

Silloth-on-Solway Town Council
Minutes of a meeting held on Monday 11 May 2015 at 7.00pm at Silloth Community Hall

Present Cllr. A.J. Markley (AJM) – Chairman

Councillors

I Baty (IB), J. Cook (JC), A. Emmerson (AE), C. Graham (CG), D. Graham (DG), W. Jefferson (WJ), O. Martin (OM), M. Orchard (MO), D.M. Pattinson (DMP) & G. Wilkinson (GW).

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop - Park Manager (KW)
 & Anna Malina – Community Engagement Officer (AM).

184	Election of a Chairman of the Council Cllr. A.J. Markley was appointed as Chairman of the Council.	
185	Chairman's Declaration of Acceptance of Office Cllr. Markley signed a Declaration of Acceptance of Office.	
186	Apologies Cllr. S. Graham	
187	Declaration of Interest Cllr. A.J. Markley – re: Markley Transport, Carrs Coaches, County Council, Vintage Rally etc. Cllr. C. Graham – STAG & SPAND. Cllr. D. Graham – SPAND & NADT Cllr. I. Baty – Fitness Centre Cllr. O. Martin – STAG, Christmas Lights, Carnival & FOG committees	
188	Election of a Deputy Chairman of the Council Cllr. W. Jefferson was elected at Deputy Chairman of the Council.	
189	Appointment of Representatives on outside bodies Primary School - Cllr. A.J. Markley Solway Coast AONB Joint Advisory Committee - Cllr. W. Jefferson Longcake Education Trust - Cllr. G. Wilkinson Solway Community Technology College - Cllr. A. Emmerson Sports Hall - Cllr. I. Baty Sea Dyke Charity - Cllr. A. J. Markley Silloth Tourism Action Group - Cllr. O. Martin Friends of Silloth Green – Cllr. C. Graham Neighbourhood Forum - Cllrs. G. Wilkinson & D. Graham	
190	Appointment of Committees Play Equipment Committee - Cllrs. D. Pattinson, G. Wilkinson, A. Emmerson & S. Graham. Allotments Committee - Cllrs. D. Graham, J. Cook, G. Wilkinson, I. Baty & A. Emmerson. Planning Committee - Cllrs. I. Baty, C. Graham, A. Emmerson, M. Orchard & J. Cook.. Parks Committee - Cllrs. G. Wilkinson, W. Jefferson, S. Graham, I. Baty, O. Martin & C. Graham. Business Plan Committee – Cllrs. A.J. Markley, G. Wilkinson, A. Emmerson, J. Cook & D. Graham.	

191	<p>Exclusion of Press & Public It was agreed that the public be excluded for items 31, 32, 33 & 34 on the Agenda.</p>	
193	<p>Minutes RESOLVED that the minutes of the meeting held on the 13 April 2015 be confirmed as a true record and signed by the Chairman.</p>	
194	<p>Police Report</p> <p>a) An email was received from Andy Robertson who has worked his last shift with Cumbria Constabulary, having completed 30 years of service and thanking Silloth Town Councillors both past and present for their help and support over the years. It was agreed that a letter/card be sent to Andy from the Council thanking him for all that he has done over the years.</p> <p>b) A newsletter was circulated by email and taken as read.</p>	
195	<p>Community Engagement Officer's Report</p> <p>The Green Flag judges were here on 20 April, with Bill, Owen, Anna and Wendy there to show then round. They also met Vivian Russell while they were here and overall seemed impressed.</p> <p>Airfield Project – there has been a lot of preparation involved in contacting the Press about the project. There were comments about moving on with the project with STAG working with the Town Council. Alterations are to be made to the film before it is put on DVD. A lot of people were moved by the film.</p> <p>Cumbria in Bloom – Anna was to submit the application but Allerdale have put Silloth in for the Coastal town award. The Town Centre Award was only for one year and will not be in this year's competition but there are various tourism awards which could be entered. The Golf Club would be an excellent candidate for an award and also the gardens belonging to Jeff Downham and Vivian Russell. They would need to be contacted to see if they would agree to be entered. The Bee loving garden and Community garden can be entered into the 'it's your neighbourhood' category. Anna to do the relevant paperwork with help from Don & Chris.</p> <p>The final report has been submitted for the Airfield project and HLF are very pleased with the report. Tony has offered to provide funding of £500 to purchase the Hudson cockpit for the project. Application to be submitted to CCC.</p> <p>The property guy will be coming tomorrow to look at the Discovery Centre which is a potential home for the project.</p> <p>Bee loving garden – adverse weather has affected some of the planting although some plants have been put in. Discussed with Vivian about interpretation panels which will have a description of the plants and photos of the plants and bees. Need funding for the interpretation panels.</p> <p>Coastal team meeting on Thursday with Joe Broomfield to discuss the £10k pot of funding available to help set up coastal town team. It was questioned whether this funding will come to Silloth or if it will be split between other towns.</p> <p>Cllr. Cook personally thanked Anna for all the work she has done on the Airfield project.</p>	<p>AM, DG & CG</p> <p>AM</p>
196	<p>Adjournment of Meeting</p> <p>There had been no prior requests from members of the public to speak at the meeting.</p>	
197	<p>Schedule of Correspondence, Notices and Publications</p> <p>RESOLVED that the schedule of correspondence, notices and publications be noted.</p> <p>a) Email from Colin Baty in relation to repairs needing done to the floor at Solway</p>	

