

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on Monday 2 July 2018 at 7.00pm at Silloth Community Hall**

**Present:**– Cllr. A.J. Markley (AJM)

**Councillors**

I. Baty (IB), J. Cook (JC), A. Reid (AR), J. Snaith (JS), W. Jefferson (WJ), A. Emmerson (AE),  
O. Martin (OM) & S. Graham (SG).

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop - Park Manager (KW)  
& PCSO Peter Nichol

<b>860.</b>	<b>Apologies</b> Cllrs. G. Wilkinson & M. Orchard.	
<b>861.</b>	<b>Declarations of Interest</b> As recorded.	
<b>862.</b>	<b>Exclusion of Press &amp; Public</b> It was agreed that the public be excluded for items 34, 35, 36 & 37 on the Agenda.	
<b>863.</b>	<b>Chairman's Announcements</b> The Chairman had attended the Silloth Vintage Rally and Ragnarock Rally which were both well attended. The Silloth Civic Service will be held in October – date to be arranged.	
<b>864.</b>	<b>Minutes</b> It was <b>RESOLVED</b> that the minutes of the meeting held on 4 June 2018 be confirmed as a true record and signed by the Chairman.	
<b>865.</b>	<b>Police Report</b> A report was received on recent incidents of crime and circulated to members of the Council. The pro-active team were in town over the weekend and were working undercover. They will continue to visit the town. Following recent reports of rogue traders at Pennine View, where people have been overcharged for work being done, PCSO Nichol encouraged everyone to let residents know and to ring 999. The Clerk raised a couple of issues – stones are being taken from the beach at Skinburness. It is a civil matter and needs reported to Allerdale and Environment Agency. Parking on dropped kerbs is also an issue – PCSO Nichol will report it back for attention. Cars being abandoned up the road to the Amusements was also mentioned which are left all weekend and causing an obstruction. Report to Police on 101.	
<b>866.</b>	<b>NADT – BMX track</b> Kim Hudson (Youth Development Worker for NADT) attended the meeting, to discuss a community project for the young people in Silloth over the summer. They would like to get youngsters involved in tidying the BMX track, painting benches and putting graffiti boards up. There will also be a bike rack and solar lights. Concerns were raised about the graffiti and the risk of it spreading around the town and it was suggested that the boards could go to the school. The Council would like to see the track used more and kids encouraged to go down there. <b>RESOLVED</b> that the Town Council are in favour. It was agreed to let it happen and see what the outcome is. Agreed, with 1 abstention.	
<b>867.</b>	<b>Adjournment of Meeting</b> The Chairman adjourned the meeting to allow two members of the public to speak. They expressed their concerns about the damage caused to buildings by the large number of wagons travelling over the setts on Criffel Street. It was suggested that a structural survey is needed of the setts and a meeting held with MPs etc, to look at the possibility of diverting the wagons from Criffel Street. The noise is intolerable which is disrupting the sleep of local residents and causing damage to properties. Tourism should be made a priority.	

