

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 3 September 2018 at 7.00pm at Silloth Community Hall

Present:– Cllr. A.J. Markley (AJM)

Councillors

I. Baty (IB), J. Cook (JC), A. Reid (AR), J. Snaith (JS), A. Emmerson (AE),
O. Martin (OM), G. Wilkinson (GW) & S. Graham (SG).

Also present: Wendy Jameson – Town Clerk (WEJ).

908.	Apologies Cllr. W. Jefferson. Also Ken Wannop & PCSO Peter Nichol.	
909.	Declarations of Interest As recorded.	
910.	Exclusion of Press & Public It was agreed that the public be excluded for items 29, 30, 31 & 32 on the Agenda.	
911.	Chairman's Announcements There was a minute's silence for George Tinnion who recently died and had previously served on the Council between 1991-1995. The Chairman had attended the two-day event at Manchester to promote Allerdale, including Silloth. Also attended the Northern Soul event on the Green, Silloth Carnival, Craft Fair at the weekend and the Civic Service at Wigton. Silloth Music & Beer Festival is this coming weekend. Flag raising ceremony took place for Merchant Navy Day and to raise the Green Flag.	
912.	Minutes It was RESOLVED that the minutes of the meetings held on 2 July 2018 and 24 July 2018 be confirmed as a true record and signed by the Chairman.	
913.	Police Report A report was received on recent incidents of crime and circulated to members of the Council. There were no comments to pass on to the Police.	
914.	Simon Sharp - Planning and Implementation Manager at Allerdale Borough Council The Planning & Implementation Manager is responsible for the day to day management of the planning application, conservation and compliance duties. Simon attended the meeting to outline the new structure of the Borough Council's planning team and listen to any current issues/plans. Various plans were discussed which Simon agreed to look into and report back via the Town Clerk.	
915.	Adjournment of Meeting There were no requests from members of the public to speak at the meeting.	
916.	Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. a) CALC – Membership Subscriptions Review 2018 – Responses to the proposed changes will be discussed at the next CALC Executive Committee meeting on 20 October and a decision taken at the AGM on 10 November. Proposed subscription for 2019/20 will be £360.08 whereas 2018 subscription was £356. Very little change and therefore RESOLVED that there is no objection to the proposal. b) Email from Amanda Carter regarding the all-weather pitch and asking when they will be contacted regarding the 4G pitch, what the plans are and whether they oppose it. When the plans are submitted to Allerdale local residents will be consulted on them. Reply to be sent to Mrs Carter. c) Email from Joe's Owl Encounters and Exotic Mobile Zoo seeking permission to visit Silloth during the summer months with an owl allowing visitors to see the bird and experience	WEJ WEJ

