

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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27 August 2019

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 2 September 2019 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meetings held on the 8 July 2019 and 15 August 2019 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Solway Community School**
To receive a report from David Davidson, Chair of Governors regarding Solway Community School.
- 8. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 9. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.
Publications & magazines etc.

- a) ACT Gazette – Issue 33 Summer 2019.
- b) Great North News – July 2019.
- c) Cumbria Action for Health and Mental Health Provider Forum Bulletin 02.07.2019.
- d) Radioactive Waste Management – Newsletter.
- e) CALC Newsletter – July/August 2019.
- f) North West Coastal Access Monthly Update – July.
- g) Cumbria Action for Health and Mental Health Provider Forum Bulletin 29.07.2019.
- h) Developing your skills – September to December 2019.
- i) Great North News - August 2019.
- j) Cumbria Action for Health Network & Mental Health Provider Forum Bulletin 12.08.2019.
- k) Clerks & Councils Direct – July 2019 Issue 124.
- l) LCR – Official Magazine of the National Association of Local Councils – Summer 2019.

For information

- m) Invitation to next West Cumbria Volunteering Fair – 7 November 2019 at the Carnegie Theatre & Arts Centre, Workington.
- n) Better Internet Access Cumbria – Update on progress of the project and details of what the remaining 6% can do to receive coverage.
- o) NALC Legal Update – June 2019.
- p) Allerdale Borough Council – Copy of press release outlining the changes to the new Allerdale Waste and Recycling Service.
- q) Press release inviting people to help to design a new Community Cancer Nurse Service for North Cumbria.
- r) Invitation to a Solway Coast AONB Consultation evening on Thursday 23rd July 7.00pm-9.00pm at Mawbray Village Hall, Culterham Hall, Mawbray, CA15 6QT.
- s) Silloth Primary School – re: School Council. Children are too young to attend Council meetings but complete a report if there are things to report. First report will be for 7 October meeting.
- t) Silloth Music & Beer Festival – Marquee will be going up 30 Aug to 2 Sept. Small local produce event 10-3pm on Sunday and disco for kids on Wed. Proceeds from these events to the Primary School.
- u) Email from June Anderson regarding the condition of the zebra crossing on Petteril Street and the lighting which is in need of attention and following a number of near misses. Reported to Cumbria Highways. Fault References: W1980971409, W1980971413 & W1980971414.
- v) Update from Cumbria County Council regarding their proposals for the Working Together highways project.
- w) Cumbria County Council – re: Pedestrian crossing on Petteril Street. Equipment is expensive and the maintenance budget is limited. Committed to improving one crossing each year and will look to carry out the necessary work in the next financial year. Update - Repainting of the crossing is now programmed to be done this summer.
- x) Email from Owen Martin resigning from the Town Council.
- y) Cumbria County Council – re: Request for dropped kerbs at Esk Street/Skiddaw Street has been picked up and will be carried out this financial year.
- z) Sustrans – re: Interpretation panel. Details of a new interpretation panel for Silloth for the Hadrian's Cycleway and requesting suggestions for possible location.
- aa) Office of the Police and Crime Commissioner and Cumbria Constabulary have launched a consultation survey focusing on Policing Priorities, Local Concerns, and Agency Responsibilities. The survey will run until 31st August and can be accessed here: <https://www.cumbria.police.uk/About-Us/Public-Consultation-Survey-2019.aspx>
- bb) New NALC Model Template for Financial Regulations 2019. Town Clerk will review the new document and re-draft the Council's Financial Regulations for the next Council meeting.
- cc) Email from Owen Martin regarding the Christmas Lights. Work is scheduled to be done asap and a contractor has been appointed.
- dd) Allerdale Borough Council – re: Poor condition of roads and paths at Causewayhead Cemetery. The matter has been passed to Property Services Dept to deal with.

- ee) Three Tier meeting – Notes from the meeting held at Cockermouth 11 July 2019.
- ff) Allerdale Borough Council - Silloth Carnival Temporary Road Closure Order Notice of Intention. Comments requested by 20 August 2019. Information circulated to members of the Council and no objections received.
- gg) CALC - Looking for experienced councillors and clerks who may be interested in becoming part of the peer review team for the Local Council Award Scheme (LCAS) run by NALC. Information forwarded to members of the Council.
- hh) Salvation Army – re: Event on Silloth Green. Details about a proposed picnic on Silloth Green on 31 August, including a brass band. Application form provided but event subsequently cancelled.
- ii) My Neighbourhood Plan – Practical Online Workshop for Neighbourhood Planning – 10th & 12th September 2019.
- jj) Notes from Solway Coast AONB Parish Council event on Tuesday 23rd July.

