

Silloth-on-Solway Town Council



Annual Report 2013/14

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2013/14 Annual Report

Welcome to the 2013/14 Annual Report. This report has been produced and made available prior to the Silloth Annual Town Meeting, to be held on 29 May 2014 at 7pm in the Council Chamber, Silloth Community Hall, Petteril Street, Silloth.

The Town Meeting is a meeting of the electors of the town of Silloth and provides an opportunity for residents to discuss the information provided and to question the Council on its activities during the year. Any resident of the town is welcome to attend this meeting.

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Annual Town Report compiled by
Town Clerk: Wendy Jameson
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Mayor's Report – Cllr. Tony Markley



It has been a privilege this year to serve as Mayor of “Silloth-on-Solway”.

Denise and I have attended various Civic functions throughout the County and local events within the town, also the Launch ceremony at Salford quays Manchester after a major refit to “HMS Bitter” and renewing the affiliation that Silloth has with this Royal Navy training vessel.

I also held a Civic service in Christ Church at the end of last year which was well attended by County Mayors, Cumbria County Council Chairman, neighbouring parishes and numerous local organisations from around the County.

In December, after the opening of the new BMX track, I visited the residential homes with the Allerdale Mayor and his attendant, giving mince pies and sherry to the residents. It was an extremely pleasant occasion wishing them all a merry Christmas and prosperous new year.

All the events held within Silloth and especially on the Green have been very well attended by the local community and visitors. My thanks go out to all the local organisations and volunteers who give up their time and work tirelessly to achieve these great annual events that continue to attract thousands of visitors to our town.

This year's annual Carnival was a major event for me, starting with hoisting the prestigious Green Flag the town was awarded, then being able to walk so far round the route after my weight loss, was a great achievement. The weather was fantastic and filmed by ITV for the “The Weight Loss Ward” programme which has won national television awards and was seen nationally on ITV, portraying Silloth as a great place to visit.

My thanks go to all the dedicated members of the Town Council and staff, who have worked hard and supported me with carrying out the statutory duties we have to fulfil for the smooth running of the town, during times of austerity which the public sector are having to endure.

It has been a good year and I have enjoyed serving the Town to the best of my ability.



26 August 2013 – Green Flag raising ceremony



14 December 2013 – Opening of the BMX Track

About Silloth-on-Solway Town Council

Silloth-on-Solway Town Council serves the Town of Silloth with a population of approximately 3,000 residents. We deliver many services in the town, including the provision of open spaces, playing fields and recreation areas. Our aim is to provide residents with information about the Town Council and the services which we deliver in the town.

Silloth-on-Solway Town Council is one of around 9,500 Town and Parish Councils within England. Town and Parish Councils are the first tier of local government and work closely with the other tiers of local government, to try and achieve the best for their local communities. A Town Council is an elected body made up of local people representing the interests of their community.

Silloth-on-Solway Town Council has twelve Town Councillors, who are elected every 4 years, with the next elections due to be held in 2015. All Town Councillors are unpaid volunteers who give their time freely because they are committed to their local community.

Member of the Town Council during 2013/14 are listed below:-

Cllr. A.J. Markley - Mayor
Cllr. S.F. Graham – Deputy Mayor
Cllr. R.W. Allison (up to June 2013)
Cllr. C. Baty
Cllr. I. Baty
Cllr. J. Baxter (from Jan 2014)
Cllr. A. Emmerson (from July 2013)
Cllr. C. Graham
Cllr. W. Jefferson O.B.E.
Cllr. M. Orchard (from Oct 2013)
Cllr. M. Snaith (up to May 2013)
Cllr. D. Wallace
Cllr. E. Wannop (up to Nov 2013)
Cllr. A. Weightman (up to May 2014)
Cllr. G. Wilkinson

The Council meets on the first Monday of each month in the Council's meeting room in the Community Hall, at 7.00pm, except when there is a Bank Holiday. There is no meeting in August however. All meetings of the Town Council are open to members of the public and the Council welcome views and comments during the Public Participation part of the meeting. The Chairman will adjourn the meeting to allow members of the public an opportunity to ask questions or raise matters of interest. The meeting will be adjourned for a maximum of 15 minutes. Items for discussion have to be submitted to the Town Clerk in writing, prior to the meeting.

Minutes for all Town Council meetings are published on our website and are available for inspection on request.

Silloth-on-Solway Town Council Meeting Dates 2014:-

Mon 12 May 2014	7.00pm	Full Council	Council meeting room
Mon 2 June 2014	7.00pm	Full Council	Council meeting room
Mon 7 July 2014	7.00pm	Full Council	Council meeting room
Mon 1 September 2014	7.00pm	Full Council	Council meeting room
Mon 6 October 2014	7.00pm	Full Council	Council meeting room
Mon 3 November 2014	7.00pm	Full Council	Council meeting room
Mon 1 December 2014	7.00pm	Full Council	Council meeting room

Representation

The Council appoints members as representatives on various outside bodies. This ensures good working relationships with local groups and organisations. During the year the Council has been represented on the following bodies:

- | | |
|--|--------------------------------|
| • Silloth Primary School | Cllr. A.J. Markley |
| • AONB Joint Advisory Committee | Cllr. W. Jefferson |
| • Silloth Tourism Action Group | Cllrs. C. Graham & A. Emmerson |
| • Holm Cultram Sea Dyke Charity | Cllr. A.J. Markley |
| • Neighbourhood Forum | Cllr. G. Wilkinson |
| • Longcake Education Trust | Cllr. G. Wilkinson |
| • Friends of the Green | Cllr. S. Graham |
| • Solway Community Technology College | Cllr. A.J. Markley |
| • Sports Hall | Cllr. S. Graham |

Our local Allerdale and County Council representatives are as follows:

- | | |
|------------------------------------|---------------------------------|
| • Cumbria County Council | Cllr. A.J. Markley |
| • Allerdale Borough Council | Cllrs. W. Jefferson & M. Snaith |

Staff

The Town Council employs seven members of staff:-

- | | |
|-----------------|--|
| • Wendy Jameson | – Town Clerk & Responsible Financial Officer |
| • Anna Malina | – Community Engagement Officer |
| • Ken Wannop | – Parks Manager |
| • Aaron Ward | – Parks Supervisor |
| • David Hart | – Parks Supervisor |
| • Mark Collin | – Park Warden |
| • Susan Walsh | – Cleaner |

Will Stephenson left in January and Joe Chambers retired at the end of April, after many years of working on the Green and other areas in the town. Aaron Ward and David Hart joined our grounds maintenance team this year, bringing the team back up to full quota, with 3 full-time and 1 part-time members of staff.

