

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on Monday 3 April 2017 at 7.00pm at Silloth Community Hall**

**Present**– Cllr. A.J. Markley

**Councillors**

J. Cook (JC), O. Martin (OM), A. Emmerson (AE), D. Pattinson (DP), G. Wilkinson (GW),  
M. Orchard (MO) & W. Jefferson (WJ).

Also present: Wendy Jameson – Town Clerk (WEJ) & Ken Wannop – Park Manager (KW).

<b>335.</b>	<p><b>Apologies</b>  Cllrs. S. Graham (SG) &amp; I. Baty (IB). Also PCSO Peter Nichol &amp; PCSO Hannah Donaughee.</p>	
<b>336.</b>	<p><b>Declarations of Interest</b>  Cllrs. Cook, Martin &amp; Emmerson declared an interest in relation to item 17 on the Agenda relating to STAG.</p>	
<b>337.</b>	<p><b>Exclusion of Press &amp; Public</b>  It was agreed that the public be excluded for items 20, 21 &amp; 22 on the Agenda.</p>	
<b>338.</b>	<p><b>Chairman's Announcements</b>  The Chairman attended the following:-</p> <ul style="list-style-type: none"> <li>• Interviews to fill the vacancies for two public convenience cleaners.</li> <li>• 125<sup>th</sup> Anniversary of the Golf Club, with Bill and Graham which was well attended.</li> </ul> <p>CCC are doing some remedial work. The times for the bus service between Silloth and Maryport are going to be changing and a couple of services withdrawn due to poor loadings.</p>	
<b>339.</b>	<p><b>Minutes</b>  It was <b>RESOLVED</b> that the minutes of the meeting held on 6 March 2017 be confirmed as a true record and signed by the Chairman.</p>	
<b>340.</b>	<p><b>Police Report</b>  PCSO Peter Nichol sent a report by email of recent incidents of crime. Any issues need to be notified to the Police. Bollards for the Green will be coming this week. An email has been received from a resident of Blitterlees regarding the excessive speed of vehicles which has been forwarded on to the Police. There will be meeting with the Police next week and reported back to the next meeting.</p>	
<b>341.</b>	<p><b>Proposals for the All Weather Area</b>  Stephen Hart attended the meeting to talk about proposals for the All Weather Area at the Eden Street sports ground. The All Weather Area has been derelict for about 10 years. There is a Community Asset Transfer Fund held by Sport England which could fund a Multi Use Games Area (MUGA) and possibly street furniture etc. The bid would have to come from the Town Council but the Rugby, Football, Netball and Tennis would be in support of it. A consultant could be used to put a bid together, with some operating on a 'no win no bid' basis. A committee would be needed to push it forward. <b>RESOLVED</b> that the Council agreed to move it forward and get in contact with Sport England. Information to be obtained, with a view to organising a meeting with interested parties. Community Choices could also be a possible source of funding.</p>	<b>WEJ</b>
<b>342.</b>	<p><b>Adjournment of Meeting</b>  There had been no prior requests from members of the public to speak at the meeting.</p>	
<b>343.</b>	<p><b>Schedule of Correspondence, Notices and Publications</b>  <b>RESOLVED</b> that the schedule of correspondence, notices and publications be noted.</p> <p>a) Clive Firth, Solway Woodcarving Group – re: Commemorative plaque. Email asking the Council</p>	

