

SILLOTH-ON-SOLWAY TOWN COUNCIL

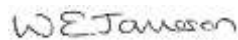
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23 January 2020

Dear Councillor

You are summoned to attend a meeting of Staffing Committee which is to be held on Monday 27 January 2020 in the Community Hall, Petteiril Street, Silloth commencing at 9.00pm, after the training session. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Minutes**
To approve the minutes of the meeting held on the 22 August 2019 as a true record.
- 5. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 6. Staffing Structure & Workloads**
To review the Staffing structure and workloads and decide upon what action to take as result.
- 7. Staff Vacancy**
To appoint members from the Staffing committee to undertake interviews for a new cleaner.