Town Clerk's Report – Wendy Jameson

During this year, there have been quite a few changes to the composition of the Council.

Sadly, Cllr. Bill Allison passed away in June of last year, after many years of being a very active and valuable member of the Town Council. I think Bill would have been proud to see the continuing improvements made to the Green, a project which he was very much a steering force behind. Bill was a pleasure to work with. He had a special understanding of the Council and how it operated, having previously served as Town Clerk and then years later becoming a Councillor and also Mayor of Silloth. One thing always shone through and that was his love of our town and its people.

In May 2013, Cllr. Margaret Snaith retired from the Council after many years of loyal service and Angus Emmerson was co-opted to fill the vacancy. In September 2013, Mark Orchard was co-opted on to the Council to fill the seat left by Bill. In November, Cllr. Elaine Wannop retired from the Council, after many years of loyal service and her seat was filled by Cllr. James Baxter in January, by co-option. In May 2014, Alaric Weightman retired from the Council, after 11 years of loyal service and at the time of writing, the Council is waiting to fill this vacancy.

At the beginning of the December meeting, there was a minutes silence in memory of Gus Proud, a former long serving member of the Council, who sadly passed away.

It is always a shame when members leave the Council and we value the contributions made by all Councillors. The task of being a Town Councillor can be very demanding, requiring regular attendance at meetings, careful preparation and consideration of issues, understanding of local policies and legal procedures and close contact with the whole community. Our Councillors are a diverse group who bring a wide range of skills and ideas to the Council table but they all share two things: they receive no payment for the work they do and they all want to make Silloth a better place for residents and visitors alike.

This has been a very busy year but with the wide range of projects the Council are involved with and the issues they have to deal with, it continues to make my role as Town Clerk varied and interesting and after 17 years of working for the Town Council, I continue to enjoy my job and look forward to the challenges ahead.

Finally, I would like to thank our Park Manager, Ken Wannop and his team, who work hard throughout the year to keep the Green, our play areas and sports fields in tip top condition. They take a pride in what they do which is reflected in the high standards they achieve. Among a record-breaking 1,447 parks and green spaces, Silloth Green received a prestigious Green Flag Award for 2013/14. The Green Flag Award recognises Silloth Green as a well-managed, high-quality green space which could not have been achieved without the dedicated work of our grounds maintenance team and a band of volunteers from Friends of the Green, Silloth Tourism Action Group, the schools and members of the local community. Hopefully we will be able to repeat the achievement and get a Green Flag Award for 2014/15.



Allerdale Borough Council



Allerdale Borough Council, Allerdale House, Workington, Cumbria, CA14 3YJ
Tel: 01900 702702 **Email:** enquiries@allerdale.gov.uk **Web:** www.allerdale.gov.uk

Allerdale is a non-metropolitan district of Cumbria, England, with Borough status. Its Council is based in Workington and the Borough has a population of 93,492 according to the 2001 census.

The Borough of Allerdale was formed under the Local Government Act 1972, on 1 April 1974 by the merger of the municipal Borough of Workington, the urban districts of Maryport, Cockermouth and Keswick; and the rural districts of Cockermouth and Wigton, all of which were within the administrative county of Cumberland. In 1995 Allerdale was granted Borough status.

Allerdale Borough Council in Cumbria, England is elected every four years. Since the last boundary changes in 1999, 56 councillors have been elected from 31 wards.

Silloth is represented at Allerdale Borough Council by Cllr. Bill Jefferson and Cllr. Margaret Snaith.

Bill Jefferson, 3 Marine Terrace, Silloth, Cumbria, CA7 4BZ
Phone: 016973 32526 **Email:** william.jefferson@allerdale.gov.uk

Margaret Snaith, 30 Esk Street, Silloth, Cumbria, CA7 4BU
Phone: 016973 32423 **Email:** margaret.snaith@allerdale.gov.uk

Cllr. Jefferson is a member of the Development Panel, the function of which is to consider and decide upon applications for planning permission and related matters within the Borough, unless otherwise delegated.

Cllr. Jefferson is also Allerdale Borough Council's representative on the Lake District National Park.

Cllr. Snaith is on the Chief Officer's Appeals Panel, Community Overview and Scrutiny Committee, Licensing Committee & Licensing Panel.

Cumbria County Council – Cllr. A.J. Markley



The administration at Cumbria County Council changed this last year with Labour and Liberals working together. I now hold the position of Shadow Cabinet member for Economy / Regeneration, Nuclear matters and Propriety.

I continue to serve on various committees and boards throughout Cumbria and the North West, including the Port of Workington, Invest in Cumbria, Development control, and I am currently Chairman of the NW IFCA (North Western Inshore Fisheries and Conservation Area) which operates between Bowness on Solway and the Mersey.

When I was part of the last administration, we had to make savings of £80 million without cutting essential services. This administration have to cut a further £40 million which could see some essential services being made obsolete.

I thank you all for your support and will continue to represent the town as your elected member to Cumbria County Council to the best of my ability.

Cllr A J Markley, Mayor - Cumbria County Council member - Solway Coast Division

Solway Coast Area of Outstanding Natural Beauty



The Solway Coast Area of Outstanding Natural Beauty (AONB) was designated in December 1964 in recognition of the quality of its landscape and its significant historic and scientific interest. It stretches from Rockcliffe in the North to Maryport in the South, covering about 115 square kilometres of the Solway Plain. The primary purpose of this designation is to conserve and enhance the natural beauty of the area.

