

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 14 January 2019 at 7.00pm at Silloth Community Hall

Present:– Cllr. A.J. Markley (AJM).

Councillors

I. Baty (IB), A. Reid (AR), J. Snaith (JS), A. Emmerson (AE), J. Cook (JC), C. Fearon (CF),
G. Wilkinson (GW), M. Orchard (MO) & O. Martin (OM)

Also present: Wendy Jameson – Town Clerk & PCSO Peter Nichol.

071.	Apologies Cllrs. S. Graham & W. Jefferson. Also Ken Wannop.	
072.	Declarations of Interest As recorded.	
073.	Exclusion of Press & Public It was agreed that the public be excluded for items 27, 28 & 29 on the Agenda.	
074.	Chairman's Announcements The Chairman attended the healthy drop in event on 6 December at Golf Hotel organised by CCC and MP Sue Hayman's surgery on 15 December. Also various other things over the Christmas period and liaising with Ken about machinery.	
075.	Minutes It was RESOLVED that the minutes of the meeting held on 3 December 2018 be confirmed as a true record and signed by the Chairman.	
076.	Police Report Police report was provided by PCSO Peter Nichol. There have been a number of incidents recently involving thefts from vehicles. Enquiries are ongoing. There will be extra patrols taking place. PCSO Nichol will be doing pro-active work in the schools.	
077.	Adjournment of Meeting There were no requests from members of the public to speak at the meeting.	
078.	Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. a) Allerdale Borough Council – re: Transfer of Footway lighting to Town & Parish Councils. Allerdale will be assessing who owns what over the coming months. Parishes/towns will become responsible for energy costs from 2020 and maintenance costs from 2021 onwards. No action to be taken for the time being. b) Allerdale Borough Council – Budget 2019/20 and Priorities Consultation. Responses required by 17 January 2019. Cllrs. to send in their individual responses. c) Allerdale Borough Council – re: Kathleen Ferrier plaque. Allerdale would support a plaque being placed on the outside of the building. Planning permission is not required but Listed Building Consent would be needed. Reply to be sent to the owner of the former NatWest building with information from Allerdale. d) Letter from Mr J. Graham requesting further information and suggesting that quotes be obtained from contractors to undertake grounds maintenance duties. Reply has been sent by the Town Clerk and relevant information provided. The Town Council decided to do its own grounds maintenance years ago and will continue to do so. Decisions made by the Town Council are minuted and information included on the website. Personal information will not be provided which would be against the Data Protection Act. To hire in contractors and tradesmen would cost far more than having our own grounds maintenance team. Reply to be sent to Mr Graham.	Cllrs. WEJ WEJ

