

Silloth-on-Solway Town Council
Minutes of a meeting held on 09 May 2011

Present:- Cllrs. I. Baty, A.J. Markley, R.W. Allison, C. Baty, S. Graham, W. Jefferson, M. Snaith, E. Wannop & G. Wilkinson. Also Wendy Jameson (Town Clerk) & Ken Wannop.

731 Election of a Chairman of the Council

Cllr. I. Baty was appointed as Chairman of the Council.

732 Receive the Chairman's Declaration of Acceptance of Office

Cllr. Baty signed his Declaration of Acceptance of Office.

733 Apologies

Cllrs. A. Weightman.

734 Declarations of Interest

Cllr. E. Wannop - re: Ken

Cllr. A.J. Markley - re: County Council etc

735 Declarations of Acceptance of Office

It was agreed that Cllr. Weightman's Declaration of Acceptance of Office could be signed at the next Council meeting, if not signed before.

736 Election of a Deputy Chairman of the Council

Cllr. Tony Markley was elected as Deputy Chairman of the Council.

737 Appointment of representatives on outside bodies

Primary School - Cllr. A.J. Markley

Joint Advisory Body - Cllr. W. Jefferson

Silloth Tourism Action Group - Cllr. R.W. Allison

Silloth Regeneration Partnership - Cllr. R.W. Allison

North Allerdale Development Trust - Cllr. G. Wilkinson

Longcake Educational Trust - G. Wilkinson

Sea Dyke Charity - Cllr. A.J. Markley

Neighbourhood Forum - Cllrs. A. Weightman & G. Wilkinson

Solway Community Technology College - Cllr. A.J. Markley

Sports Hall - Cllr. S. Graham

Community Hall - The Space - Cllr. Baty

738 Appointment of committees

Play Equipment Committee - Cllrs. G. Wilkinson, R.W. Allison, E. Wannop & C. Baty.

Allotments Committee - Cllrs. G. Wilkinson, I. Baty, R.W. Allison, A. Weightman & A.J. Markley.

Planning Committee - Cllrs. E. Wannop, I. Baty, A.J. Markley, C. Baty & A. Weightman.

Parks Committee - Cllrs. G. Wilkinson, M. Snaith, W. Jefferson, S. Graham & A.J. Markley.

Letter to be sent to Allerdale Borough Council regarding the condition of the cemetery at Causewayhead which continues to be bad despite previous complaints.

739 Exclusion of Press and Public

None.

740 Chairman's Announcements

None.

741 Minutes

The minutes of the meeting held on 4 April 2011 were approved by the Town Council and signed by the Chairman as a true record.

Mrs Ostell of Skinburness Road has been back in touch and a meeting has been arranged with her and probation services on Thursday at 3.30pm to look at the work needing done at Skinburness Road.

742 Police Report

No report.

743 Redevelopment of the former Fisons Factory, Silloth

Further correspondence received:-

a) Letter of 13 April 2011 from Matthew Stafford of Fairhurst & Partners in response to issues raised at the last Town Council meeting.

b) Section 106 Agreement

Matthew Stafford attended the meeting to discuss with the Town Council any further issues in relation to the above, with a view to progressing with the signing of the S106 Agreement. A design has been done of the new proposed footpath. The legal agreement will put the Town Council in the driving seat as far as the design and how it will look etc. There had been concerns about the proximity of the footpath to the football pitch. The tightest point will be at the corner but there will be adequate space everywhere else. The path will be of an adoptable standard and a guaranteed life of 25 years. There will be a 10% contribution to the Town Council towards the maintenance of the footpath which will be none refundable and no confirmation will be needed on how the money is spent. This will be a one off payment. If the Town Council are prepared to give a date for signing the section 106 agreement then they would be willing to increase it to £18,000. At the traffic regulation meetings the public had asked for various highways items i.e. pedestrian crossings etc. The developers would be making a contribution of £20,000 to Cumbria County Council (£5000 for parking items &

£15K for a pedestrian crossing) which has to be spent on those items within 5 years and they will need to report back to the developers. It was agreed that the Town Council would accept a contribution of £20,000 towards the maintenance for the lifetime of the footpath and agree to the signing of the section 106 agreement. Mr Stafford will meet with Cllr. Baty on Friday at 2.00pm to sign the agreement.