It contains many locally, nationally and internationally important features some centring on landscape and others on important wildlife and heritage. Many features are protected by designations and collectively they indicate the high value of the area and underpin the need to protect and enhance it for future generations.

The Solway Coast in its present form, has been part of the landscape for 10,000 years since the retreat of the last great ice sheet. Since then, man has settled in the area and has created a mosaic of habitats some of which are relatively unspoilt and others have been modified. The Romans, Vikings, Reivers and eventually ourselves have shaped the Solway Coast into what it is today. There is a wide range of habitats, all of which are fragile, and need our help to conserve and enhance. They include the sand dune coast, the salt marsh coast, the unique lowland raised mires and the agricultural land.

The character of the Solway Coast is linked to its coastal setting and remains relatively unchanged and undisturbed which gives it a strong sense of remoteness and tranquillity.

Celebrating its 50th Anniversary of designation in 2014, look out for events and activities throughout the year and join in with conserving this unique and special area. For more information, contact the Solway Coast AONB team on 016973 33055 or visit the Solway Coast AONB website at www.solwaycoastaonb.org.uk. Email: info@solwaycoastaonb.org.uk

Longcake Education Foundation – Cllr. G. Wilkinson

The Foundation have met three times in the past year, all meetings being held at Wheyrigg Hall. Over the year donations of £1,425 have been made to each of the four schools within the remit of the Foundation i.e. Silloth Primary, Holm Cultram, Holme St Cuthbert and Solway Community Technology College.

Further more, a donation of £100 each has been made to the three Sunday schools i.e. Christ Church Silloth, Holme St Cuthbert and Holm Cultram.

Silloth Primary School & Solway Community Technology College – Cllr. A.J. Markley

I report on progress to the Town Council in relation to the Schools, as I am a Governor at both Schools.

Both Schools are progressing well. Every time I visit the school I find the pupils extremely polite and friendly.

The Head mistresses and staff are dedicated to support and educate the students in these local schools to a very high standard which is portrayed by the achievements the students have obtained over the years at County and National level.

Solway Community Sports Hall – Cllr. S. Graham

I have nothing to report, as I have yet to date to be asked to any meetings and must ask the question is it viable for myself to have this group to represent, as I don't feel that they require any Council representation?

Sea Dyke Charity - Cllr. A.J. Markley

I represent the Town Council on the Sea Dyke Charity which meets at regular intervals throughout the year.

The charity committee is made up of twelve representatives including the local parish councils and local land owners from around the area.

The Charity owns a farm, land and property around the Abbeytown area which are rented out. The committee has a duty after operational and maintenance expenses incorporating various property improvements, these been carried out surplus funds are distributed to local Churches, Village Halls, schools and residential homes within the allotted area to assist with their overheads and operational expenses.

Silloth Tourist Action Group - Cllr. C. Graham



The onset of 2013 brought changes to officers on the committee, with John Cook taking the Chair role and Vicky Hope taking the Secretary role. Six months later Vicky resigned as Secretary and Chris Graham was asked to take up the role again.

There was a resignation from Peter McRobert, a valued and long serving committee member. We were, however, very pleased to welcome new members, Angus Emmerson, Paul Gilmour, Geoff Betsworth and John and Maggie Dunn. Unfortunately due to personal circumstances John and Maggie have since had to resign.

Although not a committee member of STAG Anna Malina, Community Engagement Officer, has regularly attended our monthly meetings and given valuable support through advice etc on the various projects with which STAG is involved. Her expertise on websites and leadership on funding applications has been extremely helpful.

Western Lakes Tourism ceased trading at the end of February due to the withdrawal of funding from BEC who advised that they wanted to concentrate on projects promoting nuclear excellence. It was hoped that BEC would, at the very least, provide some funding so that the highly successful tourism website could be continued. We are very disappointed that this has failed to materialise. The impact of this on the local tourist economy should not be underestimated. The local tourist economy has gone from being supported by a West Coast centric organisation based in Maryport to an organisation (i.e. Cumbria Tourism) that is based in Kendal and whose main focus is the promotion of tourism in the Lake District. In addition a further negative impact that will be felt is the demise of the Hadrian's Wall Heritage Trust which has been responsible for the promotion of tourism and conservation projects to the north of Silloth, including the AONB and the Solway Wetlands Trust.

The lack of funding in the public sector is having a serious impact on the promotion of the local Solway tourist economy. Silloth falls between the two economic centres of Workington/Whitehaven and Carlisle and as a result it is difficult to attract funding from organisations focused on the regeneration of these two areas. We approached FLAG for funding to carry out a project on the fishing industry of Silloth and surrounding area. Unfortunately the fishing fraternity were finding it difficult to give the time needed to get the project off the ground. We went ahead and made an application to FLAG but could only get 50% of the overall grant required. This was very disappointing as it meant we had £10k to find in match funding which we did not have. Following further discussions there may be

the possibility of receiving a grant of up to 80% with match funding coming from Allerdale Borough Council. Grants have been gratefully received from Neighbourhood Forum and SOSCS which has helped support the smaller projects.

Recently, thanks to the support of Anna, we have received HLF funding to carry out a project on Silloth Airfield. There is much history in this area and in particular the impact the airfield had on the war efforts. It is intended to involve the younger members of the community right through to the senior citizens of the town. Interviews with veterans of World War II will be carried out by pupils and will form part of their school curriculum this year. Professional training will be offered to volunteers so that they can produce a DVD which will be available for sale in local retail outlets. Photographs and memorabilia can initially be exhibited within the Soldiers of Silloth museum but we need to find a more permanent home for the exhibition.

A pilot scheme of holding music on the Green each Sunday (weather permitting) was carried out last year. A mobile staging area was made and numerous artists turned up to entertain residents and visitors alike. Due to its success it is hoped that permission from STC will be given for this to become a regular feature on the Green during the summer months.