	<p>to seek and secure approval of the families before the group begin researching and gathering photographs etc. Clive brought some preliminary drawings into the meeting for the memorial which will be considered as soon as approval for a memorial has been received from the families. Further email to be sent to Eddie Studholme.</p> <p>b) Email from Dave Whitfield regarding the state of a footpath at West Silloth. Cllr. M. Orchard declared an interest but provided some background information on the footpath. The Clerk had contacted Allerdale and was informed that it was not a recognised footpath and suggested contacting CCC. <b>RESOLVED</b> that a reply be sent to Mr Whitfield with information from Allerdale.</p> <p>c) Request for support from Paul Barnes, Farmers Flood Group. <b>RESOLVED</b> that the Council supports the group.</p> <p>d) Consultation on the draft Cumbria Minerals and Waste Local Plan Main Modifications and Sustainability Appraisal Update. Representations by 5 May 2017. Documents can be viewed at: <a href="http://www.cumbria.gov.uk/planning-environment/policy/minerals_waste/MWLP/MainMods">http://www.cumbria.gov.uk/planning-environment/policy/minerals_waste/MWLP/MainMods</a> Cllrs. to send in their individual responses.</p>	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
<p><b>344.</b></p>	<p><b>Planning Applications</b>  The <b>Town Council</b> approved the following:-  <b>Ref No:</b> 2/2016/0030 <b>Proposal:</b> Retrospective application for replacement windows and installation of 2 roof lights <b>Applicant:</b> Mr F. Halkett <b>Location:</b> 12A Criffel Street, Silloth</p> <p><b>Allerdale Borough Council</b> has approved the following:-  <b>Ref No:</b> HOU/2017/0011 <b>Proposal:</b> Demolish and rebuild rear extension <b>Applicant:</b> Mr &amp; Mrs G Whitfield <b>Location:</b> 6 Skiddaw Street, Silloth  <b>Ref No:</b> HOU/2017/0024 <b>Proposal:</b> Rear single storey extension and enlargement of garage <b>Applicant:</b> Mr Douglas Walton <b>Location:</b> 272 Skinburness Road, Skinburness, Silloth</p>	
<p><b>345.</b></p>	<p><b>Committee Reports</b></p> <ul style="list-style-type: none"> <li>• A meeting of the Parks Committee will be held after Easter.</li> <li>• A meeting of the Allotment committee will be arranged when the feedback has been received from the last Allotment Forum meeting regarding a new tenancy agreement and rules.</li> </ul>	
<p><b>346.</b></p>	<p><b>Licences</b>  None.</p>	
<p><b>347.</b></p>	<p><b>Reports from Representatives on Outside Bodies</b>  <b>RESOLVED</b> that verbal reports received from Representatives on Outside bodies be noted.  <b>Primary School</b> – Ofsted will be visiting the school.  <b>Joint Advisory Body</b> – Silloth area will be getting £1m following the Coastal Community bid which is £0.78m short but got the 4<sup>th</sup> highest in the country. Thanks to Brian Irving who submitted the bid, with some support from Allerdale Borough Council and Cumbria County Council. Will be approaching LEP for funding.  <b>STAG</b> – There are a few new members and things are progressing.  <b>Sea Dyke Charity</b> – There is a new tenant who has done a lot of good work on the farm.  <b>Longcake Education Foundation</b> – No meeting.  <b>Solway Community Technology College</b> – The collaboration between Solway Community School and Beacon Hill School is working well. Judith Schaffer is acting as joint Head. The collaboration will give bigger curriculum choices and will save money in the long run.  <b>Sports Hall</b> – Everything is okay.  <b>Friends of the Green</b> – Wildflower seeds are on order. Edging along the footpath in the Community Garden would make it look tidier.  <b>Sports Association</b> – No report.  <b>Silloth Coastal Community Team</b> – Report provided earlier under Joint Advisory Body.</p>	