744 Bouncy Castle

The Town Council considered whether to reduce the rent for the Bouncy Castle etc on the Green or what other possible action to take, as the Bouncy Castle is no longer fit for use. Raynor is currently using his own bouncy castle. He had expressed concerns about other bouncy castles being allowed when events are staged on the Green which affects his profit. It was agreed to invite him to a meeting to discuss the way forward. Nothing should be on the Green without Town Council permission. There needs to be a special item on an agenda to discuss the whole running of the Green.

745 Adjournment of Meeting

There had been no requests from members of the public to raise any matters in the meeting.

746 Correspondence

- a) Hospice at Home - Carlisle & North Lakeland - Spring/Summer 2011.
- b) Cumbria County Council - "The Cumbria & Lakesrider" Passenger Transport Guide.
- c) The Watchtree News - Spring/Summer 2011.
- d) Watchtree Wheelers Newsletter - Spring/Summer 2011.
- e) Cumbria Playing Fields Association - Annual Report 2009-10.
- f) Cumbria CVS - Letter of thanks for involvement in the Cumbria Third Age Census and summary of the responses.
- g) Silloth Tennis Club - Letter regarding the possibility of upgrading the Skinburness Tennis courts together with three quotations for the work. Quotes received of £3780, £3200 & £4050. The tennis courts are the responsibility of the Town Council. The tennis club are bringing tournaments into the town. It was agreed to fund the upgrading of the courts up to a cost of £4050. Clerk to speak to David Wise to find out the preferred choice from the quotes received. Bill to be made out to the Town Council so that VAT can be reclaimed.
- h) Local Government Boundary Commission - Electoral Review. Letter to formally announce the start of the first consultation stage on division patterns in the review of Cumbria County Council. View to be submitted no later than 20 June 2011. Noted.
- i) Cumbria County Council - Time for change? Ideas for the future of Cumbria's libraries. Feedback to be received by 30 June 2011. Cumbria County Council are looking at a review of the library service and considering how to run them better.
- j) Silloth AFC - Permission requested for Sports Tours Ltd to be allowed to host

a Junior Football competition on the Silloth RUFC pitch and Silloth AFC Junior Football on 28/29 May. An additional letter has subsequently been received from the Rugby Club asking for permission for the same competition. The event is to be held on Town Council land and it was questioned who is benefiting financially from events staged at the sports ground. The clubs need to check their tenancy agreements, as they will find there is no sub-letting allowed. The Town Council have no objection to sports tournaments and competitions being staged but any income should come to the Town Council. It was agreed to discuss the matter later on in the meeting.

747 Planning Applications

a) The Town Council have approved the following:-

Ref No: HRN/2011/0003 **Proposal:** Removal of hedgerow **Location:** Land at Greenrow Meadows, Silloth **Applicant:** United Utilities

748 Licences

None.

749 Committee Reports

None.

750 Reports from Representatives on outside Bodies

Primary School Applications have gone out this week for a new Head teacher. Everything running fine.

Joint Advisory Committee Brian Irving is back full time and things are back to normal. Full meeting will be held on Friday 20 May. The landscape character assessment now completed. A copy is at the AONB office for the Town Council.

Silloth Tourist Action Group No report.

Silloth Regeneration Partnership No report.

North Allerdale Development Trust Cllr. Wilkinson is no longer on NADT.

Sea Dyke Charity A meeting was held and John Graham continues as Chair. Paying off loans for shed.

Longcake Education Trust No meeting.

Solway Community Technology College Finance meeting tomorrow.

Sports Hall No meeting.

Community Hall - The Space - Applying for loans. Letter from Cumbria Waste Management. The group needs help from the Town Council to move forward. A community craft event was held at Easter which was successful. Some money may be available from the Allerdale community fund. May have to reduce the development. The outside of the building needs to be made watertight before any work is carried out to the inside. It was agreed that a building survey be commissioned and the results brought back to the next meeting.

751 Allerdale and County Council Reports

Allerdale Borough Council - Interesting situation with 28 Labour Cllrs, 12 Conservative Cllrs and 16 Independents. Watching the situation as it develops. The Conservatives are liable to form the official opposition. Unlikely for the Independents to form the largest opposing group. Allan Smith has been appointed at Leader, Barbara Cannon as Vice and Cllr. Mumberson as Mayor.

