

	<p>c) Cumbria County Council's Design Guide is used to determine planning applications. Consultation closes on 4 September. Cllrs. to send their individual responses.</p> <p>d) Public consultation survey from Office of the Police & Crime Commissioner and Cumbria Constabulary which closes on 31st August. Cllrs. to send their individual responses.</p> <p>e) Email from S. Hart – The football club would like to put a container next to the existing two as changing facilities are full and ask if the Council would consider selling the tin bin if it is surplus to requirements. The Town Council does not have a container to sell. RESOLVED that the football club be allowed to have a container of a decent condition, sited alongside the existing containers at the sports ground. Reply to be sent to S. Hart.</p> <p>f) Music & Ale Festival - Email from S Hart asking if the Council would consider lending two park benches to the festival food garden from 5th-10th September. RESOLVED that the benches be loaned to the Music and Beer Festival, as long as they come back in good condition.</p>	<p>WEJ</p> <p>WEJ</p>
507.	<p>Planning Applications Allerdale Borough Council has approved the following: Ref No: HOU/2017/0137 Applicant: Mrs Sian Horsley Proposal: Single storey rear kitchen extension Location: 45 Caldew Street, Silloth</p>	
508.	<p>Committee Reports None.</p>	
509.	<p>Licences None.</p>	
510.	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Letter of congratulations to be sent to Silloth Primary School on the 'Outstanding' OFSTED result.</p>	WEJ
511.	<p>Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.</p>	
512.	<p>Park Manager's Report No report received.</p>	
513.	<p>Town Clerk's Report The Town Clerk provided a report on work done since the last meeting. Mr Slack was unable to carry out the internal audit and alternative arrangements had to be made. Stamper & Co have carried out the audit and the Annual Return has been submitted to BDO slightly later than usual, as the Clerk had been very busy with Silloth in Bloom and also had eye surgery. BDO have requested that a meeting be held to consider their recommendation that the Annual Return be submitted 3 days within the meeting. Currently waiting to hear back from BDO as to whether the meeting is necessary, as they have received the Annual Return.</p>	
514.	<p>Payment of Accounts RESOLVED that the payments listed in the register reports to 27 July 2017 and 4 September 2017 be approved for payment.</p>	
515.	<p>Applications for financial assistance None.</p>	
516.	<p>Applications for events The Town Council considered the applications received for events to be held on Town Council property which were agreed. a) 9/10 June 2018 – Silloth Vintage Rally</p>	