	<p>e) Email from Mr K. Anderton regarding the speed of vehicles on Skinburness Road and requesting that traffic calming measures be authorised. Repeater signs are not put up within towns. RESOLVED that costs be obtained for a flashing speed indication sign which are effective. Also request that speed van attend Skinburness Road. Reply to be sent to Mr Anderton.</p> <p>f) Email from Claire Bastiman from Specialist Youth Services enquiring if there are any community projects they could support young people to become involved with. RESOLVED that more information be obtained regarding the time available etc, to ascertain what sort of work could be done i.e. weeding, litter picking, painting etc</p> <p>g) Email from Mr K. Ladds regarding the amount of dog mess on Silloth Green. RESOLVED that more dog fouling signs are needed particularly at the entrances to the Eden Street sports ground, more enforcement action and social media posts. Bin is needed at the Golf course end of the lane at Blitterlees for people to dispose of their rubbish and bags of dog mess. Email to be sent to Allerdale Borough Council.</p>	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
079.	<p>Planning Applications Allerdale Borough Council approved the following:- Ref No: 2/2018/0513 Applicant: Mr Ian Steele Proposal: Change of use from dental surgery back to dwelling Location: 28 Esk Street, Silloth Ref No: 2/2018/0437 Applicant: Mr Colin Baty, Silloth on Solway Town Council Proposal: To install a MUGA with floodlights Location: Multi Use Games Area, Old Marshalling Yard, Silloth Ref No: 2/2018/0500 Applicant: Mr Scott, Frank Scott Homes Proposal: Reserved matters application for four residential dwellings following approval 2/2016/0759 Location: Land adjacent to Lycoan, Blitterlees, Silloth Ref No: 2/2018/0228 Applicant: Mr L. Entwistle, Harvest Park Developments Proposal: Application for approval of reserved matters following outline approval 2/2018/0001. Seeking reserved matters for appearance, landscaping, layout and scale in respect of phases 2 to 8 comprising Class C3 housing plots (excluding plots 24-27) 23-175, and Class C2 plots 24-27 care home Location: Land at Holliday Crescent, Silloth</p>	
080.	<p>Committee Reports Minutes of the Planning Committee meeting held on Monday 3 December 2018 were circulated to members of the Council and were noted. Allotment Committee meeting will take place on Sat 9 February 2019.</p>	
081.	<p>Licences None.</p>	
082.	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Primary School – Letter to be sent to ask if the school would like a representative from the Town Council as a governor. Joint Advisory Committee – no report. STAG – no report. Sea Dyke Charity – no meeting. Longcake Education Trust – meeting next month. Solway Community School – waiting for Ofsted to come back. Meeting on Wednesday. Sports Hall – Everything okay. Friends of the Green – Meeting in the Spring. Coastal Community Team – Public meeting took place last month in the Community Hall. Due to land acquisition issues the route has been changed. There are concerns about parts of the route being on the highway which needs looked at re: possible signage etc.</p>	
083.	<p>Representatives on Outside Bodies The Town Council confirmed the following as Representatives on Outside Bodies:- Silloth Tourism Action Group – Cllr. J. Cook Friends of the Green – Cllr. A. Reid</p>	
084.	<p>Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.</p>	

	<p>Allerdale Borough Council – There are issues at Allerdale regarding the new stadium and the AIP. There is an Executive meeting this week. Everything needs to be open and transparent. £700k has been spent so far on the stadium and will cost £25m to build.</p> <p>Cumbria County Council – Highways team want to ‘work together’ with towns and parishes to undertake sign cleaning, maintenance etc. £12m funding from Government for potholes needs to be spent by March. £1.8m was allocated to the Allerdale area. Setts on Criffel Street will be getting done and also pushing to get Solway Street done. Speeding review taking place. Mawbray will be getting a 30mph speed limit, with Waverbridge speed limit to stay the same and other areas extended. Letter has gone to the Government from C.C.C. about becoming a unitary authority.</p>	
085.	<p>Park Manager’s Report A list of work undertaken over the last month was provided and noted.</p>	
086.	<p>Town Clerk’s Report The Town Clerk provided a report on work done since the last meeting which was noted.</p>	
087.	<p>Payment of Accounts RESOLVED that the payments listed in the register reports to 14 January 2019 be approved for payment.</p>	
088.	<p>Applications for financial assistance None.</p>	
089.	<p>Applications for events None.</p>	
090.	<p>Scattering of Ashes The Town Council considered the Scattering Ashes Policy. RESOLVED that the Council adopt the policy, with the following amendments – a) no fee to be charged b) representative from the Council will attend if required c) no time restrictions and d) ashes to be scattered discretely.</p>	
091.	<p>Shrub beds Proposals have been received for the Criffel Street shrub bed in front of the toilets. The whole bed needs done right round and done well. RESOLVED that the Council is in favour of the work being done, with funding of up to £2K to be provided but additional sources of funding to be found if possible.</p>	
092.	<p>MUGA A request has been received from the Sports Association that bills relating to the MUGA are paid through the Town Council including the VAT, with the Council reclaiming the VAT at a later date. The Town Clerk has made enquiries with Allerdale about the process of the Council becoming an Accountable Body. There needs to be a proper agreement in place to ensure everything is done properly. RESOLVED that the Council will be the Accountable Body but a proper agreement is to be put in place. Town Clerk to make further enquiries and attend the next meeting of the Sports Association.</p>	
093.	<p>Community Garden To put a ‘slurry seal’ topping on the new paths in the Community Garden would cost an additional £1,260 which could be done in the Spring when the weather is more suitable. To use an anti-skid buff material would cost an additional £2,070. The anti-skid buff material is used in school playgrounds and is hard wearing but may not look right in the Community Garden. The new tarmac will fade in time. RESOLVED not add an extra topping to the paths as they look fine as they are and it will also save funds.</p>	
094.	<p>Vehicles parking on Skinburness Road</p>	

