

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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1 October 2019

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 7 October 2019 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely

W E Jameson

Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meeting held on the 2 September 2019 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc

- a) Clerks & Councils Direct – September 2019 Issue 125.
- b) Great North Air Ambulance – Great North News – September 2019.
- c) CALC's Newsletter – September 2019.
- d) Cumbria Action for Health & Mental Health Provider Forum Bulletin – 09.09.2019.

- e) Cumbria Action for Health & Mental Health Provider Forum Bulletin 25.09.2019

For information

- f) Allerdale Borough Council – Copy of Silloth Carnival Temporary Road Closure Order Notice of Intention – No objections were received and therefore the application was granted.
- g) Email from Revd Canon Bryan Rothwell regarding the organisation of the annual Civic Service.
- h) Email from local resident regarding the grass at the top of Skinburness Drive which has not been cut. Referred to the grounds maintenance team.
- i) Email from a local resident regarding the resignation of Owen Martin and how he was a great asset. Also commenting on recent election decisions and hoping the Council can work together amicably to promote the town.
- j) Email from a local resident about the trees and bushes being overgrown between the Albion pub and West Silloth. Referred to the grounds maintenance team.
- k) Jaybee (Blake) Ltd – Letter asking if the bushes up the avenue upto Paramount Amusements as it is causing an issue with delivery vehicles. Grounds maintenance staff have addressed the issue.
- l) Allerdale Borough Council – Email from Andrew Seeking to say he has updated Allerdale Councillors regarding the tourism officer position and is awaiting their response.
- m) CALC – Policy Consultation E-briefing 10-19 – 5G Mobile coverage in Rural Areas. Responses to be submitted by 11 October.
- n) CALC – Email following an enquiry by the Clerk regarding a new Planning course being developed which will be available in the near future.
- o) Cumbria Highways – Email to confirm that the dropped kerbs at the top of Raglans Court and Skiddaw Street are scheduled to be done in November.
- p) Allerdale Borough Council – Email from Simon Sharp (Planning and Building Control Manager) confirming that he would be able to provide a training session for the Town Council on planning. Training session arranged for 3 October in the Community Hall at 7.00pm.
- q) Invitation to Climate Change Emergency Action summit on Sat 21 September 2019 at Carlisle.
- r) CALC – Hybrid Forum – Advanced Modular Reactors in Cumbria – Hybrid Forum will be held over two sessions on 9 October 2019 and 7 November 2019 at Westlakes Science and Technology Park.
- s) CALC – Information about a legal advice service available through county associations which CALC subscribed to on a 3-month trial.
- t) Kompan – Email to confirm that fixings have been replaced to Pirate Ship play equipment and issues with the wet pour surfacing have been reported to the contractor and awaiting their response.
- u) Miramar Lodge – Email asking for some traffic cones to be requested from the Police. Contact details for PCSO Peter Nichol provided.
- v) CALC - Invitation to Rural Strategy Roadshow - South Lakeland District Council on 17 October at Kendal.
- w) CALC - Policy Consultation E-Briefing 09/19 - Independent Review into the Local Government Audit.
- x) CALC – Invitation to the AGM on 9 November at 10.30am to be held at the Market Hall, Wigton.
- y) CALC – Climate Change Event – CALC is in discussions with CAFS to devise a day for town and parish councillors about the issues around climate change, including ways for your council to reduce its carbon footprint and how your council can support and influence your community in becoming greener.
- z) CALC - Information about the invasive species, Water Primrose. Details on identification and what to do/who to contact if this plant is seen.
- aa) Cumbria County Council – Service 60 Skinburness – Silloth – Allonby – Maryport. Information about changes to the service from 2 November 2019.

For Action

- bb) CALC – CALC are able to deliver a course for the Staffing Committee, tailored to what the Council requires in relation to staffing matters which would last an hour and cost £120.
- cc) Email from a local resident regarding the area around the sculpture and the replacement of the bollards.
- dd) Cumbria Community Foundation – Email to confirm that the Town Council would be able to apply to the Hellrigg Community Fund for funding for solar panels on the Community Hall.
- ee) Silloth Football Club – Email asking if the £500 could be used to repair the post on the far end of the Changing Rooms which is in very poor condition. Clerk will obtain a price for the repair.
- ff) Silloth-on-Solway Sports Association – Email to let the Council know that the Sports Association will be trying to get funding to install a modular building on the end of the Changing Rooms.
- gg) Allerdale Local Plan (Part 2) (Site Allocations) – Main Modifications Consultation – Commences Friday 20 September. Comments no later than 1 November 2019.
- hh) Solway Community School – Invitation to Awards Evening on 21 November 2019 and request for continued support.
- ii) Letter from a local resident regarding the flooding at Stanwix corner and questioning if the head of Cumbria Highways should be invited to explain what is going on and plans for other ongoing issues.
- jj) Silloth Rotary Club – re: Silloth Christmas Lights – Letter asking if the maintenance team will put the Christmas Lights up around the toilet block before 1 December and for the lights to be manually switched on at 6pm.
- kk) Allerdale Borough Council – draft Local Plan 2020-2030. The consultation provides an opportunity for you to review and comment on the priorities proposed by the Leadership of the Council for the next ten years. Consultation closes 7 November 2019.
- ll) Letters from resident of Blitterlees regarding the Council's decision in relation to a planning application for the development of five bungalows at Blitterlees (Ref No: FUL/2019/0160).

9. Planning Applications

10. Committee Reports

To consider minutes from the following committee meeting and any recommendations:-

- a) Planning Committee – 2 September 2019.

11. Reports from Representatives on Outside Bodies

a) Joint Advisory Body b) Silloth Tourism Action Group c) Sea Dyke Charity d) Longcake Education Trust e) Solway Community Technology College f) Sports Hall g) Friends of Silloth Green h) Sports Association i) Silloth Coastal Community Team

12. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

13. Park Manager's Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

14. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

15. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

16. Applications for financial assistance

- a) To consider applications for financial assistance:-

- Great North Air Ambulance

b) To review the Council's procedures in relation to applications for financial assistance.

17. Budgets

a) To receive a report comparing the actual expenditure to date with the budget for 2019/20.

b) To consider items for inclusion in the 2020/21 Budget.

18. Accounts for Year Ended 31 March 2019

Letter from PKF Littlejohn confirming completion of the limited assurance review of the Annual Governance & Accountability Return (AGAR). Also copy of the external auditor report and certificate (Section 3 of the AGAR Part 3).

19. Financial Regulations

To review and adopt the revised Model Financial Regulations 2019.

20. Friends of Silloth Green

a) To consider price obtained for Winter bedding.

b) To receive an update on the Pagoda weathervane.

21. Insurance

To review the Town Council's insurance which is due for renewal on 23 November 2019.

22. Applications for events

a) To consider applications received for events to be held on Town Council property.

b) To review the Council's procedures in relation to applications for events on Town Council property.

23. STAG

To consider the explanation received from Cllr. Cook to questions raised at the September meeting in relation to STAG.

24. Big Fella Sculpture

a) To consider providing a site for an ice cream concession near the "Big Fella" sculpture – Cllr. Cook

b) To consider installing a proper path to the sculpture to allow access for wheelchairs – Cllr. Irving

c) To consider any ground works required and replacement of bollards.

25. Civic Regalia

To consider obtaining an additional civic chain for the Deputy Mayor to wear when attending civic functions on behalf of the Town Council.

26. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

27. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.