	<p>b) 22/24 June 2018 – Ragnarock Rally 5</p> <p>c) 11/12 August 2018 – Pirate & Princess Day</p> <p>d) 13/27 August 2018 – Circus. It is important that the circus work with the Carnival, to ensure any performances don't clash with the event.</p>	
517.	<p>Policies & Procedures</p> <p>RESOLVED that the following policies & procedures be revisited by the Town Council after amendments are made:-</p> <p>a) Press and media policy</p> <p>b) Protocol on the recording and filming of Council and Committee meetings</p> <p>c) Mobile phone Policy</p> <p>d) Annual Leave Policy</p>	
518.	<p>Allerdale £10k Funding</p> <p>RESOLVED that the £10k funding be used towards children's play equipment. A play equipment meeting to be arranged and recommendations brought back to the Town Council.</p>	WEJ
519.	<p>Youth Shelter</p> <p>The Council had voted in favour of the Youth Shelter to be sited at the sports area but then at the meeting on 14 August, a decision was made to remove the shelter, as a result of complaints received. It was suggested that the decision to remove it should not have been made, as it was within 6 months of the original decision to site the shelter there. However, the Council can revisit a decision if new factors emerge. The Police cannot monitor the shelter and the new Inspector needs to advise the Council on the Police's position. The Rugby Club are not opposed to the shelter and a lot of the noise was due to the ghetto blaster which has now reduced. RESOLVED that the Police Inspector be invited to come to a special meeting to discuss the matter. The matter is in abeyance, as the contractor has been unable to move it as yet. The decision has not been reversed but a meeting with the Police Inspector is to be held to get her input.</p>	WEJ
520.	<p>Town Plan/Town Team</p> <p>There have been a lot of positive comments received from visitors to the town on how the town looks and it would be good to keep the momentum going. Silloth Green has achieved a Green Flag for 5 years which was part of the HLF requirements. This could be the last year but it is recommended that we continue, to maintain the standard. There are projects which are ongoing and will happen in due course. Some improvements have been as a result of the involvement with Cumbria in Bloom and Britain in Bloom. The framework is already in place and works, without the need for a formal plan. GenII will be constructing a replica of a Hudson bomber which will be in place next year.</p> <p>Cumbria County Council have asked for possible of projects needing tackled. The following suggestions were put forward:- speed limits, angled parking, improved pavements and dropped kerbs.</p>	
521.	<p>Councillors Matters</p> <p>Cllr. Martin had received an enquiry from the Lifeboat Fundraising committee about funding received by the Town Council for the Lifeboat. The Clerk clarified the matter. £500 had been received from Northern Gas Networks towards Silloth in Bloom, part of which is to be used to create a floral feature in front of the memorial plaque which is to be sited near the Lifeboat Station.</p> <p>Cllr. Cook - There will be an invitation to the next meeting of the Solway Military Trail which is to be held in Silloth.</p> <p>Cllr. Emmerson - Harvest Park – Update required in relation to the new footpath.</p>	
	<p>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were</p>	

	<i>instructed to withdraw.</i>	
522.	<p>Sports Club Leases</p> <p>The Football Club lease has been signed and returned to the solicitor. Copy to be obtained for the football club. The Clerk has been in touch asking for an update in relation to the Rugby Club lease and finally been told that the solicitor who was dealing with the lease has left the firm. A new solicitor has been appointed to deal with it and an amended lease will be sent in due course.</p>	
523.	<p>Charging on the Green</p> <p>The Town Council considered the charges for the 2018 season and agreed the following:-</p> <ul style="list-style-type: none"> a) Craft Fair - £110 for the 1st day and £60 for each additional day. b) Fairground rent - £2,000 for 2018 season. c) Circus - £110 for the 1st day and £60 for each additional day. Also £2,000 deposit to cover any damage to the Green. The use of electricity and water to be charged at cost. d) Land Train – Cllr. Martin declared an interest. £500 to be charged for 2018 season, with the route to be varied to avoid any damage to the Green. The train has been operating for the last 2 years at no charge by the Council. Mr Blake will need to liaise with event organisers with regard to operating the train when there is an event on. e) Donkeys – nominal charge of £10 for the year, as the Council recognises that they contribute to the town by supporting events on the Green. 	
524.	<p>Public Conveniences</p> <p>The Town Council discussed the current arrangements for the cleaning of the Public Conveniences. Further investigations to be made by the Clerk, in conjunction with the Chairman and report back to the next meeting.</p>	
525.	<p>Staff Hours</p> <p>The Town Clerk has been working considerably more than the 30 hours for what she is paid but would rather not have a further increase in hours. Revised job description to be compiled for the next meeting to reflect what the job now entails. When taking on new projects and responsibilities the Town Council needs to be aware of the impact it has on staff in terms of workload etc.</p>	
526.	<p>Estimates</p> <p>Two estimates have been received from Eco Surface and RTC Safety Surface which ranged from £3,302 to £4,883.35 for rubber safety surfacing for the children’s play area. RESOLVED that the quote of £4,557 from RTC Safety Surfacing be accepted and an order placed for Blue surfacing.</p>	
527.	<p>Claims against the Council</p> <p>The Clerk provided an update on a current claim against the Council.</p>	
528.	<p>Amounts owing to the Town Council</p> <p>None.</p>	

Signed.....

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