

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on 3 March 2014**

**Present:-** Cllrs. A.J. Markley, G. Wilkinson, S. Graham, D. Wallace, A. Emmerson, J. Baxter, I. Baty, C. Baty, M. Orchard & C. Graham. Also Wendy Jameson (Town Clerk), Anna Malina, Ken Wannop & PCSO Pete Nichol.

**720** **Apologies:-** Cllrs. A. Weightman & W. Jefferson.

**721** **Declaration of Interest**

Cllr. Markley – re: Markley Transport, Carrs Coaches, County Council etc.  
Cllr. A. Emmerson – STAG & schools.

**722** **Exclusion of Press & Public**

It was agreed that the public be excluded for items 21, 22 & 23 on the Agenda.

**723** **Chairman's Announcements**

The Chairman attended a civic dinner at Hundith Hill, the official opening of the new 'Wash you Wheels' business and various other things.

Cllrs. M. Orchard and C. Graham joined the meeting.

**724** **Minutes**

Minutes of the meeting held on the 3 February 2014 were approved by the Town Council and signed by the Chairman as a true record. Cllr. Markley received a letter and petition from residents regarding the poor condition of the road into New Street from beside the former Police Station. This is an unadopted lane and it was questioned where the end of the adopted road should be. This was not a main entrance but the bin wagons use it and it was questioned whether money could be found to improve it. It was agreed that a letter be sent to Cumbria County Council and Allerdale Borough Council.

**725** **Police Report**

PCSO Pete Nichol attended the meeting and gave a report on incidents of crime. He took over 3 weeks ago from Lyndsay Tuck. Newsletter is available on the Cumbria Police website which can be downloaded.

**726** **Adjournment of Meeting**

There had been no prior requests from members of the public to speak at the meeting.

**727** **Silloth Green**

Parks for People – Monitoring was previously done by Jason but Anna has amended the previous xls spreadsheet and submitted the figures.

Signage – Border Signage have come back with structure designs which have been sent to Jane who is happy with them. Interpretation board is being worked on which will look at the history of the Green. There will be a timeline with heritage photos which again will have to go back to Jane and will then come back to the Town Council. Sign to be changed to 'Edwardian Toilets' as the disabled toilet can also be used by gents.

Courses – There have been two courses held. Eight people attended the First Aid course, with attendees gaining OFCOL level 2 qualification and are now qualified first aiders. Owen has purchased a first aid kit and rucksack. Friends of The Green are looking to purchase a First Aid marquee. Seven people attended the risk assessment course which was quite hard hitting and it is apparent that not nearly enough risk assessments are done generally. Owen has done risk assessments for Silloth Green Day. There was not enough representation from other committees organising events on the Green and it may be necessary to run the courses again to encourage others to participate. The Council and volunteers have responsibilities in relation to risks. Owen and Paul Gilmour would like to attend a Fire safety course at a cost of £90 each and 2 day first aid course (Level 2 OFCOL) at a cost of £190 each. This would come out of the training budget.

Policy documents – Anna suggested compiling a ‘Community Action Toolkit’ which would include various policy documents, advice guides etc and suggested that the Council and STAG could work in partnership to get them agreed.

Recognising volunteer effort – STAG are happy to work with the Council to work something out in relation to recognising the efforts of volunteers. There are a lot of volunteers in the town representing a lot of different organisations. There may need to be a Parks Committee meeting to work it out.

Airfield application – Anna has received a letter back from Nick Herepath who is the Grants Officer dealing with the application.

Green Flag – An application needs to be submitted every year for 10 years and this years’ application has been done.

