

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 5 November 2018 at 7.00pm at Silloth Community Hall

Present:– Cllr. A.J. Markley (AJM)

Councillors

I. Baty (IB), A. Reid (AR), J. Snaith (JS), A. Emmerson (AE), J. Cook (JC), O. Martin (OM),
G. Wilkinson (GW), S. Graham (SG), W. Jefferson (WJ) & M. Orchard (MO).

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop – Park Manager (KW) & PCSO Peter Nichol.

979.	Apologies None.	
980.	Co-option Three applications were received from Colin Fearon, Ian Ward and Peter Wise to become a Town Councillor. Colin Fearon was proposed by G. Wilkinson and seconded by J. Snaith. Ian Ward was proposed by A. Emmerson and seconded by O. Martin. A vote was taken, with Colin receiving 8 votes and Ian receiving 3 votes. Colin Fearon was duly co-opted on to the Town Council having received the majority vote,	
981.	Declarations of Interest As recorded.	
982.	Exclusion of Press & Public It was agreed that the public be excluded for items 28, 29 & 30 on the Agenda.	
983.	Chairman's Announcements The Chairman attended the Civic service which was well attended. Also the opening of the pirate ship play area which was also attended by the Leader of Allerdale Borough Council and the Mayor of Allerdale. The Bonfire and fireworks event on the Airfield was well supported and there was an excellent turnout. RESOLVED that a letter be sent from the Council to the ladies at Christ church for handmaking all the poppies on display at the war memorial. Thanks also to the grounds maintenance team for installing the soldier silhouettes.	WEJ
984.	Minutes It was RESOLVED that the minutes of the meeting held on 1 October 2018 be confirmed as a true record and signed by the Chairman.	
985.	Police Report PCSO provided a report on recent incidents of crime. Anti-social behaviour has increased recently which is due to the time of year. There are plans to increase the number of Police officers in the County by 25. Peter was thanked for his report.	
986.	Adjournment of Meeting There were no requests from members of the public to speak at the meeting.	
987.	Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. a) Allerdale Borough Council – Allerdale Local Plan (Part 2): Site Allocations. Comments to be received by 16 November 2018. Cllrs. to send their individual responses. b) Solway Community School – Invitation to Awards evening on 21 November and seeking ongoing support. RESOLVED that £25 be provided towards the cost of a prize. c) Great North Air Ambulance – Letter asking if the Council would consider making a grant to the charity. RESOLVED that a donation of £100 be given towards the valuable service they provide.	WEJ WEJ
988.	Planning Applications	

