

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on Monday 6 June 2016 at 7.00pm at Silloth Community Hall**

**Present:** J. Cook – Deputy Chairman

**Councillors**

I. Baty (IB), G. Wilkinson (GW), O. Martin (OM),  
 C. Graham (CG), D. Graham (DG), A. Emmerson (AE) & D. Pattinson (DP).

Also present: Wendy Jameson – Town Clerk (WEJ) & Ken Wannop - Park Manager (KW).  
 Also Inspector Smillie.

<b>47.</b>	<p><b>Apologies</b>          Cllrs. A.J. Markley, W. Jefferson, M. Orchard &amp; S. Graham.</p>	
<b>48.</b>	<p><b>Declarations of Interest</b>          As recorded.</p>	
<b>49.</b>	<p><b>Exclusion of Press &amp; Public</b>          It was agreed that the public be excluded for items 31 &amp; 32 on the Agenda.</p>	
<b>50.</b>	<p><b>Chairman's Announcements</b>          No announcements. The Deputy Chairman wished Tony all the best and a speedy recovery.</p>	
<b>51.</b>	<p><b>Minutes</b>  <b>RESOLVED</b> that the minutes of the meeting held on the 4 April 2016 be confirmed as a true record and signed by the Chairman.</p>	
<b>52.</b>	<p><b>Police Report</b>          Inspector Smillie gave a report on incidents of crime since 1 May. The Police are aware of the recent spike in anti-social behaviour and are using various tactics including crime prevention, school talks, dispersal orders on particular areas, targeted patrols by the PCSO and officers out of uniform. It is difficult to catch them in the act due to the geographical area but Inspector Smillie offered reassurance. The Police know who the offenders are. He was thanked for his report.</p>	
<b>53.</b>	<p><b>Adjournment of Meeting</b>          There had been no prior requests from members of the public to speak at the meeting.</p>	
<b>54.</b>	<p><b>Schedule of Correspondence, Notices and Publications</b>  <b>RESOLVED</b> that the schedule of correspondence, notices and publications be noted.</p> <ul style="list-style-type: none"> <li>• Email from Peter Dowdell regarding motorhomes parking on Skinburness Road and disposing of waste in bushes. Reply sent to confirm that action is being taken. Environmental Health have been contacted and new signs obtained. It was suggested that a goal post type of barrier could be used. Better signage to be installed before further measures are taken.</li> <li>• Email from Colin Baty regarding the condition of the Football Changing Rooms. It looks as though a vehicle may have damaged the support. <b>RESOLVED</b> that Ken look at what is required and replace it if necessary up to a cost of £500. Report back to the full Council if the cost is any more</li> <li>• Email from Elaine Wannop on behalf of Silloth Vintage Rally regarding insurance for events on the Green. John arranges the insurance through a broker. Having all the events under one policy would be a good way of getting people to work together. There would need to be some affiliation to STAG and a member of the Vintage Rally committee on STAG. The insurance is already in place for this year which is from October. Town Council contributed to the cost of the insurance. STAG is a private organisation. Cllr. Martin (Chair of STAG) reported</li> </ul>	

	<p>that in STAG’s constitution there is no affiliation to the Town Council and the only reference to the Town Council is that if the group was folded then funds would be divided between the existing events. Each event applies for their own funding and if STAG needs funding they have to apply in the same way. The leaflet is stand alone and promotes the town as a whole. The insurance covers the public liability and employer’s liability. It was unclear whether the insurance could cover the Vintage Rally as it is a limited company. As the Vintage Rally are not affiliated to STAG, STAG would not be happy to cover the insurance at this time. It was suggested that STAG should consider getting Limited status to protect themselves.</p> <ul style="list-style-type: none"> <li>• Allerdale Borough Council – Update on the revised Bathing Water Directive and the de-designation of Silloth as a bathing water. Water plant would need to be modernised to improve water quality. Some beaches have signage to warn when the water quality changes. Scottish Environment Agency run it at Brighthouse Bay. There has been bad publicity due to the de-designation. There is now no testing taking place and there should be a moral duty to inform the public of the conditions. Silloth is improving and in the long term the beaches need cleaned and the water quality improved. If water quality was improved then they could reverse the decision. Need to know if Silloth is on the list for improvements to be made. Email to be sent to Cllr. Cook to ask that action be taken to improve things and report back to the Town Council at the next meeting.</li> <li>• Reply from Gayle Warwick in relation to running exercise classes on the Green. Public liability insurance will need to be in place. <b>RESOLVED</b> that permission be granted for her to run classes on the Green, with no charge this year but which will be reviewed next year.</li> <li>• Email from Stephen Hart with proposals for the changing rooms and all weather area. Funding is available from the Football Trust. The Council would need to see the plans etc. The lease needs to be sorted out and clarification obtained on the status of the Sports Association. The Council took the decision some time ago not to accept applications from individual clubs.</li> <li>• Longcake Educational Foundation – Cllr. Wilkinson’s four year appointment as trustee is to end on 13 October 2016. Letter to ask for his re-appointment or appointment of another trustee. <b>RESOLVED</b> that Cllr. Wilkinson continue as the Council’s representative on the Longcake Educational Foundation.</li> <li>• Letter from Sue Hayman asking if the Parish has good Broadband connectivity. Broadband is better than it was. For those that have fibre there is more of an improvement. Reply to be sent to Sue Hayman.</li> <li>• Letter from Jennifer Bailey regarding the pruning of trees on Esk Street. The pruning of trees is the responsibility of Cumbria Highways. Email to be sent to enquire when the trees are to be pruned. Trees at the entrance to the road up to the Amusements are in need of being pruned. An inspection took place of all the trees within the last couple of years.</li> <li>• Cumbria Minerals and Waste Local Plan Consultation – Documents and plans can be viewed at <a href="http://www.cumbria.gov.uk/planning-environment/policy/minerals_waste/MWLP/Consultations2016.asp">http://www.cumbria.gov.uk/planning-environment/policy/minerals_waste/MWLP/Consultations2016.asp</a>. Comments by 5 July 2016. Cllrs. to send any comments to the Clerk who will compile a response.</li> <li>• Letter from Anne Harrison following her recent fall in front of the Golf Hotel. Copy of letter forwarded to Cumbria Highways.</li> <li>• Letter from Elaine Johnston from Silloth &amp; District Pensioners Association regarding the mess left beside the Pensioners Hall from residue from the line marking equipment. Letter to be sent to the Football and Rugby Club to ask that the mess is cleaned up, with a deadline as to when it has to be done.</li> </ul>	<p>JC</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>WEJ</p> <p>All Cllrs.</p> <p>WEJ</p>
55.	<p><b>Planning Applications</b></p> <p>The <b>Town Council</b> have approved the following:-</p> <p><b>Plan No:</b> 2/2016/0207 <b>Proposal:</b> Garden room extension over existing decking (retrospective)</p> <p><b>Location:</b> 44 Skinburness Road, Silloth <b>Applicant:</b> Mr John Haywood</p> <p><b>Proposed development:</b> Consultation on an application under Section 211 of the Town &amp; Country</p>	