## 728 **Correspondence**

- a) CALC Circular – February 2014.
- b) AONB News – February 2014 – e-news from the NAAONB – Edition 58.
- c) CALC - re: Allerdale Borough Council Budget Proposals 2014/15. Copy of letter sent to Allerdale by Geoff Smith, Chairman of Allerdale District Association of CALC.
- d) CALC – re: Footway Lighting. Additional information following the general meeting of the Allerdale parishes.
- e) Email from June Hayton delighted that the Solway Crafters have been given permission to hold the Craft Fair on the Green.
- f) Cumbria County Council – Our Area, Our Future: Budget Consultation. For further information on the draft budget, a detailed analysis of the consultation responses and other background information visit [www.cumbria.gov.uk/ourfuture](http://www.cumbria.gov.uk/ourfuture)
- g) CALC – Information about and copy of the Government Response to Consultation ‘Code of Recommended Practice for Local Authorities on Data Transparency’ which will apply to Council’s with an annual income and expenditure over £200,000.
- h) Cumbria County Council – re: Coastal Erosion. Letter from Diane Wood to say that the matter will be looked into.
- i) World Film Collective in association with NADT – Information about 6 month programme teaching filmmaking, social media marketing, distribution, crowd-funding and film production. Taster session on 18 March 2014 at Wigton Market Hall.
- j) Crosscanonby Parish Council – re: Coastal erosion. Email thanking the Town Council for their support.
- k) Craft Fair – Solway Crafters wish to include 3/4/5 May to their list of dates for holding craft fairs. They have contacted the carnival committee regarding the Carnival weekend and are waiting to hear from them.
- l) Allerdale Borough Council – re: Dog Fouling. Enforcement will be undertaken and will continue to do as much patrols as possible in the areas identified.
- m) NALC – Updated advice note (LTN 79) on Staff Pensions for local council employees.
- n) Allerdale Borough Council – re: Planning Peer Challenge. Workshop to be held on 26 February at Allerdale House.
- o) NALC – Update from NALC concerning the removal of the two signature rule and the need to adopt new financial regulations once the Minister confirms the making of the Order.
- p) Community Speed Watch – Flyer providing details about the speedwatch scheme.
- q) Cumbria County Council – Proposed zebra crossing in Aspatria consultation at Richmond Hill School on 27 February at 6.30-7.30pm
- r) Allerdale Borough Council – re: Festivals and Events Fund – Guidance information and application form for the fund. Details forwarded to STAG, Friends of the Green etc.
- s) CALC – re: Grit Bins. Information about the provision of grit bins and cost of replenishing the supply of grit etc.
- t) Cumbria Rural Housing Trust – Information about the changes in staff structure.
- u) CALC – Draft regulations on The Openness of Local Government Bodies Regulations 2014.
- v) ACTION with Communities in Cumbria – Solway Tourism Development Event – 12 March 2014 12.15pm to 3.00pm at Culterham Village Hall, Mawbray.
- w) Email from Jimmy Lettice – re: Silloth’s Sporting Clubs Partnership. A meeting was held on 4 February to discuss plans for the Sports area and the clubs are now seeking the Council’s support.

The all weather area was previously earmarked for parking. Local residents were not in favour of the area being used for the BMX track. The area between the football and rugby pitches would be the best area to develop. The rugby pitch and all weather area is owned by the County Council and leased to the Town Council. The Town Council could potentially put a good case to the County Council to acquire the land. Sport is now thriving and need to keep pushing it. Initial meetings have taken place with RFU and they are 100% supportive. It was agreed that Tony take the matter forward in looking to acquire land from the County Council.

- x) Allerdale Borough Council – re: Allerdale Local Plan (Part 1) – Main modifications. Documents can be viewed at [www.allerdale.gov.uk/localplanexamination](http://www.allerdale.gov.uk/localplanexamination) . Representations are being sought on the main modifications only and must be made by 28 March 2014. Silloth is in the plan and the plan gives details of how they want Allerdale to go forward.
- y) Allerdale Borough Council – re: Coastal erosion. Letter from Mike Faulkner in response to the Town Council’s letter with an update on the damage sustained. If there are any specific areas of concern Mr Faulkner will investigate further. There has been no damage to any of Allerdale’s property that they know of. The road needs to be kept open. The County Council will protect their asset but will not take preventative action.
- z) Letter from Jimmy Lettice following a meeting with RFU on 19 February 2014 and seeking the Council’s help in applying for funding. The Council are pleased to see that the sports clubs have had a meeting. The land needs to be obtained and plans put together. The rugby club are happy to do most of the work but want the Town Council as the lead applicant. There will need to be further discussions to deal with the details. It was questioned if the Sports association has its own constitution but each club has its own. The plans for the housing development on Philip Harker’s land will help the application as it will prove there is a demand for facilities.