	<p>Allerdale Borough Council approved the following:- Ref No: HOU/2018/0174 Applicant: Mr John Muir Proposal: Extension to provide lounge/kitchen and third bedroom Location: Craigard, 276 Skinburness Road, Silloth, Cumbria Ref No: 2/2018/0272 Applicant: The Cooperative Group Proposal: Siting of A/C and refrigeration condensers to the rear of the store with acoustic housing and rendered wall – Part retrospective Location: Cooperative Retail Services Ltd, Caldew Street, Silloth</p> <p>Allerdale Borough Council refused the following:- Ref No: HOU/2018/0194 Applicant: Miss K Faust Proposal: Conversion of part of outbuilding into utility bathroom, addition of balcony to rear first floor of property and double doors and adding two conservation velux to the front rear elevation Location: 5 Lawn Terrace, Silloth</p>	
989.	<p>Committee Reports Allotment Committee meeting to be held on Saturday 10 November 2018. Meeting with the Sports Clubs to be held on Monday 19 November 2018.</p>	
990.	<p>Licences None.</p>	
991.	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Joint Advisory Committee – Solway Firth Partnership AGM took pace before the JAC bi-annual event at Carlisle. Good attendance and successful event. STAG – First meeting for a while took place last month. Sea Dyke Charity – More work has been done at Swinsty farm – new walls of silage pit, decorating house etc. The rent coming in has been spent on the farm to improve it. Donation also given to Convalescent Home. Longcake Education Trust – meeting on 11 October. £300 given to the schools and also donation to pre-school. Solway Community School – Waiting for OFSTED to come back. Both schools are going from strength to strength. Hope to get out of ‘needs improvement’. Wreath and card to be sent from the Council following sudden death of Mr Gordon. Sports Hall – Well used. Friends of the Green – met last week and have a couple of new members. Judith has come up with a few suggestions for the Edwardian bed – bring back to next meeting. Sports Association – Everything is progressing well. A crowdfunding page has been set up to raise £3000 to get community support. Getting advice regarding the planning application. Coastal Community Team – things are progressing and are on track. Cllr. Markley has asked for a safety report to be done before it goes to County.</p>	WEJ
992.	<p>Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted. Allerdale Borough Council – Cllr. Cook - No report. Cllr. Jefferson – there has been a lot of Freedom of Information requests recently which may be due to it being the run up to the elections. Cumbria County Council – Footpath at Dubmill has had to be closed. Main concern is to keep the road open. It was questioned if notification regarding road closure could come from CCC rather than via the Town Clerk. Cllr. Markley attended the Borderlands seminar at Manchester. There will be a road closure at Abbeytown from 12 November which involves the road past the Abbey. Local committee is supporting a project at Aspatria School. County Council is looking at the possibility of providing broadband on lamp posts in the market towns.</p>	
993.	<p>Park Manager’s Report A list of work undertaken over the last month was provided. The team have also been digging the flowerbeds out and it was agreed that some wallflowers be obtained for the RAF bed for the 11 November. Cllr. Cook suggested that a grid be drawn on the Green opposite the church (33 ½ yards x 33 ½ yards), split into 4 sections. John to print out 2000 poppies to signify the lives lost at the Battle of the Somme. John to liaise with Ken and the vicar. Trees overhanging the Bowling Green need looked at, as the pine needles are poisoning the grass. It was questioned if the fence</p>	

	at the sports ground is to be removed or replaced. Fence leaning over at end house at Links Close is in need of attention. Meeting to be arranged to look at the issues. A guy and his dog had to be asked to vacate the children's pirate ship on the Green – A no dogs allowed sign is to be obtained. The Park Manager left the meeting.	
994.	<p>Town Clerk's Report</p> <p>The Town Clerk provided a report on work done since the last meeting which was noted. A request was received from Christine Ray for the Youth Club to use the Community Hall's internet access but due to potential safeguarding issues permission was not granted. A request has been received from Kath Ostell for Wigton Theatre group to use the new Pirate ship on the Green in publicity shots for their new panto 'Pirates of the Curry Bean' and possibly name the ship 'Curry Bean'. There was no objection to the ship being used in publicity shots but having a naming ceremony would need more consideration.</p>	
995.	<p>Payment of Accounts</p> <p>RESOLVED that the payments listed in the register reports to 5 November 2018 be approved for payment.</p>	
996.	<p>Applications for financial assistance</p> <p>Dealt with under item 987.</p>	
997.	<p>2019/20 Budget</p> <p>STAG – Cllr. Cook questioned why funding had not been included in the previous budgets for STAG. The decision is taken by the Council in January when the full budget is considered.</p> <p>Business Rates – An email has been received from CALC confirming that Public Toilets are to be exempt from business rates which will mean a saving of approx. £3,500 per annum.</p>	
998.	<p>Accounts for the Year Ended 31 March 2018</p> <p>a) Interim letter (completion not certified) received from PKF Littlejohn LLP, including Section 3 of the Annual Governance & Accountability Return (External Auditor Report and Certificate including the reasons that the review cannot be completed).</p> <p>b) Letter from PKF Littlejohn confirming completion of the limited assurance review of the AGAR. There were no issues arising following the conclusion of the audit. The Clerk was thanked for all her work.</p>	
999.	<p>Applications for events</p> <p>A request was received from the Silloth Vintage Rally committee for the 20th Rally to be held on 8th & 9th June 2019 on Silloth Green which was agreed by the Town Council.</p>	
001.	<p>MUGA</p> <p>The solicitor who was dealing with the lease on behalf of the Town Council has left BPK and a new solicitor is dealing with the matter, resulting in a revised lease being drafted which has finally being received. Clarification was sought on a number of matters which the Council considered. The Town Council is to pay the legal fees in respect of the Lease. The Council does not want the lease excluded from the Landlord & Tenant Act 1954 which will mean they will be entitled to a renewal lease automatically. There should be a time period of 5 years by which they are to carry out the necessary Works in the construction of the MUGA. RESOLVED that the Town Council is happy for Cllr. Markley to sign the lease on behalf of the Council, once the necessary amendments have been made.</p>	
002.	<p>Camper Van site</p> <p>It could be set up quite cheaply using Paypal, with signage, an email address and QR code. There would be a 2.9% transaction charge plus 20p. For a £10 per night charge - £9.50 would be received. 10 vehicles staying 5 nights over a 20 week period could generate £9,500 p.a. It was questioned where it would take place and how it would be policed. Using land up Skinburness would be an issue with it being in front of residential properties. Car park opposite the grounds</p>	