	<p><b>Cumbria in Bloom</b> – Projects are being dealt with individually. Toni Magean from Allerdale is informally advising Silloth in Bloom and has met with various groups. Need to show progress on the idea regarding the Lancaster bomber. Plans/design will be taken to GenII and the apprentices will construct it. Specialist advice is required regarding the monkey puzzle trees in the garden at St Andrew’s church. Email to be sent to Ricki Crawford. Cumbria County Council will be surveying all the trees in Silloth and will be asked to look at the trees at St Andrew’s church. Spoke to Britain in Bloom judge at a meeting at Penrith. Also received advice from judges at Birmingham and from Toni Magean. Need to focus on known areas where additional points will be awarded.</p>	
348.	<p><b>Allerdale &amp; County Council Reports</b>  <b>RESOLVED</b> that verbal reports received from Allerdale and County Councillors be noted.  <b>Allerdale</b> – Green Flag judging will take place on 8 May, with Cllrs. Jefferson and Wilkinson showing the judges around. Cllr. John Cook will be standing as a candidate in the County Council election in May and will be standing down as a Conservative councillor at Allerdale and standing as an Independent councillor instead.  <b>County Council</b> – Cllr. Markley will also be standing in the County Council election. Notification has been received that St Paul’s church has now closed. New Chief Executive is in place. First Council meeting is on Thursday. HIMS system is now in place for reported faults online. £16m is to be spent on Highways in the next 12 months.</p>	
349.	<p><b>Park Manager’s Report</b>  A written report was provided on work done in March. The Play Equipment is to be painted but the weather has prevented progress on this. The diesel tank is developing a hole and a new bunded tank is required. <b>RESOLVED</b> that a new tank be obtained. It was suggested that Jason Penrice be contacted, as he may be able to supply one.</p>	WEJ
350.	<p><b>Town Clerk’s Report</b>  The Town Clerk provided a report on work done since the last meeting. Reports are required from Cllrs. for the Annual Town Report a.s.a.p.</p>	
351.	<p><b>Payment of Accounts</b>  <b>RESOLVED</b> that the payments listed in the register report to 6 March 2017 be approved for payment.</p>	
352.	<p><b>Applications for financial assistance</b>  Requests for financial assistance have been received from the following:-  a) Silloth Tourism Action Group – £2,500 has been allocated in the Budget for STAG for 2016/17 and 2017/18. In November 2015, STAG received two cheques from the Town Council of £4,000 and £1,062.50 but only one cheque appears in the cash book and it was questioned if there was another bank account. <b>RESOLVED</b> that a grant of £2,500 be provided, once confirmation is received on where the cheque for £1,062.50 has gone. Cllr. Martin to provide the relevant information.  b) Silloth Carnival Committee – Application the Carnival Committee was received an hour before the Council meeting. <b>RESOLVED</b> that the application be considered at the next meeting, when it has been checked through.</p>	OM
353.	<p><b>Applications for events</b>  None.</p>	
354.	<p><b>Councillors Matters</b>  None.</p>	
	<p><b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</p>	

355.	<p><b>Public Conveniences</b></p> <p>The cleaning of the public conveniences was put out to tender in January but there was no interest. It was decided to employ two members of staff to clean the facilities on a rota basis and the vacancies were advertised – unsuccessfully on the first occasion but then advertised in the Cumberland News on the second occasion. Cllr. Markley and Cllr. Cook carried out the interviews and it was decided to give a couple from Flimby the job of cleaning and locking up the toilets (21 hrs p/w), who would be doing it on a self-employed basis which will also save the Council money in terms of wages costs. The unlocking of the toilets will be done by a local woman (10 hrs p/w), who will also be doing the cleaning at the Community Hall. In April 2016, Dave and Aaron, on the grounds maintenance team, were given an additional 5 hrs per week to lock up the Pagoda and Criffel St toilets, to cover for when Mark finished. It was pointed out that the new changes could impact on the hours of Dave and Aaron, as they would no longer be required to lock up the Criffel Street toilets. A discussion took place and various suggestions were made. Whilst there was a reluctance to reduce staff hours, the Council were also conscious that they need to try to keep costs down. <b>RESOLVED</b> that Cllrs. Markley and Cook were delegated with the task of finding a solution and talking to Dave and Aaron.</p>	AJM & JC
356.	<p><b>Community Asset Transfers &amp; Sports Club Leases</b></p> <p>The solicitor has reviewed the amended transfer which appears to be in order. He has asked the County Council to send an engrossment copy for signature. He is preparing a report on title which will be sent out in the post. When the engrossment Transfer from the County Council is received, he will be able to send the Football Club lease out for signature.</p>	
357.	<p><b>Amounts owing to the Town Council</b></p> <p>Rent of £200 from the Tennis Club.</p>	

Signed.....

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