## 729 Planning Applications

The **Town Council** have approved the following:-

**Ref No:** 2/2014/0023 **Proposal:** Outline application for one residential dwelling on land forming part of 290 Skinburness Road **Location:** 290 Skinburness Road, Silloth **Applicant:** Mrs Katharine Cole  
**Ref No:** 2/2014/0044 **Proposal:** Remove three existing AC condenser units and a plant condenser unit from 1 rear wall of the store and install a new timber compound with new refrigerator plant AC within it. The existing fire escape door on the side elevation will be redecorated. **Location:** Co-operative Retail Services Ltd, Caldew Street, Silloth **Applicant:** The Co-operative Group Ltd

**Allerdale Borough Council** approved the following:-

**Ref No:** 2/2013/0856 **Proposal:** Erection of detached garage **Location:** 182 Skinburness Road, Skinburness, Silloth **Applicant:** Mr Hans Koelle

**Ref No:** 2/2014/0023 **Proposal:** Outline application for one residential dwelling on land forming part of 290 Skinburness Road **Location:** 290 Skinburness Road, Silloth **Applicant:** Mrs Katharine Cole

## 730 Committee Reports

Play Equipment Committee – 8 February 2014.

Allotments Committee – 17 February 2014.

Minutes of the meetings were noted.

## 731 Licences

None

## 732 Reports from Representatives on Outside Bodies

**Primary School:** Nothing to report.

**Joint Advisory Body:** Last meeting was cancelled.

**Silloth Tourism Action Group:** John Cook attended the meeting and gave a report on behalf of STAG. There needs to be a closer working relationship between STAG and the Council and it was agreed that a meeting be held to discuss working together. Cllr. C. Graham is Secretary of STAG and was reporting back to the Council but was not the Council’s representative on STAG. Cllr. Emmerson volunteered to represent the Town Council on STAG. A meeting of the Parks committee is to be held to

discuss working together and policies etc. STAG have concerns about comments made by Mr Harrow relating to the interests of Cllrs. in STAG holding Craft events.

**Sea Dyke Charity:** No meeting.

**Longcake Education Trust:** £100 given to each of the four Sunday schools and £275 to each of the four schools.

**Solway Community Technology College:** Pupils are busy with GCSE's. School is doing well and the Council needs to be supportive of that. The school got a Golden letter following the OFSTED inspection.

**Sports Hall:** No meeting.

### **733 Allerdale & County Council Reports**

**Allerdale:** Budget meeting took place on Wednesday. There is to be an allocation of £10k to each of the market towns which needs to be spent by October.

**County Council:** Neighbourhood forum meeting is on Tuesday night at 7.00pm at the Primary school. Cllr. Markley raised a question in relation to having an interest in relation to school transport and he was told that he can't remain in meetings to discuss any budget matters whatsoever and therefore questioned why be a Cllr. The matter is to be taken back to the constitution review committee. Heated discussions have taken place in relation to the County Council budget. There is to be no rate increase. On street parking is to go through in some places. There is £30m to save this year and £25m next year. There is an issue with broadband – meetings of the committee have stopped with broadband not rolling out as fast as it could be. County Council are currently looking to putting together an inland drainage board which will be added to the rates. Environment Agency will be walking away on 15 December. +16 Transport will be finishing – with no subsidies provided for buses to sixth form and colleges. Cllr. Markley is on the planning committee and there has been an application for an extension of the household waste site at Lillyhall. He agreed to household waste but did not agree to the VLLW. Anything nuclear should be on a nuclear licensed site. He questioned why there is a need to have a licensed site when nothing is put in it. The Government needs to get its act together – with waste being de-categorised and put in normal landfill.

