

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
5 Burnswark Terrace, Solway Street, Silloth, Cumbria, CA7 4EF
Tel: 016973 31128 **Mob:** 0777 5686857
Email: townclerk@silloth-on-solway.co.uk
Web: www.silloth-on-solway-tc.gov.uk

8 January 2019

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 14 January 2019 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meeting held on the 3 December 2018 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & Magazines etc

- a) CALC Training – Developing your skills – Jan to July 2019.
- b) CALC Newsletter – December/January 2019.

- c) North West Coastal Access Monthly Update – December 2018.
- d) Clerks & Councils Direct – January 2019.

For Information

- e) Allerdale Borough Council – re: Recycling Centre. Following reports of fly-tipping and vandalism etc Allerdale are reviewing what can be done.
- f) Solway Coast AONB – Protected Landscapes Review – call for evidence.
- g) CALC – re: Allerdale BC Footway lights letter. Further information about the proposed transfer of footway lighting to Parish/Town Councils.
- h) Allerdale Borough Council – re: Accountable body – Email from Christopher Fleming to say the request for information has been sent to the Community Services team.
- i) CALC – Link to the Rural Services Funding guide.
- j) Allerdale Borough Council – re: Public Conveniences – Skinburness. The matter has been passed to Peter Knapton who will advise on the conditions of the existing lease.
- k) Letter from Mr J. Graham requesting information. Reply sent by the Town Clerk and relevant information provided.

For Action

- l) Allerdale Borough Council – re: Transfer of Footway lighting to Town & Parish Councils
- m) Allerdale Borough Council – Budget 2019/20 and Priorities Consultation. Responses required by 17 January 2019.
- n) Allerdale Borough Council – re: Kathleen Ferrier plaque. Allerdale would support a plaque being placed on the outside of the building. Planning permission is not required but Listed Building Consent would be needed.
- o) Letter from Mr J. Graham requesting further information and suggesting that quotes be obtained from contractors to undertake grounds maintenance duties. Reply sent by the Town Clerk and relevant information provided.
- p) Email from Mr K. Anderton regarding the speed of vehicles on Skinburness Road and requesting that traffic calming measures be authorised.
- q) Email from Claire Bastiman from Specialist Youth Services enquiring if there are any community projects they could support young people to become involved with.
- r) Email from Mr K. Ladds regarding the amount of dog mess on Silloth Green.

9. Planning Applications

Allerdale Borough Council approved the following:-

Ref No: 2/2018/0513 **Applicant:** Mr Ian Steele **Proposal:** Change of use from dental surgery back to dwelling **Location:** 28 Esk Street, Silloth

Ref No: 2/2018/0437 **Applicant:** Mr Colin Baty, Silloth on Solway Town Council **Proposal:** To install a MUGA with floodlights **Location:** Multi Use Games Area, Old Marshalling Yard, Silloth

Ref No: 2/2018/0500 **Applicant:** Mr Scott, Frank Scott Homes **Proposal:** Reserved matters application for four residential dwellings following approval 2/2016/0759 **Location:** Land adjacent to Lycoan, Blitterlees, Silloth

Ref No: 2/2018/0228 **Applicant:** Mr L. Entwistle, Harvest Park Developments **Proposal:** Application for approval of reserved matters following outline approval 2/2018/0001. Seeking reserved matters for appearance, landscaping, layout and scale in respect of phases 2 to 8 comprising Class C3 housing plots (excluding plots 24-27) 23-175, and Class C2 plots 24-27 care home **Location:** Land at Holliday Crescent, Silloth

10. Committee Reports

11. Licences

12. Reports from Representatives on Outside Bodies

- a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team

13. Representatives on Outside Bodies

Following the co-option of a new Councillor, to appoint representatives of the Town Council on Silloth Tourism Action Group and Friends of the Green.

14. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

15. Park Manager's Report

To receive a report from the Parks Manager for information and/or determine action as appropriate.

16. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

17. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

18. Applications for financial assistance

19. Applications for events

To consider applications received for events to be held on Town Council property

20. Scattering Ashes Policy

To adopt the Scattering Ashes Policy.

21. Shrub beds

To consider proposals for the Criffel Street bed and an enquiry from Judith Scott as to whether there could be any funding available for plants/shrubs for the bed before more shrubs are pruned and the old woody plants removed. The costs would be approximately £2,000.

22. MUGA

To consider a request from the Sports Association that bills relating to the MUGA are paid through the Town Council including the VAT, with the Council reclaiming the VAT at a later date.

23. Community Garden

To receive an update regarding the Community Garden paths.

24. Vehicles parking on Skinburness Road

To consider a request from a local resident to put wood posts in opposite her property at 76 Skinburness Road to prevent people parking on the grass opposite.

25. Budgets

a) To receive a report comparing the actual expenditure to date with the budget for 2018/19 and consider any action required as a result.

b) To consider draft budget figures and suggested items for inclusion in the budget for 2019/20, with a view to setting the Precept.

26. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

27. Review of staff salaries

To review staff salaries for 2019-20, following the agreement reached by the National Joint Council for Local Government Services (NJC).

28. Quotations

To consider quotations received for machinery/equipment.

29. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.