	<p>Planning Act 1990 to carry out works to trees in Silloth Conservation Area <b>Location:</b> Land at Petteril Street, Silloth <b>Applicant:</b> Cumbria County Council</p> <p>The following application was deferred to full Council:-  <b>Plan No:</b> CON1/2015/0742 <b>Proposal:</b> Compliance with condition 3 of application 2/2015/0742  <b>Location:</b> Caltech, Lawn Terrace, Silloth <b>Applicant:</b> Mr Kenneth Gay</p> <p>Planning applications need to be circulated around the Planning Committee promptly. Caltech application was deferred to full Council but by the time it was returned to the Clerk to consultation end date had already passed. The tanks are open and not boxed in and appear to be a lot bigger.</p>	
56.	<p><b>Committee Reports</b>  No reports.</p>	
57.	<p><b>Licences</b>  None.</p>	
58.	<p><b>Reports from Representatives on Outside Bodies</b>  <b>RESOLVED</b> that verbal reports received from Representatives on Outside bodies be noted.</p>	
59.	<p><b>Allerdale &amp; County Council Reports</b>  <b>RESOLVED</b> that verbal reports received from Allerdale and County Councillors be noted.</p>	
60.	<p><b>Park Manager's Report</b>  Shrubs have been cleared out. Team have been busy working on the Green and will hopefully start painting the shelter tomorrow. Aaron starts verge cutting tomorrow. Soil in all the tubs has been changed at Vivian's request. It was questioned whether there could be more cover to empty bins at the weekend. Event organisers are responsible for making sure rubbish is disposed of after an event. It was suggested that businesses should maybe start picking litter up particularly from under the oak tree. <b>RESOLVED</b> that an email be sent to Allerdale to enquire about the responsibilities of the street cleaner and the route taken. An email was received from Owen Newbury asking if he can do his community service with the grounds maintenance team. This would involve a member of staff having to supervise and the insurance would probably not cover it. <b>RESOLVED</b> that reply be sent to say the Council are unable to help.</p>	<p>WEJ</p> <p>WEJ</p>
61.	<p><b>Town Clerk's Report</b>  The Town Clerk provided a report on work done since the last meeting.</p>	
62.	<p><b>Payment of Accounts</b>  <b>RESOLVED</b> that the payments listed in the register report to 6 June 2016 be approved for payment. There is a payment to DA Harrison of £1,126.68 (net of VAT) for the disposal of waste which was all the waste removed from the allotment rented to Mr Brierley. <b>RESOLVED</b> that a bill be sent to Mr Brierley for the disposal costs which could have been a lot more if he was charged for the time it took to clear the allotment.</p>	<p>WEJ</p>
63.	<p><b>Applications for financial assistance</b>  None.</p>	
64.	<p><b>Review effectiveness of internal audit</b>  The Town Council reviewed the effectiveness of the internal audit and were satisfied with the current system. Mr Robert M Slack is to carry out the annual internal audit on behalf of the Town Council.</p>	