A Beach Half Marathon was held last year for the first time starting on the beach and ending on the Green. Following a slow start to the competition, we were rewarded with 50+ runners taking up the challenge. The run will be held again this year and talks are continuing with New Balance on the support they might be able to give. Although their funding has been allocated for 2014, they have been very receptive in supporting us through the provision of clothing this year. The directors of New Balance have advised that they are keen to work in partnership with STAG in 2015 and it is to be hoped that we will be successful in obtaining funding towards the run.

The firework and bonfire event went reasonably well but the weather was poor which reflected on the numbers attending.

New to this year STAG has organised a theatre performance of Treasure Island to be held on the Green by the Rain or Shine Theatre Group. Due to the availability of local funding we have managed to make this a free performance and 300 tickets will be given away through schools etc.

There have been some problems with updating the STAG website which is being managed by a local contractor. The website will not be officially launched until it is fully operational. In the meantime we have linked our website to that of Friends of the Green.

The STAG membership decided that the organisation should become a limited company by guarantee. This will protect committee members from personal liability and makes STAG a legal entity. As such it will improve STAG's status when submitting funding applications. Further consideration is being given on how the limited company will be set up.

Friends of the Green has now become a sub group of STAG rather than being a separate entity. Anna and Owen remain the lead people for this group and are heavily committed in the completion of the community garden. The local school pupils will help out with the planting but the school is reluctant to take on an area of garden to regularly maintain. The woodcarvers have been busy carving a story telling chair weighing 400cwt for the garden! This will be put in place very soon and Tim Barker has agreed to be the first story teller. The very successful Green Day held last May will be repeated again.

STAG is very keen to improve its relationship with STC and has had one meeting so far with STC to discuss how we can achieve this. STAG representatives and STC councillors will meet periodically to review the situation. It was agreed that in recognition of the work that volunteers do for Silloth, an individual or a group of individuals could be nominated to STC for a letter of recognition to be sent from the Council.

Friends of the Green – Cllr. S. Graham



Friends of the Green have been very busy in respect of training. To date various members of Friends of the Green have completed training in First aid, Risk assessment and have been proactive in the consultation and working groups for the community garden on the Green. May I take this opportunity to thank those involved and Anna Malina for all her involvement in bringing not only Friends of the Green together but also for putting together the training that has thus been provided.

North West Allerdale Neighbourhood Forum – Cllr. G. Wilkinson

The forum roughly covers an area bounded by Allonby, Aspatria, Silloth, Anthorn and Bowness on Solway but does not include Kirkbride. The Forum have met three times over the past twelve months.

Below are the main points covered in relation to Silloth:

5 September 2013 - Meeting in Bowness on Solway. Information and discussion in regard to the Solway Coast AONB and Wetlands project. A grant of £500 was made to STAG for the Fire show on the Airfield.

10 December 2013 - Meeting at Aspatria Rugby Club. Information and discussion with Allerdale Town Centre manager, West Cumbria Carers and Age UK West Cumbria. Grants were made to Soldiers in Silloth £500 for a display cabinet, Silloth Rugby Club £1,500 for a Youth team shelter and to Friends of Silloth Green £1,250 towards funding for Children's entertainment on Green Day.

4 March 2014 - Meeting at Silloth Primary School. An update on planned events on the Green by both STAG and Friends of the Green. Grants were made to Christ Church Hall £390 for electrical works, Silloth Vintage Rally £590 for entertainment at the Rally, Silloth Tots and Toddlers £350 for a storage shed and STAG £1,250 towards a theatre production on the Green in August.

At each meeting there are also reports given by representatives of Parish and Town Councils on the matters being dealt with.

Neighbourhood Policing Team

CUMBRIA
CONSTABULARY



Address:
Telephone:
Email:
Web:

Cockermouth Police Station, Unit 1B, Europe Way, Cockermouth, CA13 0RJ
101
AllerdaleRuralNPT@cumbria.police.uk
www.cumbria.police.uk

Team Members:-



Dennis Kelly

Inspector 0968

Allerdale Rural NPT Inspector



Gillian Atkinson

PS 1113

Allerdale Rural NPT Sergeant



Andy Robertson

PC 0476

Silloth



Pete Nichol

PCSO 5299

Silloth

Representatives from our local Policing team regularly attend our Town Council meetings to provide a report on incidents of crime within the area.

To see a copy of the Silloth Newsletter produced by the Policing Team check out the link below:

<http://www.cumbria.police.uk/neighbourhood-overview/silloth?style=pdf>

Should any member of the public have any information relating to any offence then please do not hesitate to contact PC 476 Andy Robertson or PCSO 5299 Peter Nichol at Cumbria Police on 101.

A message from your Neighbourhood Policing Team

Cumbria Police are urging householders to keep doors and windows locked to prevent 'sneak-in' thefts. With the warmer weather upon us, please ensure front doors and windows are locked if you are out in your back garden enjoying the sun. Also, at night, ensure your house is secure after leaving windows open during the day.

Householders are urged to ensure that sheds and outbuildings are locked securely after using items from them and review their security, considering locks, lighting, alarms and other security devices if relevant.

Thefts of pedal cycles have increased recently and owners are requested to lock their cycles, even if left for a short time. If cycles are attached to vehicles, please also lock them to the vehicle if leaving unattended, even for a short space of time.

Finally, sheep thefts have been on the increase in the rural areas and anyone noticing anything suspicious is asked to contact the Police on 101. Officers have recently undertaken further training to detect these types of crimes.

Farmers and other authorised persons can easily be checked by the Police to ensure their credibility. Farmers and landowners can join our free Cumbria Community Messaging Scheme which will alert them to any issues in their area, via email or text – www.cumbriacommunitymessaging.co.uk. If you have any questions regarding this scheme, please ask to speak to one of our local PCSO's who can explain the system to you.