	<p>Fitness Centre. The floor joists may need replaced and strengthened. Clerk is waiting to hear back from Jim Scott who was going to see what needed done.</p> <p>b) Letter from NALC's Chairman and Chief Executive setting out an overview of progress against the first year of NALC's strategic plan and outlining some of NALC's plans for 2015/16. No comment.</p> <p>c) Email from Peter Kelly in relation to the provision of a memorial bench. The Council had agreed to allow a memorial bench but would not allow the last line of the proposed inscription as it was not in line with the Council's policy.</p> <p>d) Email from Joe Broomfield with information about funding available for Coastal Community Teams. The first meeting is to take place on Thursday 14 May at 6 pm.</p> <p>e) The Fairy dust Emporium – Request for signage with a picture of proposed lettering for the shop front on Eden Street. The Town Council are in favour and support the proposal but may need to contact the Planning Department at Allerdale.</p> <p>f) Development of Allerdale Borough Council Overview and Scrutiny Committee Work Plan. Closing date for suggestions to be considered as part of the work plan development process is Monday 27 July 2015. Individual Cllrs. to send in their comments.</p>	
198	<p>Planning Applications Allerdale Borough Council have approved the following:- Ref No: 2/2015/0082 Proposal: Proposed new players lounge, disabled toilets, changing rooms, larger kitchen and storage rooms Location: Silloth RUFC, Eden Street, Silloth Applicant: Silloth Rugby Union Football Club Ref No: 2/2015/0068 Proposal: Dropped kerb and vehicle access into 196 Skinburness Road Location: 196 Skinburness Road, Silloth Applicant: Mr Edwin Crayston Ref No: 2/2015/0087 Proposal: Subdivision of 1 no dwelling into 2 no dwellings Location: The Minstrel, Skinburness Road, Silloth Applicant: Mr James Graham Ref No: 2/2015/0099 Proposal: Erection of a single "Pod" to house 6 no. Bulk powder silos Location: Caltech, Lawn Terrace, Silloth Applicant: Mr Kenneth Gay, Caltech Biotechnology</p>	
199	<p>Committee Reports No reports.</p>	
200	<p>Licences None.</p>	
201	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted.</p>	
202	<p>Allerdale & County Council Reports Allerdale: Busy with elections. County Council: Ofsted report on Children's services will be discussed this week and a briefing issued. There is restructuring going on. Tony has been appointed as Chairman of FLAG for another 12 months.</p>	
203	<p>Park Manager's Report A report was provided on work carried out over the last month. The Bee hotel has been constructed but Vivian is not happy with felting the roof, so some fibre felt fish</p>	

	scale tiles have been sourced. It will also be painted in the colour of the Pagoda, with a weather vane on the top. If there is any HLF money left it was suggested that some kind of shed could be obtained to accommodate the new tractor and other equipment etc. RESOLVED that prices be obtained for a new shed. A meeting needs to be held to discuss the provision of lighting along edge of Green. Bedding plants will be coming next week. Thanks to Ken and his team for all their work.	KW
204	Town Clerk's Report The Town Clerk provided a report on work done since the last meeting and an update on the HLF claim.	
205	Cheque Signatories RESOLVED that Cllrs. A.J. Markley, G. Wilkinson & S. Graham to continue as cheque signatories.	
206	Annual Subscriptions RESOLVED that the payment of the following annual subscriptions be approved:- a) CALC Annual Subscription 2015/16 of £339.00 b) Local Council Review Magazine subscription £17.00	
207	Payment of Accounts RESOLVED that the payments listed in the register report to 11 May 2015 be approved for payment.	
208	Accounts for the year ended 31 March 2015 RESOLVED that the Accounts for the Year Ended 31 March 2015 are approved and the Chairman authorized to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the year ended 31 March 2015. The Town Clerk was thanked for all her work in putting the Accounts together.	
209	Review the effectiveness of the internal audit The Town Council reviewed the effectiveness of the internal audit and were satisfied with the current system, whereby Mr Peter Wilson carries out the annual internal audit on behalf of the Town Council.	
208	Applications for events a) Craft Trail on Saturday 16 May – Most of the venues will be around the town with a marquee on the Green. Agreed. b) An email was received from Colin Baty in relation to the mobile homes being parked on the car park outside the Rugby Club and Fitness Centre. The Clerk went to see the organiser of the motorhome rally. They had parked on the car park because the grass was too soft on the pitches and they did not want to cause any damage. Next year they will happy to park on the area between the football and rugby pitch.	
209	Traffic on Criffel Street Deferred to the next meeting as Cllr. S. Graham was not present..	
210	Community Asset Transfer The transfer has gone through Cabinet and now back into CCC. Relevant documentation will be to come and will be good for the town. Thanks were given to the Chair for this which took some effort.	
	RESOLVED that in view of the confidential nature of the business about to be	

	<i>transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
211	Contracts – grass cutting/hedge cutting Ken and the Clerk had driven round to look at the work involved in taking on the Home Group grass cutting. West Newton is too far out of the way but if it enables to council to gain the contract, then it would be worth taking on. Letter to be sent to Abbeytown School to see if any grounds maintenance work is available.	WEJ
212	Claims against the Council The Clerk provided an update with regard to a recent claim against the Council.	
213	Estimates RESOLVED that the quotation received from Tolsons for £650 + VAT to replace 16m2 of tarmacadam at the entrance to North View car park be accepted by the Council.	WEJ
214	Amounts owing to the Town Council The following amounts are owing to the Town Council – Silloth RUFC £411 & STAG also owes £480.	

Signed.....

Date.....