65.	<p><b>Applications for events</b></p> <p>Email received from STAG to book the Green for Fairy Day which is to take place on 21 August. This was agreed by the Council. The West Coast Retro Weekender event was to take place in July but the Clerk has received no paperwork or communication from the organisers. Cllr. C. Graham will investigate. An email has been sent to Paul Blake requesting that the land train not be driven on the footpaths and across the children's water splash area.</p>	CG
66.	<p><b>Bus Shelters</b></p> <p>The bus shelters are in need of refurbishment and are usually painted. The school had previously offered to do them with some sort of mural but there is not a lot of time left before the end of term. <b>RESOLVED</b> that the bus shelters be painted with a coat of masonry paint in the meantime. Cllrs. Don &amp; Chris Graham and John Cook offered to donate some paint.</p>	KW
67.	<p><b>Meeting at Youth Club</b></p> <p>A meeting took place at the Youth Club with youngsters and the main thing that came from the discussion was the need for some sort of shelter and a suitable location for it. The purchase of a shelter can range between £5k-£10k. The kids would need to do some fundraising to help with the cost. A site near to the water treatment works or on the seafront was suggested but would need to be agreed by HLF as it would be part of the Green. It was questioned whether a site within the school or sports area could be a possibility. Email to be sent to Jennifer Rowlands to discuss it. There is 0-19 funding available. More discussion will be needed.</p>	WEJ
68.	<p><b>Electric vehicle charging points</b></p> <p>Electric vehicle charging points have been installed in larger towns but nothing in Silloth. This was a County Council scheme. Users pay for using the facility through a phone app. Cllr. Cook is happy to revisit this.</p>	
69.	<p><b>Caravans parking on the streets</b></p> <p>Complaints have been received from local residents on Wampool Street, regarding the problem of caravans parking on the streets. The item was removed from the Agenda as the problem seems to have been resolved for the time being.</p>	
70.	<p><b>Applications for memorial benches</b></p> <p>Two applications have been received for memorial benches from a) Stuart Iveson in memory of Patricia Anne Iveson and b) Linda Swann in memory of Rex Morris which were agreed by the Town Council. The Clerk to liaise with the respective families.</p>	WEJ
71.	<p><b>Silloth Green Project</b></p> <p>a) Final claim - The final claim and completion report has not yet been submitted as the new shed has yet to be built. The Clerk was concerned about the cash flow situation, as there is currently £61,356.81 to reclaim from HLF. There is currently £29,974.55 in the bank, with a bill of £17,055.60 to pay for the shed. The Clerk has spoken to Nick at HLF and he has suggested that an invoice be obtained from the contractor, before the work has been completed which can be submitted with the claim, if this was acceptable to the Council. <b>RESOLVED</b> that an invoice be obtained and the final claim submitted.</p> <p>b) Event to mark the end of the project – It was suggested that Jim Smith be asked, along with the Mayor, to cut the ribbon at the official unveiling of the refurbished shelter at Skinburness. The event could possibly be combined with the Carnival weekend.</p>	WEJ
72.	<p><b>Community Hall</b></p> <p>At a recent Silloth in Bloom meeting, it was suggested that planters could be added to the railings of the Community Hall to brighten up the building and also some seating outside. <b>RESOLVED</b> that 3 x 1500mm planters be obtained from Amberol at a cost of £145.25 each + VAT. Enquiries to be made with Stanwix regarding the bench that was removed from the top of Eden Street when the</p>	WEJ

	landscaping was done which could be re-sited outside the Community Hall. Work is to be carried out by Allerdale to the front of the Discovery Centre. Banners will need to be removed from the front of the Community Hall and it was suggested that a proper facility be provided on the Green to display banners. The Clerk will contact Joe Broomfield regarding banners on the Green.	<b>WEJ</b>
<b>73.</b>	<b>Town Centre Projects/Initiatives</b> After some consideration, it was <b>RESOLVED</b> that the Town Council would like to allocate some of the £10k funding for the 2016/17 financial year towards the provision of a shelter for youngsters in the town and towards the replacement of some of the play equipment in the Eden Street play area. Email to be sent to Joe Broomfield at Allerdale Borough Council with the Town Council's proposals for the funding.	<b>WEJ</b>
<b>74.</b>	<b>Community Asset Transfers</b> No further update.	
<b>75.</b>	<b>Councillors Matters</b> Item to be included on the next Agenda regarding cars parking on the Green which is a safety issue. The wearing of HiViz vests by grounds maintenance staff was questioned. Email to be sent to the Market manager to request that market traders refrain from putting goods for sale on seats and benches. Pagoda – the cleaning regime was questioned, as the seats and windows are in need of attention.	
	<i><b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
<b>76.</b>	<b>Quotations</b> A quotation was obtained from Leslie's Nurseries for the supply of shrubs to fill the gaps within the shrub beds on the Green. On the recommendation of Cllr. C. Graham, the quotation was not considered because Vivian Russell had not been at the meeting with the guy from Leslie's nurseries. The Clerk asked for confirmation that the Council wanted the gaps in the shrub beds to be filled and confirmation that quotations be obtained for the necessary shrubs which was agreed by the Council.	<b>WEJ</b>
<b>77.</b>	<b>Amounts owing to the Town Council</b> No amounts outstanding.	

Signed.....

Date.....