If you require any further advice on crime prevention or have any concerns about crime, please contact the Police on 101 or you can contact us via allerdaleruralnpt@cumbria.police.uk

Committees

Planning Committee

The Town Council is a statutory consultee on all planning applications for Silloth. This means that the Town Council has the opportunity to support or object to plans within the town, although the final decision on whether permission is granted is made by the planning authority.

The **Planning Committee** consider any planning applications received. There were 23 planning applications dealt with by the planning committee during the last year.

Planning applications can be viewed online at Allerdale Borough Council's website:-

www.allerdale.gov.uk/planningapplicationsearch

And the County Council's website:-

<http://onlineplanning.cumbria.gov.uk/ePlanningOPS/searchPageLoad.do>

Members:- Cllrs. A.J. Markley, I. Baty, C. Baty, M. Orchard & D. Wallace.

Play Equipment Committee

The **Play Equipment Committee** considers any improvements or maintenance required to the Town Council's play areas. Our play areas are maintained and regularly inspected by our grounds maintenance team. An independent annual inspection is also carried out.

Members:- Cllrs. G. Wilkinson, C. Baty, A. Emmerson & S. Graham.

Allotment Committee

The **Allotments Committee** is responsible for setting the annual rent and sorting out any problems that may arise in relation to the allotments and their tenants.

Members:- Cllrs. A.J. Markley, G. Wilkinson, I. Baty, A. Emmerson & D. Wallace.

Parks Committee

The **Parks Committee** is responsible for considering matters relating to parks & open spaces and the maintenance of those areas.

Members:- Cllrs. A.J. Markley, G. Wilkinson, W. Jefferson, I. Baty, S. Graham & J. Baxter.

Communication and Consultation

The Council is committed to being accessible by all and to sharing information about what we do. We do this in the following ways:

Websites

With more and more online users taking advantage of the benefits of the internet, Silloth-on-Solway Town Council's website seeks to provide the community of Silloth with important and interesting information.

As well as publishing information about the Town Council, the Silloth-on-Solway Town Council website supplies online visitors with helpful information on the community including details about forthcoming events, town history, local and Council services and information for visitors to the town. We also publish our Council Policy documents, Annual Reports, Statement of Accounts and Minutes of meetings etc, in line with requirements of the Freedom of Information Act 2000.

For more information about Silloth Green, its history, forthcoming events etc take a look at the dedicated website at www.sillothgreen.co.uk and also the Facebook and Twitter pages.



www.silloth-on-solway-tc.gov.uk



www.sillothgreen.co.uk

Notice boards

Details of all Town Council Meetings are displayed on the Town Council's notice boards on Criffel Street and on Skinburness Road (on the bus shelter). An additional notice board is to be sited at the Community Hall.

Solway Buzz

Regular reports are provided to the Solway Buzz which is our local free paper and is circulated around households within Silloth and the surrounding area.

Local Newspapers

The Council engages closely with local newspapers and they are welcome to attend and report on meetings of the Council. Anna Malina, our Community Engagement Officer, issues regular press releases to local media on matters of interest relating to the Green and other ongoing projects she is involved with.

Services provided by the Town Council

Silloth Community Hall – The administrative centre of the Town Council, the Community Hall provides offices for the Town Clerk and the Community Engagement Officer and also houses the Council meeting room. There are rooms and kitchen facilities available for use by individuals, local groups and organisations for meetings etc. Last year work was carried out to make the exterior of the building watertight, with work currently underway to refurbish the kitchen, toilets and hallway. If you would like to book a room or enquire as to the availability, please get in touch with the Town Clerk on Tel: 016973 31128 Mob: 0777 5686857 Email: townclerk@silloth-on-solway.co.uk.

Public Open Spaces – The Town Council manage large areas of public open spaces. Silloth Green incorporates Harbour Green, a large area known simply as ‘the Green,’ and Skinburness Green which is one of the largest and longest village Greens in England. The Town Council also own and maintain land at New Street and an area of land at West Silloth which was formerly used as a children’s play area.

Sports and Recreation - The Town Council are responsible for the maintenance of the Eden Street sports fields, the football changing rooms, the former Squash court which is occupied by the Solway Fitness Centre and the tennis courts on Skinburness Road.

Playgrounds - Within our Open Spaces, the Town Council is responsible for the up-keep of the playground at Eden Street, the Woodland play area on the Green, the Water Splash park and the new BMX track. They are looked after by the Council’s grounds maintenance team and are regularly inspected to ensure they are clean and safe. An independent annual safety inspection is also carried out.

Allotments - Silloth Town Council’s allotments are situated at the top of Eden Street, adjacent to Skiddaw Street and are available to rent by residents of Silloth. Allotments are extremely popular and there is often a lengthy waiting list.

Street Furniture - The Town Council owns and maintains benches, seats, bins and notice boards on the Green and other areas.

Civic Services - The Mayor of Silloth is happy to support any Silloth-based resident, organisation or group as far as diary commitments allow. If you would like the Mayor to attend an event, please contact the Town Clerk or the Mayor direct.

Planning Applications - The Town Council monitors all planning applications applicable to areas within the Township, making representations to the Planning Authorities as necessary.

Representing local views - The Town Council has actively promoted the views and interests of Silloth to national, regional and county level government on a host of consultative matters.

Council Offices and Support Services - The Town Clerk provides a full range of management, financial and administrative support to the Council, the Mayor and its staff. The Town Clerk is usually the first point of contact for members of the public, who have questions to bring up with the Council. The Community Engagement Officer was employed as part of the HLF funding bid for Silloth Green. Anna works with local organisations such as Silloth Tourism Action Group, Friends of the Green and the schools etc, to promote Silloth Green and is also involved with other projects.

