Silloth-on-Solway Town Council Minutes of a meeting held on Monday 6 November 2017 at 7.00pm at Silloth Community Hall

Present: - Cllr. A.J. Markley (AJM)

Councillors

I. Baty (IB), J. Cook (JC), (AE), O. Martin (OM), A. Reid (AR), J. Snaith (JS), G. Wilkinson (GW), S. Graham (SG) & W. Jefferson (WJ).

Also present: Wendy Jameson – Town Clerk (WEJ) & Ken Wannop – Park Manager (KW).

582.	Apologies Cllrs. A. Emmerson, M. Orchard & D. Pattinson. Also PCSO's Peter Nichol & Hannah Donaughee.		
583.	Declarations of Interest Cllr. Baty re: Football Club		
584.	Exclusion of Press & Public It was agreed that the public be excluded for items 24 & 25 on the Agenda.		
585.	Chairman's Announcements The Chairman thanked Cllr. Wilkinson for standing in for him when he was ill, by attending the Silloth Civic service and the Dialect competition. The Chairman had attended the opening of Newtown Pond, Britain in Bloom finals at Llandudno, Civic Service at Wigton, 125-year anniversary of Silloth Golf Club and various meetings.		
586.	Minutes It was RESOLVED that the minutes of the meetings held on 2 October and 17 October 2017 be confirmed as a true record and signed by the Chairman.		
587.	Police Report Apologies were received from PCSO's Peter Nichol and Hannah Donaughee. A report was received on recent incidents of crime which omitted the arson attack at the Co-op. A revised report was received which was circulated to members of the Council by email.		
588.	Adjournment of Meeting There were no requests from members of the public to speak at the meeting.		
589.	 Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. a) Letter from Dorothy Ross requesting that when plans for the Skinburness Hotel site are considered that the building line be pushed back to accommodate a footpath, as this is a very dangerous corner. When plans are drawn up, it will be a Highways and Planning matter but the Town Council will be a consultee. Letter of thanks to be sent to Dorothy Ross. b) Royal Air Force in Bloom – Letter suggesting that one of the flower beds in the town could be used to display the Royal Air Force colours or celebrate the RAF in some way. A replica Hudson bomber is being built which will hopefully be ready this year or at the beginning of next year. This will tie in with the RAF proposals. Letter to confirm that the Town Council would like to get involved. c) Allerdale Borough Council Planning Policy Consultation - Brownfield Register (Part 1). All comments should be received by 4pm on Friday 10th November 2017. Individual responses to be sent to Allerdale. d) Cumbria County Council – re: Inclusive Mobility Budget which is to be used to improve accessibility on the highway to aid people with disabilities or mobility issues. Email asking if there are any areas in the parish that would benefit from these types of improvements. Dropped kerbs in the town would benefit from being marked in some way which is to be suggested to Cumbria Highways. Dropped kerbs are needed to provide better access for 		

	residents of the pensioners bungalows on Esk Street and also at the entrance to the Crofts near the zebra crossing. Response to be sent to Cumbria County Council.	WEJ
590.	Planning Applications Current applications are being circulated to the Planning Committee.	
591.	Committee Reports Allotment Committee meeting – Minutes of the meeting held on 2 November 2017 were noted by the Council. Play Equipment Committee – Meeting to be re-scheduled.	
592.	Licences None.	
593.	Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Silloth in Bloom is to continue but just for Silloth, not participating in Cumbria and Britain in Bloom which will take the pressure off the community and the town team etc. The standards will be maintained and improved upon. Agreed by the Council.	
594.	Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.	
595.	Park Manager's Report A report was provided with details of work done since the last meeting. The recently vandalised picnic bench is to be repaired and put back tomorrow. A couple of bins have also been damaged by fireworks and therefore all the wheelie bins have been brought back in. A new fuel tank was to be obtained which was going to cost approx. £800 but Cllr. Orchard has donated one. All the geraniums have been re-potted and will hopefully be re-used next year.	
596.	Town Clerk's Report The Town Clerk provided a report on work done since the last meeting. Good Councillor training by CALC is to take place on Monday 13 November at 7.00pm which is for all members of the Council.	
597.	Payment of Accounts RESOLVED that the payments listed in the register reports to 6 November 2017 be approved for payment.	
598.	Applications for financial assistance RESOLVED that a donation of £100 be provided to the Great North Air Ambulance for the service they provide.	WEJ
599.	Budget 2018/19 Budget - Suggestions are required for items to include in the 2018/19 Budget. The budget will have to take into account that the Town Council will be responsible for the full cost of providing the public conveniences. £5k to be included for machinery.	
600.	Audit for the Year Ended 31 March 2017 BDO LLP have completed the external audit and identified a number of issues arising from the audit. a) The annual return was submitted after they issued a schedule 7 recommendation which highlighted the requirement for an annual return to be submitted. The delay in submitting the return was due to having to find a new internal audit and the Clerk's medical problems. b) Internal auditor's findings were not reported. There was no report received from the internal auditor but in future the internal auditor is to be requested to produce a letter to state that there are no issues that came to their attention and this reported to the Town Council. c) When setting the precept,	

	the Council needs to consider the level of reserves when calculating the precept and note it in the minutes. RESOLVED that the necessary actions be taken to resolve the matters raised by the external auditor.	WEJ
601.	Applications for events The Town Council received a request for a Church of England Youth Event to be held on 24 March 2018 which was agreed, subject to completion of the necessary paperwork.	
602.	Multi-purpose Sports area A meeting took place last week with Mark Gornall from HAGS-SMP and a plan drawn up showing the initial proposals for the multi-purpose sports area. Costs are approx. £95k for the children's Play area, £128k for the Mugga and £10k for adult fitness equipment. It was questioned if residents have been consulted on the proposals. This will be the refurbishment of an existing all-weather area and should not need planning permission. RESOLVED that the Town Council supports the proposals. Meeting to be arranged with the sports clubs.	
603.	Pruning of shrubs The shrubs at the edge of the Sports ground, opposite the Albion are in need of pruning as they are obstructing the view of motorists coming around the corner. Peter Holliday has been asked to trim the overhanging shrubs along the avenue on the Green and the gorse on Skinburness Road. He will also be asked to trim the shrubs opposite the Albion. It was questioned whether the avenue should be looked at. Guidance was obtained from Muncaster Castle. Green Flag judges have said that shrubs are a valuable habitat for wildlife. The cost of completely clearing the avenue would be prohibitive.	
604.	Councillors Matters Budget	
	RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.	
605.	Sports Club Leases RESOLVED that the Chairman is authorised to sign the Rugby Club lease on behalf of the Town Council.	
606.	Amounts owing to the Town Council None.	

Signed	Date