Cumbria County Council - There is a lot going on within the County Council and Cllr. Markley asked if there were any questions. Restructuring in Highways. Received £6.2m to do potholes following winter damage. Still in contract with Amey for another 12 months until 31 March 2012. Some work will be done in-house and other work put out to tender. Trees will be done soon.

752 Handyman's Report

General maintenance and grass cutting has been done. Flowers will be put in flower beds next week hopefully, weather permitting.

753 Town Clerk's Report

Annual Town meeting is to be held on Wednesday 25 May in the Discovery Centre. Annual town reports to be given to the Clerk a.s.a.p. Meeting is to be held on Thursday with Probation Services and Mrs Ostell to look at work to be done on Skinburness Road to clear bushes etc. Jeff Downham wants to meet to complete the parish/town questionnaire. Cllr. Jefferson is available on Thursday at 2.00pm.

754 Cheque Signatories

It was agreed to leave the cheque signatories as they are with Cllrs. Wilkinson, Markley and Snaith authorised to sign cheques.

755 Applications for financial assistance

The Town Council considered applications received from the following:-

- a) Silloth Festivals Ltd - Requesting funding of £1000 towards insurance and security. It is not clear what Silloth Festivals Ltd covers and the Town Council need a clearer picture before they can agree to provide any funding. The Town Council do not have a problem with events on the Green but need clarification on what the relationship is between Silloth Festivals Ltd and other bodies staging events on the Green. Report to next meeting.
- b) Silloth Youth Club - Money is coming from the County Council to extend the youth club building. Work will be done through the Town Council so that VAT can be reclaimed. The Town Council agreed to provide funding of £1500 to help extend the building.
- c) Silloth Tennis Club - The request for funds to provide new tennis nets and posts at a cost of £629.80 (incl. VAT) was agreed by the Town Council.
- d) Silloth Carnival Committee - The request for funding of £1895 to cover the cost of the Motorcycle Display Team and Dearham Brass Band was agreed by the Town Council. This may be the last Carnival as Lawrence Marshall and John

Hope are retiring.

e) Silloth AFC & Silloth RUFC - Cllr. Markley had been provided with quotes for new pitch floodlighting which amounted to £29,450. The Town Council are unable to afford it but are happy to look at replacement lights. Any funding received from the County Council will come through the Town Council as they will be going on Town Council land. The refurbishment of the lighting will be a Town Council job and will be done by the Town Council.

756 Annual subscriptions

Cumbria Playing Fields Association - It was agreed to pay the affiliation fees for 2011/12 at a cost of £30.00.

757 Payment of Accounts

The list of cheque payments were approved by the Town Council for payment.

758 Accounts for the year ended 31 March 2011

Accounts for the year ended 31 March 2011 were approved and the Chairman was authorised to sign them as a true record. The Chairman signed the Statement of Accounts and Statement of Assurance on the Annual Return for the year ended 31 March 2011.

759 Organised Event on Sports Grounds

Fourteen motorhomes were parked up on the Rugby Pitch for a week which was without permission from the Town Council. Cllr. Baty had spoken to some of the caravaners who told him they had permission from the Rugby Club although the Rugby Club committee knew nothing about it. They had been given permission by Mr Lettice, who had subsequently sent an email to the Town Council apologising for the mistake. The sports grounds are Town Council property and any permission needs to come from the Town Council. The Town Council have no problem with sporting events on that ground. In future sports tournaments need to apply directly to the Town Council for permission.

The Town Council were uncomfortable with what happened re: caravans which could have damaged the reputation of the town. The caravaners were allowed to stay this time but it needs to be dealt with properly in the future. A letter will be coming to the Town Council from the caravan committee.

760 HLF Bid - The Green, Silloth

a) Update on HLF Bid - The new consultants have been appointed. Work will be started on the Green at the end of this season i.e. September. There will be the full winter to carry out the work.

b) Community Engagement Officer office accommodation - £5000 has been included in the bid to provide an office within the Community Hall to accommodate the Community Engagement Officer. As part of their role, they will be working with festival organisers to get the groups working together.

c) Priority list if tenders come under budget - A lot of the work will come under

budget and there needs to be a priority list, to look to see what could be cut out.

761 Amounts owing to the Town Council

Nothing causing any concern.

Signed.....

Date.....6/6/11.....