For Action

- kk) Silloth AFC – Request to refurbish the area at the end of the gym to become an extra training pitch.
- ll) Letter from Mr C Briggs raising a number of questions regarding caravans on the Green, the condition of Solway Street and Eden Street, and the coast road being closed.
- mm) CALC – Elections to CALC Executive Committee. Nomination papers to be returned by 4 October 2019.
- nn) Letter from Mr J. Graham raising various questions regarding the replacement of the Haytor mower with a new machine.
- oo) Holme Low Parish Council – re: Cemetery at Causewayhead. Email outlining plans for the building at Causewayhead Cemetery and seeking the support of the Town Council.
- pp) CALC – May 2019 Election surveys. Closing date for completion is 27th September.
- qq) CALC - Call from Lancaster Environment Centre for Student Projects. Deadline 30 September 2019.
- rr) Allerdale Borough Council - By election timetable, nomination pack and estimated costs.
- ss) Email from Colin Baty asking for permission for a Portacabin to be situated opposite the MUGA.

10. Planning Applications

Allerdale Borough Council has approved the following:-

Ref No: HOU/2019/0107 **Applicant:** Mr Shaw **Proposal:** Side extension **Location:** 23 Moricambe Park, Skinburness, Silloth

11. Committee Reports

To consider minutes from the following committee meetings and any recommendations:-

- a) Planning Committee – 8 July 2019.
- b) Play Equipment Committee – 20 July 2019.
- c) Staffing Committee – 22 August 2019.

12. Reports from Representatives on Outside Bodies

- a) Joint Advisory Body
- b) Silloth Tourism Action Group
- c) Sea Dyke Charity
- d) Longcake Education Trust
- e) Solway Community Technology College
- f) Sports Hall
- g) Friends of Silloth Green (see item 13 below)
- h) Sports Association
- i) Silloth Coastal Community Team

13. Friends of Silloth Green

To consider the following suggestions from Friends of Silloth Green:-

- a) Would the Council be in agreement to some volunteering events being organised, with volunteers asked to do a specific task on the Green, similar to the litter picks? This could be for tidying up specific beds or planting bulbs and bedding plants in the Autumn.
- b) Would the Council consider planting up the formal beds and planters with cheap and cheerful winter and spring flowering bedding, such as winter flowering pansies and wallflowers.

- c) Friends of Silloth Green would like to see the weathervane put back on top of the Pagoda which is currently being stored at the grounds maintenance yard. The condition of it would need to be investigated before it could be put back up.
- d) It was also suggested that the old metal planters in the formal bedding areas on Criffel Street should be removed, as they are an eyesore and not easy to plant up or maintain, as they are so small.

14. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

15. Grounds Maintenance Report

To receive a grounds maintenance report for information and/or determine any action as appropriate.

16. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

17. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

18. Applications for financial assistance

- a) To consider applications for financial assistance:-
 - i) Silloth AFC – Changing Rooms.
 - ii) Citizens Advice Allerdale.
- b) To review the Council's procedures in relation to applications for financial assistance.

19. Applications for events

- a) To consider applications received for events to be held on Town Council property:-
 - i) Kids Football Tournaments – 4 & 5 April 2020 and 8 & 9 May 2020.
 - ii) Silloth Vintage Rally – 13 & 14 June 2020.
 - iii) Soul event – Saturday 1 August 2020.
 - iv) James Richards Circus – 7 August to 23 August 2020.
- b) To review the Council's procedures in relation to applications for events on Town Council property.

20. Boundary Review

Allerdale are proposing to undertake a boundary review for Silloth and Holme Low following the recent elections. It was questioned whether the number of Councillors for Silloth could also be reviewed.

(Cllr. M. Orchard)

21. Fishing competitions

To discuss the issue of cars parking on part of the Green for fishing competitions and consider what action to take.

22. STAG

I would like to know when STAG ceased to be a grant raising arm of the Town Council and where the monies went (fireworks) etc. STAG's constitution quite clearly states only one bank account is allowed. Also, where is the marquee and trailer that we gave funds to STAG for? (Cllr. J. Snaith)

23. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

24. Estimates

To consider estimates received for repairs to the roof of the Fitness Centre.

25. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.