Festivals & Events 2014

18-21 April 2014 <i>All day</i>	Craft Marquee at Silloth Green
21 April 2014 <i>All day</i>	Family Laser Clay Pigeon Shoot at Silloth Green
3-5 May 2014 <i>All day</i>	Craft Marquee at Silloth Green
25 May 2014 <i>All day</i>	Silloth Green Day at Silloth Green
21 & 22 June 2014 <i>All day</i>	Silloth Vintage Rally at Silloth Green
26-29 June 2014 <i>12.00 noon onwards</i>	Ragnarock Rally at Silloth Rugby Club
19 & 20 July 2014 <i>All day</i>	Silloth Kite Festival at Silloth Green
15 August 2014 <i>6.00pm</i>	Theatre on the Green at Silloth Green
17 August 2014 <i>All day</i>	Silloth Beach Half Marathon at Silloth Beach and Silloth Green
25 August 2014 <i>All day</i>	Silloth Carnival at Silloth Green
4-7 September 2014 <i>All day</i>	Silloth Music & Beer Festival at Silloth Green
12 October 2014 <i>All day</i>	Silloth Santa Dash at Silloth Green
24 October 2014 <i>7.00pm</i>	Silloth Halloween Fireworks & Bonfire on the Airfield, Silloth
21 November 2014 <i>5.00pm – 8.15pm</i>	Silloth Christmas Lights Switch On at Silloth Green



The Town Council is committed to supporting festivals and events in the town, for the benefit of residents and visitors alike.

If you would like to apply to hold an event on the Green, it will be necessary to fill in an application form. The application form and other relevant documentation needs to be returned to the Town Clerk at least 28 days prior to the event but it is advisable to get in touch long before the proposed event to get the Council's initial approval and to make sure the date is available.

For more information about organizing an event, check out the Town Council's website where you can download all the relevant forms etc or contact the Town Clerk, who will provide you with a hard copy.

Silloth-on-Solway Town Council
Income & Expenditure Account for the Year Ended 31 March 2014

2012/13		2013/14
£	INCOME	£
32	Allotment Rents	966
22	Bank Interest	8
748,773	Grants Received	46,082
2,450	Green Activities	2,450
49,193	Grounds Maintenance Income	28,663
4,825	Ice Cream Concessions	6,652
6,255	Other Income	6,181
112,303	Precept & Concurrent Grants	110,500
21,756	Refunds Received	3,618
1,980	Sports Club Rents	1,980
947,589	TOTAL INCOME	207,100
	EXPENDITURE	
4,499	Administration	6,932
581	Allotments	2,809
550	BMX Funding	0
4,582	Changing Room Expenses	1,699
15,144	Community Hall Alterations & Repairs	2,765
6,514	Community Hall Running Expenses	5,976
653	S137 Expenditure	224
2,864	Eden Street Electric	2,925
1,991	Green Activities – Expenses	2,366
2,892	Grounds Maintenance	6,191
7,520	Insurance	6,903
386	Legal Costs	0
918	Maintenance of Sports Areas	505
54	Miscellaneous	53
7,836	Splash Pad Expenses	11,390
2,588	Play Areas - Maintenance & Equipment	3,593
9,438	Public Conveniences	10,944
0	Purchase of Seats	1,017
0	Purchase of Signs	452
6,200	Purchase of Vehicles & Equipment	2,750
0	Repairs to bus shelter	998
97,006	Salaries & Wages	106,746
861,176	Silloth Green Project	26,807
866	Squash Court - rates etc	3,846
9,715	Tourism	2,200
0	Training costs	2,754
2,530	Transport & Vehicle Costs	3,542
4,500	Youth Provision	1,000
1,051,003	TOTAL EXPENDITURE	217,387
-103,414	NET EXPENDITURE	-10,287

Silloth-on-Solway Town Council
Balance Sheet at 31 March 2014

2012/13		2013/14
£	ASSETS	£
	Cash & Bank Accounts	
1,135	Current Account	13,303
110	Deposit Account	68,429
2	Treasurer Account	2
5,058	Wages Account	2,574
91	Cash Account	248
6,396	Total Cash & Bank Accounts	84,556
	Other Assets	
27,123	Debtors	5,311
33,519	TOTAL ASSETS	89,867
	LIABILITIES	
12,859	Creditors	79,494
20,660	NET ASSETS	10,373
	REPRESENTED BY:	
124,074	General Fund Balance at 1.4.2013	20,660
-		
103,414	Less Net Expenditure	-10,287
20,660	TOTAL RESERVES	10,373

The above statements fairly represent the financial position of the Town Council as at 31 March 2014 and reflects its income and expenditure during that year.

These Accounts have been approved by the Town Council at their meeting on 12 May 2014.

Silloth-on-Solway Town Council - Budget Figures		2013/14	2014/15
INCOME		£	£
Allotment Rents		1000	1000
Bank Interest		20	10
Community Hall Rental Income		0	1000
Grants Received		21126	26283
Green Facilities		525	500
Fairground Rent		2450	2450
Ice Cream Concessions		4000	5000
Grounds Maintenance Income		28363	8363
Other Misc Income		50	50
Sports Club Rents		1980	1980
Total Income		59514	46636
EXPENSES			
Administration		4000	4500
Allotment Expenses		1000	1000
Changing Room Expenses			
Changing Room Expenses	- Electricity	1200	500
	- Rates	800	900
	- Repairs	750	500
	- Water	1000	500
Community Hall Repairs		1000	1000
Community Hall Running Expenses		6200	4000
Community Hall Improvements		5000	0
Eden Street Electric		1800	1000
Green Activities – Expenses		2000	1500
Grounds Maintenance		8000	8000
Insurance Costs		8000	7000
Legal Fees		1000	1000
Maintenance of Sports Areas		2000	750
Miscellaneous			0
Play Areas - Maintenance & Equipment		3000	3000
Public Conveniences			
Public Conveniences	- Electricity	1500	1500
	- Rates	3000	3000
	- Water	4500	4500
Purchase of Office Furniture & Equipment		500	0
Salaries & Wages		96718	111159
Silloth Green Project		0	0
Splash Pad - Water & Electricity		7500	6500
Squash Court – Rates		900	950
Tourism - Tourist Information Centre		4485	4498
Transport & Vehicle Costs		4000	4000
Total Expenditure		169853	171257
Net Expenditure/Income		110339	124621

Precept	109339	119893
CTRS		4728
Concurrent Grant	1000	0
	110339	124621

Finance

The Town Council is required to make arrangements for the proper administration of its financial affairs and to ensure that one officer is responsible for the administration of those affairs. This requirement is detailed in the Local Government Act 1972 (s.151). The Town Clerk is the “Responsible Financial Officer” for the Town Council.

