

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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3 April 2018

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 9 April 2018 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meeting held on the 5 March & 26 March 2018 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & Magazines etc

- a) Great North Air Ambulance Service News - February 2018.
- b) ACT Gazette – Issue 29 Spring 2018.

- c) CALC Circular – March 2018.
- d) Radioactive Waste Management – News Bulletin – Issue 2.
- e) Great North Air Ambulance Service News - March 2018.

For Information

- f) NALC General Data Protection Toolkit
- g) CCC – Community Grant Applications – Children’s Play area and Hudson Bomber project have been awarded a grant of £1000 each which are now waiting for payment.
- h) Cumbria Constabulary – Email from PCSO Hannah Donaughee. Due to changes within the rural PCSO team, as of 20 March Hannah will be taking over responsibility for Cockermouth and PCSO Nichol will continue to be responsible for Silloth.
- i) Cumbria Constabulary – Email from Sergeant Gill Atkinson. Changes are due to one of Cockermouth’s PCSO’s moving on to become a Police Constable. Sergeant Atkinson will look to replace Hannah but there is no confirmed date of a new intake.
- j) Copy of email to Environment Agency sent by Terry Dixon in relation to contaminated waste on the seafront.
- k) CALC – General Data Protection Training Information. Copy of training information provided at recent training session.
- l) Email from Cllr. Owen Martin regarding complaint received about the waste on the seafront which he contacted the Environmental Health department at Allerdale about.
- m) CALC – Notice of joint meeting with ABC and CCC on 22 March 2018 and minutes of the meeting held on 19 September 2017.
- n) Electricity North West – Disposal of waste material whether hazardous or not is very clear and must be taken to a licensed waste disposal facility. Contractor has been asked to investigate.
- o) Environment Agency – Guidance from Environment Agency with regard to waste material, to register for a U1 exemption which allows the use of waste in construction and as the waste has been used to re-instate damaged sections of promenade, it is classed as construction. Bituminous material can be used as long as it doesn’t contain coal tar. If unsure as to composition, ensure no tarmac pieces remain.
- p) Communities Together meeting – Agenda for meeting on 22 March 2018 at Cockermouth.

For Action

- q) Sustrans – Hadrian’s Cycleway. Sustrans is applying for funding for a project along the Hadrian’s cycleway which will hopefully start this summer but are looking for letters of support to help with the funding application.
- r) CALC – Planning Training events. CALC are looking to deliver some generic training sessions on planning aimed at local councils and are trying to identify councils who would be interested.
- s) Arnison Heelis Solicitors – re: Late Peter Alan Richardson, 16 Skinburness Road, Silloth. Further information regarding the bequest by Mr Peter Richardson.
- t) Allerdale Borough Council – Further variation to Section 106 agreement at former Fisons site. An application has been submitted for the variation of conditions on Harvest Park estate under ref 2/2018/0001. Allerdale require the Town Council’s confirmation with the draft and will then pass the engrossment for signature.

9. Planning Applications

The **Town Council** are to consider the following:-

Ref No: 2/2018/0106 **Applicant:** Co-operative Retail Services Ltd **Proposal:** Approval of condensers, refrigeration units and timber fencing to rear of the store (retrospective) **Location:** Co-operative Retail Services Ltd, Caldew Street, Silloth

Allerdale Borough Council has approved the following:-

Ref No: 2/2017/0211 **Applicant:** Mr Chris Root **Proposal:** Proposed extension to existing hall **Location:** Chichester Hall, Dicktrod lane, Skinburness, Silloth

Ref No: HOU/2018/0046 **Applicant:** Mr Minnican **Proposal:** Two storey side extension **Location:** 5 Skinburness Drive, Silloth

Ref No: 2/2018/0068 **Applicant:** Mr Mark Newby, The Good Companions (Cumbria) Ltd **Proposal:** Addition of second storey over ground floor lounge extension **Location:** Good Companions Rest Home, Criffel Street, Silloth

10. Planning Committee

To carry out a review on how the Planning Committee functions and make any changes necessary.

11. Committee Reports

12. Licences

13. To receive Reports from Representatives on Outside Bodies

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity
e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Silloth in Bloom

14. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

15. Park Manager's Report

To receive a report from the Parks Manager for information and/or determine action as appropriate.

16. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

17. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

18. Applications for financial assistance

19. Applications for events

To consider applications received for events to be held on Town Council property

a) Easter egg hunt Sunday 21st April 2019 on Silloth Green

20. Memorial Bench

To consider an application received for a memorial bench on Skinburness Road

21. Children's Play Area at the Splash Park

Update on proposals for a Children's Play Area at the Splash Park on Silloth Green.

22. Communities Together Project Meeting

To receive an update following the Communities Together Project Meeting held on 22 March 2018 and the suggested project for Silloth.

23. Fairy & Pixie Trail & Wishing Tree

To consider suggested locations for a Wishing Tree from Vicky Hope

24. Playing Field Wall

To consider the diabolical state of the playing field wall in its dangerous state and a proposal to het it repaired by a professional before we end up paying court costs for it falling on someone.

(A. Emmerson)

25. Pavements

To consider the state of the pavements and weeds growing out of the which has been pointed out by local residents.

(A. Emmerson)

26. Bins

To consider the provision of bins around the Town and what action to take as a result.

(J. Snaith)

27. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

28. Ice Cream Concessions

To receive an update regarding the issue of ice cream concessions.

29. CCTV

To consider information obtained on 3G CCTV solar powered cameras.

30. Insurance Claims

To receive an update on insurance claims against the Town Council.

31. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.