	<p>maintenance yard could be used for a trial period. Campervans would have to leave the site before 10am. RESOLVED that a letter be sent to Allerdale Borough Council for their preliminary feedback on the proposals.</p>	WEJ
003.	<p>Silloth Models Brian Irving now wants to keep ownership of the models but wants to loan them to the town. The Airfield model however belongs to the Silloth Airfield project. Cllr. Cook will speak to Mr Irving about providing a letter to the Town Council.</p>	JC
004.	<p>Fitness Trail Cllr. Reid provided a rough outline of a proposal for a fitness trail between the Dock entrance and the lighthouse at East Cote which is approximately a distance of 2.4km. The equipment would be none intrusive and similar to the equipment used at Bute Park. There would be a set track and signage to explain how to use the equipment. The military could get involved to set target times. Equipment would need to be galvanised/powder coated to withstand the salt air. It was suggested that Anthony get in touch with Kath Penrice who could advise on the running side of things. RESOLVED that Cllr. Reid obtain more information and bring back to the next meeting, with details of costs etc.</p>	AR
005.	<p>Policies & Procedures RESOLVED that the Town Council adopt the Retention of Documents Policy, to assist with the management of the Council's documents and records.</p>	
006.	<p>Councillors' reports and items for future agenda Cllr. Graham notified the Council that he will be missing for a few meetings as he is going into hospital for an operation on 26 November. Cllr. Wilkinson - Kathleen Ferrier sign was taken off the former NatWest bank building and not put back but the building is now up for sale. Agenda item for next month.</p>	
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
007.	<p>Insurance Quotations ranging from £5,593.18 to £9,926.89 were received for the Town Council's annual insurance renewal. The Council considered the quotations received and RESOLVED to accept the quotations obtained by Came and Company from Inspire (AXA) and MS Amlin for £5,593.18 in total which provides a considerable saving on previous years.</p>	WEJ
008.	<p>Quotation CCTV on Silloth Green - A quotation has been received from Shaun Bell for two CCTV cameras on the Green, after an initial enquiry back in March. RESOLVED no further action. CCTV at Silloth Community Hall – A quotation has been received from Steven Henderson for the installation of a CCTV camera on the outside of the Community Hall. Cllr. Orchard suggested a Motorola PTZ wireless camera be obtained which records to the Cloud. RESOLVED that a camera be obtained and Steven be asked to fit it. Some groups have been using the Community Hall recently without obtaining permission from the Clerk. It was suggested that there needs to be a list of key holders authorised by the Town Council.</p>	WEJ WEJ
009.	<p>Amounts owing to the Town Council None.</p>	

Signed.....

Date.....