	<p>holding the owl for a small fee. RESOLVED that more information will be required and all the relevant paperwork completed.</p> <p>d) Email from Bill Allan regarding the noise on the Green on Sat 14 July (i.e. Northern Soul event). May need to look at repositioning the trailer to face more into the Green. The Council has taken on board Mr Allan’s comments and the matter will be addressed next year.</p> <p>e) Email from Vivian Russell regarding additional expenses in relation to the Bee garden. RESOLVED that an additional £500 be provided to cover expenses for this current year.</p> <p>f) Email from Tim Barker requesting that the Council consider placing a “Silent Soldier” war memorial in Christ Church grounds by the cenotaph which will cost £750. A solid silhouette can be purchased at a cost of £250, £100 of which would go to the Silloth Poppy Appeal. The Church, Rotary and RAFA have offered to contribute. RESOLVED that Tony, Graham and the Clerk to liaise with Tim to obtain a silhouette up to maximum cost of £750 but less if possible, with the funds to come out of reserves.</p> <p>g) Email from Anne Stephenson asking why dogs can’t be kept on leads on the main Green and run free from the tennis courts. Dog Control Order could be put in place but must be able to show that this is a necessary and proportionate response to problems caused by the activities of dogs and those in charge of them. Need to balance the interests of those in charge of dogs against the interests of those affected by activities of dogs. Also need to be able to enforce the order which would be difficult as we don’t have an enforcement officer. It was suggested that a request be put in the media requesting that dog owners be mindful when the Green is busy and keep dogs on leads. Reply to be sent to Anne Stephenson.</p> <p>h) Cumbria Wildlife Trust – Information about a new community bee and butterfly project. The Cumbrian Coast Pollinator Project aims to work with local communities along the west coast of Cumbria to create havens for wild pollinators. Suggestion of meeting up to discuss it further. The Town Council is already mindful of the needs of pollinators, with the Community Garden, Bee Garden and Wildflower bed on Silloth Green.</p> <p>i) NADT – re: BMX Track. Email seeking the Council’s permission to install a cycle shelter at the BMX track, with details of suggested shelters. RESOLVED that the Council is happy for a bike rack to be installed but not a shelter. The BMX track is ROSPA inspected and the bike rack would need to be sited outside the BMX track.</p> <p>j) Allerdale Borough Council – Gambling Act 2005 – Consultation on Statement of Gambling Policy. Consultation period runs from 15 August to 28 September 2018. Documents are available at: https://www.allerdale.gov.uk/en/licensing-and-street-trading/gambling-licenses/?edit_off=true Cllrs. to complete the consultation individually.</p> <p>k) Emails from Judith Scott regarding additional expenditure in relation to the Community garden. RESOLVED that an additional £500 be provided to cover expenses for this current year.</p> <p>l) Cumbria Pride 2018 – 40 flags in 40 places. Cumbria Pride 2018 takes place on Sat 29 September and to mark 40 years since the Rainbow Flag was designed, Cumbria Pride are aiming to have 40 flags flying across Cumbria throughout the 7 days up to and including the event. RESOLVED that a pride flag be obtained and flown.</p> <p>m) Cumbria Constabulary – OPCC and Cumbria Constabulary have launched their joint annual public consultation survey. Survey will be available via the website until 30 September 2018. http://www.smartsurvey.co.uk/s/R6TLA/ Cllrs. to complete the consultation individually.</p>	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
<p>917.</p>	<p>Planning Applications Allerdale Borough Council has approved the following: Ref No: HOU/2018/0124 Applicant: Mr M Watt Proposal: Erection of detached outbuilding to provide home office Location: 235 Skinburness Road, Silloth</p> <p>Allerdale Borough Council has refused the following: Ref No: HOU/2018/0092 Applicant: Mrs Sandra Turner Proposal: Demolish wooden garage and erection of new garage Location: Marsh House, Skinburness, Silloth</p>	
<p>918.</p>	<p>Committee Reports</p>	

	Minutes of the following committee meeting were noted:- Planning Committee – 2 July 2018	
919.	Licences None.	
920.	Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Joint Advisory Committee – Meeting next week. STAG – John Cook is now the Chair of STAG and is encouraging people to work together behind the scenes. Sea Dyke Charity – no meeting. Longcake Education Trust – meeting next month. Solway Community School – Back to school on Wednesday. New committee formed for the two schools and everything is positive. Sports Hall – everything okay. Friends of the Green – meeting in October. Sports Association – meeting next week. Coastal Community Team – money is safe and things are progressing. Silloth in Bloom – no need for reports now.	
921.	Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted. Allerdale Borough Council – Things are moving on. John Cook has been Independent since May 2017 and has been asked back into the Conservative party. Cumbria County Council – Launch of the Derwent Forest project which will be a big project. Inshore fisheries vessel has been named. There is a CCC meeting on Thursday. The County Council are still trying to save money where they can.	
922.	Park Manager’s Report A list of work undertaken over the last month was provided.	
923.	Town Clerk’s Report The Town Clerk provided a report on work done since the last meeting. Noted.	
924.	Payment of Accounts RESOLVED that the payments listed in the register reports to 3 September 2018 be approved for payment.	
925.	Applications for financial assistance Application has been received from Citizen’s Advice. There is no budget for donations and therefore RESOLVED that no funding could be provided on this occasion.	
926.	Applications for events The Town Council considered applications received for events to be held on Town Council property a) Silloth Pride – 29 & 30 June 2019 – Silloth Rotary Club – Event will take place on 29 June and will comprise of information stands and a parade etc RESOLVED that more information will be required before the Council can consider it fully, as this is a completely new event. The date has been noted, until more information is provided. b) Kids Football Tournament – 13 & 14 April, 5 & 6 May 2019 – R&T Tours – Agreed. c) Orienteering Event in Silloth – 20 September 2018 – West Cumbria Orienteering Club – Agreed although permission not required as it will be taking place around the town. d) James Richards Circus – 5 th to 18 th August 2019 – Agreed.	
927.	Children’s Play Area at the Splash Park Cllr. Reid informed the Council that work will be starting tomorrow on the installation of the new children’s play area which will take approximately 2 weeks. The flag stones have all been lifted in preparation and will be stored. Still waiting for a cheque for £2,000 from Silloth Rotary towards the project – there will be a meeting on Wednesday.	
928.	MUGA	

