

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 1 October 2018 at 7.00pm at Silloth Community Hall

Present:– Cllr. A.J. Markley (AJM)

Councillors

I. Baty (IB), A. Reid (AR), J. Snaith (JS), A. Emmerson (AE),
O. Martin (OM), G. Wilkinson (GW) & S. Graham (SG).

Also present: Wendy Jameson – Town Clerk (WEJ) & PCSO Peter Nichol.

951.	Apologies Cllrs. W. Jefferson & J. Cook. Also Ken Wannop.	
952.	Declarations of Interest As recorded.	
953.	Exclusion of Press & Public It was agreed that the public be excluded for items 28 & 29 on the Agenda.	
954.	Chairman's Announcements The Chairman had attended the Wigton Civic Service. He thanked Cllr. Wilkinson for attending the Aspatria Civic Service. The Chairman attended the CALC 3 tier meeting where there was a presentation by United Utilities. Also attended the Silloth Music & Beer Festival. The Silloth Civic Service will be held on Sunday 14 October at Christ Church at 11.00am. The Fire Service appreciation awards took place thanking all employers whose staff are also retained fire fighters. Cllr. Graham accepted a certificate on behalf of the Council in relation to Aaron Ward.	
955.	Minutes It was RESOLVED that the minutes of the meeting held on 3 September 2018 be confirmed as a true record and signed by the Chairman.	
956.	Police Report PCSO provided a report on recent incidents of crime. There have been 31 incidents reported to the Police and 3 incidents of anti-social behaviour. Copy of the report to be circulated to members of the Council.	
957.	Adjournment of Meeting There were no requests from members of the public to speak at the meeting.	
958.	Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. a) Letter from C. Briggs expressing concern about the tarmac patches on Criffel Street, the condition of Solway Street and why a weight and speed restriction is not put on Criffel Street. The tarmac patches are only a temporary measure. The setts will be replaced and are currently being stored. b) CALC – Casual Vacancy on CALC Executive Committee. Local Council are being invited to submit nominations by 12 October. No nominations. c) Email from Judith Scott regarding the old Christmas lights which are wrapped around the large Pine trees on Lawn Terrace. The lights need to be removed and were originally put up by the Christmas lights committee. RESOLVED that enquiries will be made. d) Solway Plain Team Magazine – Letter asking that consideration be given to providing a donation towards the printing costs of the magazine. RESOLVED that no donation be provided on this occasion.	
959.	Planning Applications Dealt with by the Planning committee.	

960.	Committee Reports Minutes of the following committee meetings were noted:- Planning Committee – 3 & 24 September 2018.	
961.	Licences None.	
962.	Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Joint Advisory Committee – Last meeting was well attended. STAG – No report. Sea Dyke Charity – no meeting. Longcake Education Trust – meeting next week. Solway Community School – No report. Sports Hall – No report. Friends of the Green – meeting in October. Sports Association – meeting. Coastal Community Team – no meeting.	
963.	Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted. Allerdale Borough Council – No reports. Cumbria County Council – CCC need to save £50m and are looking at the budget in detail. Looking at on-street parking charges. Need more revenue coming in and on-street parking is a possible option.	
964.	Park Manager's Report A list of work undertaken over the last month was provided. Noted.	
965.	Town Clerk's Report The Town Clerk provided a report on work done since the last meeting. Noted.	
966.	Payment of Accounts RESOLVED that the payments listed in the register reports to 1 October 2018 be approved for payment.	
967.	Applications for financial assistance None.	
968.	Budgets a) The Clerk provided a report comparing the actual expenditure to date with the overall budget for 2018/19. Everything is on track. RESOLVED that the report be noted. b) 2019/20 Budget – Cllrs. to consider any suggested projects for inclusion in the budget over the next couple of months. Advertising the Green for hire could be an option but would need to look at rents charged in more detail, if it was to be done on a commercial basis. Potential revenue from motorhomes is also to be looked at.	
968.	Applications for events The Town Council considered applications received for events to be held on Town Council property a) Silloth Pride – 29 June 2019 – Silloth Rotary Club – More information is required on the application form. A revised form will be provided nearer the time. Concerns have been raised with members of the Council about the event and the policing of it. All the relevant paperwork has been submitted as required. It was questioned whether a smaller scale event could be held initially. Cllr. Martin will be liaising with the Police and will go with their recommendations. The Town Council would not cover any costs involved for policing the event. There is a fear of potential trouble but Silloth can't be compared to the large events held in cities. There would be a small procession, fairground, stalls, music and would be very much a family event. After a healthy discussion, a vote took place on whether to grant permission for the event. Vote 6 in favour and 2 against (Cllrs. I. Baty & J. Snaith). b) Request from Tony Hopkins to bring 'Circus Montini' for a few days during May or June 2019 – There is already a circus booked to visit in August and the Council agreed that it would be	

