

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on Thursday 7 April 2016 at 7.00pm at Silloth Community Hall**

**Present:** A.J. Markley (AJM) – Chairman

**Councillors**

W. Jefferson (WJ), J. Cook (JC), I. Baty (IB), G. Wilkinson (GW), O. Martin (OM),  
 C. Graham (CG), A. Emmerson (AE), M. Orchard(MO), D. Pattinson (DP),  
 D. Graham (DG) & S. Graham (SG)

Also present: Wendy Jameson – Town Clerk (WEJ).

<b>597</b>	<b>Apologies</b> None.	
<b>598</b>	<b>Declarations of Interest</b> As recorded.	
<b>599</b>	<b>Exclusion of Press &amp; Public</b> There was no press or public present.	
<b>600</b>	<b>Review of staffing requirements on the Green</b> The Park Warden who was to finish on 30 April has handed a letter in to say he will be finishing on 14 April because he has been offered a new job. According to his contract of employment he is meant to give the Council a month's notice but there is not a lot the Council can do about it. 10 hrs per week for opening and closing the toilets and the Pagoda will be covered by Dave and Aaron between them, provision for which had been included in the budget. Ken has also requested to reduce his hours from 37 to 32 per week which will mean him working 4 days per week and not working on a Friday. <b>RESOLVED</b> that the new arrangements be accepted and that a review take place in 3 months, to see if any issues have arisen.	
<b>601</b>	<b>Management of staff on the Green</b> Issues have arisen in recent weeks whereby decisions made by the Council were subsequently changed in the interim. Cllr. Jefferson gave some background to Silloth in Bloom and explained Vivian's innovative plans for the flowerbeds on the edge of the Green which will enhance Silloth's entry in Britain in Bloom. A lengthy discussion took place and it was agreed that there needs to be better communication and the Council kept informed about what is going on in relation to Silloth in Bloom etc which will lead to less confusion for staff. When a member of staff has a grievance their first port of call is the Clerk and the Chairman. If not resolved it is then referred to the full Council. The Clerk is the line manager and she is responsible for instructing the Council's staff but there needs to be some common ground whereby Cllrs. are able to inform staff if there is an issue on the Green, such as a litter bin overflowing.	

Signed.....

Date.....