	<p>A planning application was submitted by Colin Baty but Allerdale have asked for a Heritage Statement and ecology statement etc. Simon Sharp will look into and report back. A draft lease has been put together by the Council's solicitors which was circulated to members of the Council by email and includes a nominal rent of £200 pa. RESOLVED that the lease is agreed and that Cllr. Markley is authorised to sign the final lease on behalf of the Council.</p>	AJM
929.	<p>Silloth Green & Silloth in Bloom – Website & social media etc Anna Malina has been contacted by email and asked to relinquish and remove herself from the Silloth in Bloom website and Facebook page which she has not done. An email from Anna Malina dating back to March 2013 confirms that she set up the Silloth Green Facebook page which was being managed jointly with volunteers, despite Cllr. Martin stating at the last meeting it was his own personal project. Silloth Green twitter account was also set up by Anna Malina, as it is linked to a sillothgreen.co.uk email address. All the work that Cllr. Martin has done and photos he has uploaded to the Silloth Green Facebook page was acknowledged, as he has done a lot to promote the events etc. It was suggested that the Council should be added as an administrator, as the page was set up by a member of the Council's staff and access to it should have been handed over when she ceased employment with the Council. Cllr. Martin was not willing to co-operate and whilst he was in the Council meeting, he changed the name of the page to Silloth Town.</p>	
930.	<p>Camper Van Site Email has been received from CALC to confirm that the Council does have the power to operate a Camper Van site. Payments could be done using an App and a QR code but it would cost thousands to create an App in different formats. Cllr. Cook has spoken to a guy who does pay machines around the country. Item to be added to the next Agenda when more information is available. Need to know costs involved for setting it up before a decision can be made.</p>	JC
931.	<p>Criffel Street setts Cumbria Highways are putting £125,000 forward into their draft 19/20 scheme list to relay large sections of the setts along Criffel Street. Approval is subject to Local Committee approval in Feb/March and if agreed will be programmed in for an April start. In the meantime, some bad areas in need of more urgent attention will be repaired with tarmac, with the setts removed and stored until they can be re-laid. The hole outside Jaybees needs to be monitored and the contractors who previously dug it up need to be chased up. Traffic monitoring needs to be repeated. Times of the traffic would be useful. HLF will not fund repairs to the setts unless it forms part of a much larger townscape regeneration project. It was questioned whether there is a need for a town plan, as previously suggested.</p>	
932.	<p>Charging on the Green The Town Council considered the charges for the 2019 season and agreed the following:-</p> <ol style="list-style-type: none"> a) Craft Fair – £120 for the 1st day and £70 for the 2nd day. b) Fairground rent - £2,000 for the 2019 season. c) Circus - £120 for the 1st day and £70 for the 2nd day. Also £2,000 deposit to cover any damage to the Green. The use of electricity and water to be charged at cost. d) Land Train - £550 to be charged for the 2019 season. Land tyres are needed on the train as it is causing tracks on the Green. e) Donkeys - £100 for the 2019 season. <p>Consideration was given as to whether there should be a charge for events on the Green. RESOLVED that no charge be made for events organised by local groups i.e. Carnival, Vintage Rally etc. However, R&T Tours would be charged for using the sports area and for the use of the railings.</p>	
933.	<p>Non-attendance at Council meetings Cllr. Pattinson has not attended a Council meeting since January or sent any apologies. Emails have been sent asking for confirmation on whether she has attended any meetings of FOG or STAG but no reply received and is therefore no longer permitted to serve on the Town Council. The Town Clerk will notify Allerdale Borough Council and the vacancy will be advertised.</p>	WEJ

934.	Councillors' reports and items for future agenda Bench by Hudson bomber – Cllr. Martin Signage for West Beach – Cllr. Reid	
	<i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
935.	Estimates Cllr. Cook has been in touch with Border Signs regarding the audio interpretation and they would be willing to bring the price down to £2,500 incl. VAT. RESOLVED that a visual interpretation panel be done now and look further into getting audio interpretation. It was suggested that a letter be sent to Lockheed Hudson in the States to explain to them about the project which may encourage some funding.	WEJ
936.	Contracts of Employment The Clerk has received a model contract of employment from CALC which has been amended to suit the requirements of the Council. Updated contracts have been drafted, along with job descriptions and policies. RESOLVED that consideration be given to the documents at the next meeting in October when Cllrs. have had more time to read through the information.	WEJ
937.	Claims against the Council The Clerk provided an update on a recent claim which had been paid out by the Council's insurers.	
938.	Amounts owing to the Town Council None.	

Signed.....

Date.....