	<p>unfair to have two circuses on the Green during one season – Permission not granted.</p> <p>c) Request to use Silloth Green on 15 June 2019, to site a marquee to hold 200 guests after a wedding at Christ Church – The Green is a public open space and the Council does not think it would be appropriate for holding a private function. There are also plenty of other venues in and around the town – Permission not granted.</p> <p>d) Solway Crafters – 19th to 22nd April & 4th to 6th May 2019 – Agreed.</p>	
969.	<p>Children’s Play Area at the Splash Park</p> <p>Cllr. Reid informed the Council that work has been completed to the new play area, with a final inspection to take place this week and the official opening planned for 10 October. Cheque for £2,000 has been received tonight from Silloth Rotary Club towards the project. The large logs in the woodland play area were mentioned, some of which are rotten and look as though they need to be removed. Grounds maintenance team to look at it.</p>	KW
970.	<p>MUGA</p> <p>Email from Colin Baty was circulated to members of the Council about the Crowdfunding Matched Pilot offer. Sport England have said they will supply £65,000 for the MUGA. The lease was agreed by the Council at the last meeting but when the Clerk got back in touch with the BPK, the solicitor dealing with it has subsequently left the firm. Someone else is now dealing with it and is not satisfied that the lease we agreed to is suitable for the purpose and will come back to us with amendments. The Council was not happy with the news, especially when the lease had been agreed and is required for funding purposes. Also concerned about any extra cost that may be involved. The solicitor had also asked for details of the Sports Association’s solicitor. Clerk to get back in touch with BPK, to urge that the matter is dealt with quickly.</p>	WEJ
971.	<p>Camper Van Site</p> <p>No update available, as Cllr. Cook not present.</p>	
972.	<p>Vacancy on the Town Council</p> <p>Confirmation has been received from Allerdale that no request has been received to hold an election and therefore the Town Council needs to co-opt to fill the vacancy. Further notices have gone up to advertise the vacancy, with applications to be considered at the next Council meeting.</p>	
973.	<p>Memorial Bench</p> <p>An application was received from Silloth Rotary for a memorial bench on the Green from Jimmy Watson, a founder member of Silloth Rotary Club. The initial request was for it to be sited on Lawn Terrace but near to the replica Hudson bomber was also suggested. RESOLVED that permission for the memorial bench be granted. Cllr. Martin will check with Rotary as to where they would like it sited.</p>	OM
974.	<p>Signage for West Beach</p> <p>Better signage is needed to West Beach but the Town Council can’t direct people over private land. Access to West Beach is across land belonging to Associated British Ports. There is an existing brown sign to West Beach on Criffel Street.</p>	
975.	<p>Silloth Models</p> <p>It was suggested that an agreement be put together in relation to the Silloth models which have been gifted to Silloth. The Town Council is happy to take on ownership of the models on behalf of the people of Silloth which could be included in the Council’s asset register. Cllr. Martin said the models belonged to STAG and it should simply be a case of STAG gifting them to the Town Council. Clerk to clarify the situation with Cllr. Cook, who put forward the item for the Agenda but was unable to attend the meeting.</p>	WEJ
976.	<p>Councillors’ reports and items for future agenda</p> <p>None.</p>	

	<i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
977.	<p>Contracts of Employment</p> <p>The Clerk received a model contract of employment from CALC which has been amended to suit the requirements of the Council. Updated contracts have been drafted for all members of staff, along with job descriptions and new Sickness Absence Policy and Health & Safety Policy. RESOLVED that item 11 relating to annual appraisals be removed from the contract of employment which is not required by the Council. The revised contracts of employment, job descriptions and policies were then adopted by the Town Council. The Clerk was thanked for all her work in drafting the documents.</p>	WEJ
978.	<p>Amounts owing to the Town Council</p> <p>None.</p>	

Signed.....

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