	<p>A request has been received from a local resident for wooden posts to be put around a grassed area opposite her property on Skinburness Road, to prevent people parking there. There is no damage to the grass from where vehicles have parked and they are not breaking the law by being there. Parking on the highway would cause more of an issue. Having wooden posts installed would prevent access by the grass cutting machines and make grounds maintenance difficult. The Town Council do not want to put any more wooden posts on Skinburness Road. RESOLVED that no action be taken and a reply be sent to the resident.</p>	WEJ
095.	<p>Budget</p> <p>a) 2018/19 Budget - The Clerk provided a report comparing the actual expenditure to date with the overall budget for 2018/19. Everything is on track. RESOLVED that the report be noted.</p> <p>b) The Clerk provided some draft budget figures for 2019/20 which were considered by the Town Council in detail. Various adjustments were made to the draft figures to reduce the funding requirements. Taking into account the level of reserves at the end of this current financial year which are anticipated to be approx. £39,000, it was RESOLVED that the total funding requirement for 2019/20 will be £167,820, with the Precept to be requested from Allerdale Borough Council. Using the draft Council Tax base figure of £855.57 provided by Allerdale, this would result in a £196.15 charge on a Band D property for the Town Council's element of the Council Tax bill which is a reduction on the previous year.</p> <p>The Clerk was thanked for all her work in preparing the annual budget figures etc.</p>	WEJ
096.	<p>Councillors' reports and items for future agenda</p> <p>i) Paths on the seafront side of Skinburness Road need looked at which are in a poor condition in places.</p> <p>ii) Electrics in the Football Changing Rooms are in need of attention.</p> <p>iii) Footpath from Harvest Park – Allerdale should be chasing it up the developers.</p>	
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
097.	<p>Review of staff salaries</p> <p>Following the agreement reached by the National Joint Council for Local Government Services (NJC), the Council reviewed salaries paid to staff and RESOLVED the following:-</p> <p>a) Cleaners wages will automatically increase on 1 April 2019 to £8.21 p/h, in line with the increase in the National Living wage; and</p> <p>b) Park Supervisor's hourly rate to increase by 6.3%, to £9.77 p/h for 2019/20 from 1 April 2019; and</p> <p>c) Town Clerk and Park Manager's salaries to be increased by 2% for 2019/20 from 1 April 2019.</p>	
098.	<p>Quotations</p> <p>Quotations were received from Lloyds, Carrs Billington & Henry Armers for grass cutting mowers which ranged from £12,600 to £16,950. The existing Hayter Gang mowers have almost reached the end of their life and would be costly to refurbish. After some consideration, it was RESOLVED to accept the quotation from Lloyds for a Wessex CRX-320 Tri-deck roller mower for £14,000 which a demo model, with a considerable discount given and comes with a 3 year warranty. £1,000 trade in is allowed for the Hayter gang mowers, with a cost to change of £13,000.</p>	
099.	<p>Amounts owing to the Town Council</p> <p>Bills to allotment holders and sports clubs were sent out and reminders for amounts which are outstanding.</p>	

Signed.....

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