

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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2 July 2019

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 8 July 2019 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meeting held on the 10 June 2019 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc.

- a) Great North News – June 2019.
- b) CALC – Circular – June 2019.

- c) North West Coastal Access Monthly Update – June 2019.

For information

- d) Latest news from Radioactive Waste Management.
- e) Cumbria Highways – re: request for dropped kerbs. Crossing for Solway Street/Esk Street has been included in the works package for this financial year but more information is needed regarding the dropped kerb requested for Esk Street/Skiddaw Street.
- f) Two emails from local residents asking what the legal framework is to bring about a vote of no confidence in the Town Council.
- g) Solway Coast AONB – Survey.
- h) Copy of email sent Allerdale by Mark Oakley requesting an update following his email about not being allowed to vote in the May elections.
- i) Allerdale Borough Council – re: Licensing. Town Councils are not a responsibility under the Licensing Act.
- j) CALC – Three tier meeting July 11th 2019 at Cockermouth Town Hall at 7pm. Agenda and also minutes of the meeting held on 26 March 2019.
- k) Allerdale Borough Council – re: Parish Poll. Cost limited to the cost of opening, staffing and running the poll station, printing of ballot papers and cost of counting the ballots. Approx £1,500 - £2,000.
- l) Letters/emails from six local electors (Terry Dixon, Anne Stephenson, James Graham, Shirley Graham, Shirley Kulaszewski & Jason Smith) requesting a Parish meeting be held.
- m) Letters/emails from various local residents following the Council meeting on 10 June seeking an explanation as to why Cllrs. did not vote for Karen Groucott.
 - i) Email from Peter Cuzack regarding the Council meeting on 10 June 2019.
 - ii) Letter from Mr C. Briggs seeking an explanation about the election and subsequent co-option.
 - iii) Email from Jackie Thompson asking why Karen Groucott has not taken up her place on the Council.
 - iv) Email from Jennifer Haywood seeking an explanation from Councillors as to why they did not vote for Karen Groucott.
- n) Letter from Mr James Graham asking when he will be able to inspect the Town Council accounts and requesting various items of information about the gang mower which was replaced.
- o) Copy of letter from Ian Frost to Mark Oakley. Report is to be taken to a meeting of Allerdale Borough Council in September to seek approval to conduct a Community Governance Review to review parish boundaries. Residents of the Lido Village will be kept updated throughout.

For action

- p) Request for two sleeping policemen to be installed at the Sports area.
- q) Request for Silloth AFC to site a container on the land near the entrance to the Crofts for storage.
- r) Letter from Mr C. Briggs regarding caravans and mobile homes parking on the Green before the vintage rally and seeking an update on resurfacing work to Solway Street and the floods at Blitterlees.
- s) Email from Shelley Rome asking if the Council would consider leasing the land at West Silloth for grazing ponies.
- t) Letter from Mr James Lettice asking that Cllrs. be reminded of the Code of Conduct.
- u) Solway Coast AONB – Information about public consultation and invitation to an evening meeting in mid-July.
- v) Email from Mr S. Hart asking the Council to discuss the matter of skips for all events held in the town.

9. Planning Applications

Allerdale Borough Council has approved the following:-

Ref No: FUL/2019/0038 **Applicant:** Mr Joe Broomfield, Allerdale Borough Council **Proposal:** Proposed cycleway between Allonby to Silloth **Location:** Land between Allonby and Silloth

- 10. Committee Reports**
- 11. Reports from Representatives on Outside Bodies**
 - a) Joint Advisory Body
 - c) Silloth Tourism Action Group
 - d) Sea Dyke Charity
 - e) Longcake Education Trust
 - f) Solway Community Technology College
 - g) Sports Hall
 - h) Friends of the Green
 - i) Sports Association
 - j) Silloth Coastal Community Team
- 12. Borough Councillor and County Councillors' Reports**

To receive reports from Allerdale and County Councillors.
- 13. Grounds Maintenance Report**

To receive a grounds maintenance report for information and/or determine any action as appropriate.
- 14. Town Clerk's Report**

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 15. Payment of Accounts**

To authorise the payment of Accounts listed in the attached schedule.
- 16. 2019/20 Budget**

To receive a report comparing the actual expenditure to date with the budget for 2019/20.
- 17. Accounts for the year ended 31 March 2019**

To receive a report from the Internal Auditor following the audit of the Accounts for the Year Ended 31 March 2019.
- 18. Applications for financial assistance**
 - a) Citizen's Advice Allerdale
 - b) Silloth-on-Solway Sports Association
- 19. Applications for events**

To consider applications received for events to be held on Town Council property

 - a) Silloth Music & Beer Festival – 5th to 8th September 2019.
 - b) Pride 2020 – 25th to 29th June 2020.
- 20. Application for a memorial bench**

To consider an application received from Michelle Broadbent.
- 21. Scattering of Ashes**

To consider an application received from Mr Derek Fenton.
- 22. Single-use plastic-free town**

That the Town Council resolves to support the journey to Plastic Free Community Status, committing to plastic-free alternatives and plastic-free initiatives within the constituency.
- 23. Post Office**

Mail work at Silloth Post Office is to cease on 3 December 2019. To consider what action the Town Council can take to support the retention of this valuable service.

(Cllr. A.J. Markley)
- 24. School Council**

To consider getting both schools involved via the school councils.

(Cllr. O. Martin)
- 25. Kids growing vegetables**

It was suggested that kids should be involved in growing their own vegetables and questioned if the schools do anything. (Cllr. C. Bell)

26. Council to become more energy efficient

The Council to consider changing all lighting outlets to LED and fitting the public toilets with sensor lights allowing efficient savings to be made and reduce the carbon footprint.

(Cllr. O. Martin)

27. Council to review staff uniform and PPE.

The Council to consider that all staff are provided with ID badges. The maintenance team to be provided with hi-vis T-shirts and jumpers, to be worn at all times, to maintain a high level of safety.

(Cllr. O. Martin)

28. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

29. Staff Vacancy

To appoint a panel to interview candidates for the current vacancy for a cleaner.

30. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.