### **734 Park Manager's Report**

Ken provided a report on work done over the last month. He questioned whether it would be possible to purchase a used 'spiker' which could be used on the Green and on the Sports areas. It would cost in the region of £1000 and funded through the maintenance provision of the Green. Ken to keep a look out for something suitable and liaise with the Chairman, Deputy Chairman and Clerk. He questioned if a supply of fertiliser can be obtained. Need a ton for the Green and half a ton for the Rugby pitch. Aaron is working well. Concerns have been raised about the cleanliness of the Pagoda which needs to be cleaned inside. The lead flashing has lifted on the roof of the Pagoda. The Clerk has been in contact with Lambert Gill and Jason Dixey about it. A contractor is to come and look at it and decide what can be done, as it may be a design or structural problem. There are problems with potholes at the Causewayhead cemetery with someone having fallen. It was agreed that a letter be sent to Allerdale to ask that action be taken a.s.a.p. and ask about the maintenance contract of the cemetery.

### **735 Town Clerk's Report**

The Clerk provided a detailed report of work done since the last meeting.

### **736 Payment of Accounts**

The Clerk produced a register report to 3 March 2014 which provided details of cheque payments and other transactions through the Town Council's current account. The list of cheque payments were approved by the Town Council for payment.

### **737 Application for financial assistance**

None

### **738 Applications for events**

Solway Crafters have confirmed their wish to attend on the weekend of 3, 4 & 5 May. The dates for the Craft events were discussed at the January meeting but following subsequent correspondence with the

Solway Crafters the Council took the decision to allow both Craft tents on the Green at Easter and the beginning of May. The Council are still waiting for the official application forms from STAG.

**739 Request for Memorial Bench**

An application has been received for a bench in memory of Robert Crooks and Annie Margaret Crooks. Their preferred location for the bench is on the Green between the Amusement arcade and the Church. There are restrictions by HLF on the design of seating that can be sited on the Green and there are currently no vacant sites. It was agreed that the matter be dealt with by the Parks committee and other suitable sites to be suggested.

*RESOLVED THAT in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.*

**740 Ice cream and/or food concessions on the Green**

The Town Council considered the tenders received for ice cream and/or food concessions on the Green for the 2014 season. Three businesses had submitted tenders for three sites at the Lifeboat Station, the BMX Track (Pines) car park and Skinburness Road - Stephen Montgomery, Allen Gray and George Tinnion. Tenders ranged from £50 to £5451 for the Lifeboat Station, from £50 to £1151 for the BMX Track (Pines) car park and one tender of £50 received for Skinburness Road car park. RESOLVED THAT Mr Montgomery be notified that his tenders for both the Lifeboat Station and the BMX Track (Pines) car park have been successful. Confirmation to be obtained as to whether Mr Montgomery intends to take on one or both sites. The remaining sites are to be allocated to the next successful tenderer. No tenders were received for Light Refreshments & Beverages at the BMX Track (Pines) Car Park, Silloth.

**741 Putting Green and Deck Chairs**

There have been no tenders received for running the Putting Green and for the hiring of Deck Chairs on Silloth Green, for 2014. It was questioned whether to ask Mark to run the facilities for another year or to take someone on to do it. It was agreed that Mark be asked to do it and reconsider the matter if necessary.

**742 Amounts owing to the Town Council**

A bill has been received from Jim Scott for work carried out to the roof of the Squash Court/Fitness Centre following storm damage between Christmas and New Year. The Clerk had asked GMB Builders to carry out the repair work as a matter of urgency, to prevent further damage and requested Gary to provide a quote for the insurance which has not been received. Gary has subcontracted the work to Jim to do, who has billed the Council direct. Claim to be submitted to the insurance company and quotes to be obtained if necessary.

Signed..... Date.....