The Town Council is responsible for ensuring that its financial management is both adequate and effective. This process of management includes a sound system of internal control that includes arrangements for the management of risk. The Town Council conducts an annual review of the effectiveness of internal control.

The Town Council maintains accounts and supporting records in accordance with the appropriate legislation and national guidelines. A budget is set for the financial year and regular reports are submitted to Town Council meetings in order that councillors can scrutinise the Town Council’s financial position.

At the end of each financial year (31 March), a Statement of Accounts is produced for consideration by members of the Council. Each year the Accounts are audited by the internal Auditor, Mr P. Wilson and the Annual Return is then submitted to the external auditors BDO LLP at Southampton. The Accounts and Annual Return is available for public scrutiny.

How is the Town Council Financed?

The net cost of the Town Council’s activities in 2014 - 2015 is financed by levying a precept, which is added to the Council tax levy set by Allerdale Borough Council. In 2014 - 2015 the Town Council are raising a sum of £119,893, resulting in a charge on the council tax on a Band A property of £100.91 for the whole year. The previous year’s precept in 2013 - 2014 was £109,339.

Silloth Town Council considered its budget in detail, in a bid not to increase the Precept. Despite its best efforts, the amount charged to each household increased this year due to other factors. The concurrent grant system has been phased out and from 1 April 2013, national council tax benefit was replaced by council tax support which took the form of reductions within the council tax system and affected the council tax base. For 2014-2015, the Town Council received £4,728 in Council Tax Reduction Scheme Grant from Central Government. The Town Council no longer receive any financial support from Allerdale Borough Council towards the maintenance of the Green which has resulted in a reduction of £20,000 in income for 2014 -2015.

Contact Details

Cllr. A.J. Markley	Verona Blitterlees Silloth Tel: 016973 31998 Email: anthony.markley@cumbria.gov.uk	Council Committees: <ul style="list-style-type: none"> • Full Council • Planning • Parks • Allotments
Cllr. S.F. Graham	23 Caldew Street Silloth Tel: 016973 31237 Email: graham_s14@sky.com	Council Committees: <ul style="list-style-type: none"> • Full Council • Parks • Play Equipment
Cllr. C. Baty	18 Solway Street Silloth Tel: 016973 32031 Email: christina1957@tiscali.co.uk	Council Committees: <ul style="list-style-type: none"> • Full Council • Planning • Play Equipment
Cllr. I. Baty	5 Skiddaw Street Silloth Tel: 016973 31712	Council Committees: <ul style="list-style-type: none"> • Full Council • Planning • Parks • Allotments
Cllr. J. Baxter	17 Waver Street Silloth Tel: 016973 32738 Email: titchjamie@yahoo.co.uk	Council Committees: <ul style="list-style-type: none"> • Full Council • Parks
Cllr. A. Emmerson	Maxwell House Blitterlees Silloth Tel: 016973 32293 Email: emmerson721@btinternet.com	Council Committees: <ul style="list-style-type: none"> • Full Council • Play Equipment • Allotments
Cllr. C. Graham	2 East Cote Farm Skinburness Silloth Tel: 016973 31698 Email: chrisgraham2410@btinternet.com	Council Committees: <ul style="list-style-type: none"> • Full Council
Cllr. W. Jefferson	3 Marine Terrace Silloth Tel: 016973 32526 Email: william.jefferson@allerdale.gov.uk	Council Committees: <ul style="list-style-type: none"> • Full Council • Parks
Cllr. M. Orchard	Orchard House Causewayhead Silloth Tel: 016973 31770 Email: mark@westsillothmotors.co.uk	Council Committees: <ul style="list-style-type: none"> • Full Council • Planning
Cllr. D. Wallace	8 Wampool Street Silloth Tel: 016973 31908 Email: silloth@primemolasses.com	Council Committees: <ul style="list-style-type: none"> • Full Council • Allotments • Planning
Cllr. G. Wilkinson	5 Mary Street Silloth Tel: 016973 31146	Council Committees: <ul style="list-style-type: none"> • Full Council • Parks • Play Equipment • Allotments

Wendy Jameson

Town Clerk

Anna Malina

Community Engagement Officer

5 Burnswark Terrace,

Silloth, CA7 4EF

Community Hall, Petteril

St, Silloth, CA7 4EA

Email: townclerk@silloth-on-solway.co.uk

Tel: 016973 31128 Mob: 0777 5686857

Email: anna.malina@silloth-on-solway.co.uk

Tel: 016973 31816 Mob: 0790 0922818

FOR TOWN COUNCIL INFORMATIONwww.silloth-on-solway-tc.gov.uk

AND NOTICE BOARDS LOCATED AT:-

- Silloth Green, Criffel Street, Silloth
- Skinburness Road (bus shelter), Silloth

For contact details of your Councillors and Clerk, please refer to the previous page of this report.

