

# SILLOTH-ON-SOLWAY TOWN COUNCIL

**Town Clerk:** Wendy Jameson FMAAT  
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29 January 2019

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 4 February 2019 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**  
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**  
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**  
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**  
To receive announcements by the Chairman
- 5. Minutes**  
To approve the minutes of the meeting held on the 14 January 2019 as a true record.
- 6. Police Report**  
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Solway Community School**  
David Davidson (Head of Governors) to attend to the meeting to discuss recent reports about the school and answer any questions.
- 8. Public Participation**  
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 9. Schedule of Correspondence, notices and publications**  
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

## **Publications & magazines etc.**

- a) Wigton Baths News – 2019

## **For information**

- b) Solway Firth Partnership – re: North West Marine Plan. The Marine Management Organisation are holding an event on Wed 27 February for those who would like to have more detailed input to the planning process. Venue and other details to be confirmed.
- c) CALC - Information about The Prince's Countryside Fund.
- d) Allerdale Borough Council – re: Accountable Body. Reply from Joe Broomfield following request for information.
- e) Allerdale Borough Council – re: Accountable body & VAT. Reply from Wayne Johnston with some guidance on the VAT implications of being an Accountable Body.
- f) Cumbria County Council – re: Restoration of Traditional Highway Directional signs & milestones. Site visits have been carried out and an inventory made of all the signs/milestones. Contractor has been appointed to carry out some restoration works during this financial year. Work will be carried out over a number of years due to budgets.
- g) Allerdale Borough Council – re: Election Briefings for Parishes. Details of various election briefings to be held in February for Parishes.
- h) Cumbria Constabulary – re: Traffic calming, Skinburness Road. Email from PCSO Nichol. High visibility speed checks have been done and a request for a TDU (traffic data unit) to be put out. This will measure the speed of traffic and if deemed an issue the speed van can be deployed.
- i) Silloth Primary School – re: Primary School Governor. Emails from Mrs Ingrams and Amy Hoodless to say they will discuss having a Town Council representative on the governors.
- j) Specialist Youth Services – re: Voluntary work. The young man in question has been sorted by his school but they would like to help with the litter pick in April.
- k) Allerdale Local Plan (Part 2) Site Allocations – Submitted to the Secretary of State for Housing, Communities and Local Government on 18 January for independent examination. The documents can be viewed at Silloth Library.
- l) Allerdale Borough Council – re: Request for litterbin. Litter/dog mess bin has been placed at Blitterlees as requested.
- m) Allerdale Borough Council – re: Accountable body. Additional information regarding Accountable bodies.

## **For action**

- n) Email from resident of Skinburness Road regarding the parking on Skinburness Road and requesting the Council send a letter.
- o) Request from Andrew Stanley for some additional signage on the seafront car parks.
- p) Email from a resident of Skiddaw Street regarding the problem of dog fouling.
- q) Elan City – re: Evolis Radar Speed sign – brochure & pricing information.
- r) Letter from Clive Firth with an update on the various projects undertaken by the Solway Woodcarvers group, with various requests.

## **10. Planning Applications**

Allerdale Borough Council approved the following:-

**Ref No:** HOU/2018/0253 **Applicant:** Mr Nick G Heap **Proposal:** Replace conservatory with new extension and alterations to infill internal yard to form study **Location:** 219 Skinburness Road, Skinburness, Silloth

**Ref No:** HOU/2018/0219 **Applicant:** Mr & Ms Robert & Jayne Hawkins and Tye **Proposal:** Erection of single storey extension **Location:** Marsh Cottage, Skinburness, Silloth

## **11. Committee Reports**

## **12. Licences**

- 13. Reports from Representatives on Outside Bodies**  
a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team
- 14. Representatives on Outside Bodies**  
To appoint a representative of the Town Council on Silloth-on-Solway Sports Association.
- 15. Borough Councillor and County Councillors' Reports**  
To receive reports from Allerdale and County Councillors.
- 16. Park Manager's Report**  
To receive a report from the Parks Manager for information and/or determine action as appropriate.
- 17. Town Clerk's Report**  
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 18. Payment of Accounts**  
To authorise the payment of Accounts listed in the attached schedule.
- 19. Applications for financial assistance**
- 20. Applications for events**  
To consider applications received for events to be held on Town Council property
- 21. MUGA**  
To receive an update regarding the Council becoming the Accountable Body for the MUGA project.
- 22. Campervan site**  
To consider details of costs for the proposed dedicated camper van site on or near the promenade which could bring a small income into the Council and consider what action to take.  
(J. Cook)
- 23. Fitness Trail**  
To consider further information regarding the proposed outdoor Fitness Trail and consider what action to take.  
(A. Reid)
- 24. Paths on Skinburness Road**  
Paths on the seafront side of Skinburness Road need looked at which are in a poor condition in places.  
(O. Martin)
- 25. Football Changing Rooms**  
Electrics at the Football Changing Rooms are in need of attention.  
(I. Baty)
- 26. Footpath from Harvest Park**  
The footpath from Harvest Park has not been constructed yet and needs to be chased up by Allerdale with the developers.  
(A. Emmerson)
- 27. Events**  
To review the holding of events and festivals on land belonging to the Town Council.  
(I. Baty)
- 28. Ice Cream & Food concessions/Facilities on the Green**

To consider the issuing of tenders for the Ice Cream and Food concessions, including the Putting Green hut/deck chairs and other concessions on the Green.

**29. Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

**30. Amounts owing to the Town Council**

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.