College f) Sports Hall g) Friends of Silloth Green h) Sports Association
i) Silloth Coastal Community Team

12. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

13. Park Manager's Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

14. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

15. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

16. Applications for financial assistance

To consider applications for financial assistance.

17. Events to be held on Town Council property

- a) VE Day Event – 8 May 2020 – To receive an update on progress.
- b) To consider charging for any extra days when the Fairground attends an event.
- c) To consider applications received for events:
 - Silloth Music, Ale & Local Food Festival – 4th- 11th September 2020

18. Application for a Memorial Bench

Application received from Margaret Bland for a bench for her father Geoff Bland to be sited near the Rugby Club.

19. Youth Club Lease

To consider a draft lease with Silloth Youth Club

20. Friends of Silloth Green

To receive an update following the walk around on the Green on 19 February.

21. Meeting with Mark Jenkinson MP

To receive an update following the meeting with Mark Jenkinson.

22. Town Plan

A meeting has been arranged for Monday 9 March 2020 at 7.00pm in the Community Hall with Bryan Craig, who is the Neighbourhood Planning Champion for 'Locality' in the NW of England and volunteers his time to help and advise communities with the preparation their plans.

23. Bus shelter

To consider the installation of a bus shelter on Skinburness Road, opposite the entrance to Solway Holiday Village.
(Cllr. M. Irving)

- 24. Plastic Free Steering Group**
To receive an update and details of a meeting coming up. (Cllr. J. McCormick)
- 25. School Council**
To encourage the involvement of the School Council. (Cllr. M. Orchard)
- 26. Councillors' reports and items for future agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making
- 27. Policies & Procedures**
Town Council to consider and adopt the following:
a) Persistent and Vexatious Complaints and Correspondence Policy
b) Statement on Staff Management
- 28. Ice Cream & Food Concessions**
To consider tenders received for Ice Cream and Food Concessions on Town Council land
- 29. Solar Panels**
To receive an update on funding obtained and consider prices received for the installation of solar panels on the Community Hall
- 30. Amounts owing to the Town Council**
To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.