For information and help on the following services, please call the appropriate authority (details at the right of this page) :-

Bulk Waste Collection Service	ABC
Bus Shelters	STC
Car Parks (Silloth)	STC
Cemetery (Causewayhead)	ABC
Council Tax	ABC
Dog Wardens	ABC
Education	CCC
Environmental Health	ABC
Fly Tipping	ABC
Grit Bins	CCC
Highways	CCC
Housing	ABC
Libraries	CCC
Licensing	ABC
Seats	STC
Pest Control	ABC
Planning Permission	ABC
Play Areas (Silloth)	STC
Sports Fields/Tennis Courts	STC
Potholes	CCC
Public Toilets	STC

Recycling (inc. bag scheme)	ABC
Refuse Collection	ABC
Reg. of Births, Deaths, Marriages	CCC
Register of Electors	ABC
Rights of Way (footpaths/bridleways)	CCC
Silloth Green	STC
Social Services	CCC
Street Cleaning	ABC
Street Lighting Repairs	ABC
Trading Standards	ABC

STC

Silloth-on-Solway Town Council
 5 Burnswark Terrace
 Solway Street
 Silloth
 Cumbria
 CA7 4EF
 Tel: 016973 31128
 Mob: 0777 5686857
 Email: townclerk@silloth-on-solway.co.uk
 Web: www.silloth-on-solway-tc.gov.uk

ABC

Allerdale Borough Council
 Allerdale House
 Workington
 Cumbria
 CA14 3YJ
 Tel: 01900 702702
 Email: enquiries@allerdale.gov.uk
 Web: www.allerdale.gov.uk

CCC

Cumbria County Council
 The Courts
 Carlisle
 Cumbria
 CA3 8NA
 Tel: 01228 606060
 Email: info@cumbriacc.gov.uk
 Web: www.cumbria.gov.uk

INFORMATION AND HELP

Cumbria County Council

Tel: 01228 606060

Allerdale Borough Council

Tel: 01900 702702

Silloth-on-Solway Town Council

Tel: 016973 31128 Mob: 0777 5686857

Citizens Advice Bureau

Providing consumer advice, free of charge on a range of issues or complaints.

Website: www.adviceguide.org.uk

Consumer Helpline: 08454 040506

Textphone: Dial 18001 followed by helpline number 08454 040506

EMERGENCY SERVICES

Always dial 999 in case of an emergency

Police

For emergency assistance from police ambulance and fire services dial 999

Only dial 999 if:

- Offenders are nearby
- Life is at risk
- Injury is caused or threatened
- Crime or disorder is in progress
- Emergency situations

For everything else call 101 which should be used to report non-emergency crime and anti-social behaviour issues, as well as general enquiries.

Cumbria Police

Tel: (non emergency) 101

Email: AllerdaleRuralNPT@cumbria.police.uk

Web: www.cumbria.police.uk

Cumbria Police – Silloth Newsletter:

www.cumbria.police.uk/neighbourhood-overview/silloth?style=pdf

Crimestoppers

Tel: 0800 555 111

Cumbria Fire & Rescue Service

Tel: (non emergency) 0300 303 8623

Web: www.cumbriafire.gov.uk

Cumbria County Council Transport and Roads: Integrated Transport Team

Tel: 01228 226014

Email: integrated.transport@cumbria.gov.uk

Highways Hotline

Tel: 0845 609 6609 (answer phone service evenings, weekends and public holidays)

Email: contact@cumbriahighways.co.uk

Gas & Electric Emergencies

Gas emergency contact: 0800 111 999

www.nationalgrid.com/uk/gas/

Electricity emergency contact: 0845 708 090

United Utilities

Tel: 0845 7462200

Water Leakline

Tel: 0800 330033

Floodline

24 hour emergency service - 0845 988 1188

For flood warnings and other useful information and advice on what to do before, during and after a flood, Visit <http://www.environment-agency.gov.uk/homeandleisure/floods/default.aspx>

Doctors:-

Silloth Group Medical Practice

Lawn Terrace, Silloth, Cumbria, CA7 4AH

Tel: 016973 31309

Fax: 016973 32834

Out of hours: 03000 247 247

Web: www.sillothgroupmedicalpractice.nhs.uk

Silloth Clinic

Lawn Terrace, Silloth, Cumbria, CA7 4AH

Tel: 016973 31325

Hospitals:-

Cumberland Infirmary

Newtown Road, Carlisle, Cumbria, CA2 7HY

Tel: 01228 523444

West Cumberland Hospital

Homewood, Hensingham, Cumbria, CA28 8JG

Tel: 01946 693181

Visit NHS Choices website to get full details of GP's, dentists, opticians, pharmacists in the area.

Web: www.nhs.uk/Pages/HomePage.aspx

Annual Town Meeting

I hereby give notice of the Silloth Annual Town Meeting which will be held in the Community Hall, Petteril Street, Silloth on Thursday 29 May 2014, commencing at 7.00 pm.

W E Jameson

Wendy Jameson
Town Clerk

Agenda

1. **Apologies**
 2. **Minutes**
To approve the minutes of the Annual Town meeting held in May 2013, as a true record.
 3. **Annual Town Report**
To receive the Annual Town Report.
 4. **Accounts for the Year Ended 31 March 2014**
To receive the Accounts for the Year Ended 31 March 2014.
 5. **Matters of Interest**
To invite the public to raise any matters of interest.
-
- **Purpose of the Annual Town Meeting** - The main purpose is to enable the registered electors to discuss matters which affect the town and to pass resolutions thereon. This meeting is also an opportunity for the Council and community group leaders to update the community about their activities over the last year and outline plans for the future.
 - **Who can attend the meeting?** - Anyone may attend but only registered electors in the town of Silloth may speak and vote.
 - **Will I be able to ask questions and make resolutions?** - Yes, any registered elector may ask questions of the Council. These will usually be answered by the Chairman or by the Town Clerk or a designated Councillor. An elector may also make suggestions and comment on town issues and propose resolutions. Resolutions relating to allotments are legally binding but all others are persuasive only, but will be considered by the Town Council at future meetings.
 - **Who will chair the meeting?** – The Chairman of the Town Council must chair the meeting, if present. In his absence the vice chairman must preside if present. If neither is able to attend, then the meeting will elect a chairman from those electors present.
 - **Will Town Councillors be there?** – Although there is no compulsion, Councillors normally attend. They will speak if required, but the purpose of the meeting is to enable the ordinary electors to have their say. Councillors will listen with interest and as electors themselves, also have the opportunity to raise questions and make comments if they wish.
 - **How long will the meeting last?** - As long as need be within reason. It really depends on those present and the number of questions and the discussion that is raised. The meeting will probably last one hour.
 - **Will the Press be there?** – The local press are allowed to attend the meeting, as they are for all meetings of the Council.