868.	<p><b>Criffel Street Setts</b></p> <p>It was decided to bring item 30 forward on the Agenda, to consider concerns raised by local residents regarding the noise and vibration caused by wagons travelling along Criffel Street which is destroying the setts and to consider alternative routes. The setts are sinking in places due to the weight of the vehicles and should be preserved, as they are a part of our heritage. It was suggested that wagons could be diverted up Eden Street and out on the Aspatria road but it was questioned what impact it would have on the old railway bridge. It was also suggested that there should be a ban on wagons on Bank Holidays and weekends, as there doesn't seem to be any restriction on the times of day they operate. The harbour master has aspirations of putting in a new road to bypass Silloth but detailed plans would be needed. The volume of traffic is likely to increase in the future. The cobbled streets are the responsibility of Cumbria Highways and repairs are required as there are large gaps in places which are dangerous for cyclists. <b>RESOLVED</b> that letters be sent to Cumbria Highways (to include Philip Groom &amp; Amber Sykes), ABP and Carrs Mill. Also, to the local MP, so that she is aware of the situation. Monitoring equipment is required to monitor the volumes of traffic (CCC) and also the noise (ABC).</p>	WEJ
869.	<p><b>Schedule of Correspondence, Notices and Publications</b></p> <p><b>RESOLVED</b> that the schedule of correspondence, notices and publications be noted.</p> <p>a) Cumbria County Council – re: Restoration of traditional highway directional signage and milestones. Email seeking information regarding the location of traditional highway signage and milestones with the intention to commence restoration works. There is a milestone at Blitterlees and two traditional highway signs in the town – one opposite the Golf Hotel and one opposite the RAFA club. Reply to be sent.</p> <p>b) Email from Vicky Hope requesting the Council to apply for advertisement consent for the putting green banners. The Town Council considered the request. <b>RESOLVED</b> that it is not the Town Council's responsibility, as the banners are not the Town Councils and Vicky will need to apply to Allerdale herself.</p> <p>c) Email from Amanda Carter regarding the land behind her property. The grass and weeds are not being cut back, with rubbish accumulating between the fence which is in a poor condition. The condition of the fence will be looked at, to see what can be done.</p> <p>d) Allerdale planning – Email from Simon Sharp, Planning and Implementation Manager offering to attend a Council meeting to introduce himself and explain the new structure of the Borough Council's planning team. <b>RESOLVED</b> that Mr Sharp be invited to the September meeting.</p> <p>e) Historic England – Silloth War Memorial, Christ Church, Silloth – Invitation to comment on consultation report.</p> <p>f) Email from Vicky Hope seeking permission to install CCTV in the Pines and to sell food from the cabin. The Council are happy for Vicky to sell food. If she is opening later, it's good for visitors. Selling ice-cream is not permitted. She is still waiting for an inspection to be carried out by environmental health at Allerdale and has not provided a risk assessment yet. Permission for CCTV in the Pines is not granted, as it was questioned who would monitor it and maintain it? It is wrong to allow a member of the public to put CCTV cameras up just anywhere in a public open space which is the responsibility of the Town Council. The concession is only for an initial period of 12 months after which it will be reviewed. <b>RESOLVED</b> that a reply be sent to Vicky with details of the Council's decisions and requesting that the relevant paperwork be provided to the Clerk within the next 2 weeks.</p>	WEJ WEJ KW WEJ WEJ
870.	<p><b>Planning Applications</b></p> <p>As listed in the minutes of the Planning Committee meeting held on 4 June 2018.</p>	
871.	<p><b>Committee Reports</b></p> <p>Minutes of the following committee meetings were noted:-          Planning Committee – 4 June 2018          Play Equipment Committee – 16 June 2018</p>	
872.	<p><b>Licences</b></p>	

	None.	
<b>873.</b>	<b>Reports from Representatives on Outside Bodies</b> <b>RESOLVED</b> that verbal reports received from Representatives on Outside bodies be noted.	
<b>874.</b>	<b>Allerdale &amp; County Council Reports</b> <b>RESOLVED</b> that verbal reports received from Allerdale and County Councillors be noted.	
<b>875.</b>	<b>Park Manager's Report</b> A list of work undertaken over the last month was provided. There is concern about water shortages. If the Splash Pad is closed, then the grounds maintenance team will be unable to water the bedding plants etc. The public will need to be informed if the Splash park has to be switched off.	
<b>876.</b>	<b>Town Clerk's Report</b> The Town Clerk provided a report on work done since the last meeting. Noted.	
<b>877.</b>	<b>Payment of Accounts</b> <b>RESOLVED</b> that the payments listed in the register reports to 2 July 2018 be approved for payment.	
<b>878.</b>	<b>2018/19 Budget</b> The Clerk provided a report comparing the actual expenditure to date with the overall budget for 2018/19. Everything is on track. <b>RESOLVED</b> that the report be noted.	
<b>879.</b>	<b>Applications for financial assistance</b> Application has been received from Solway Bike Club – c/o Solway Community School. Unfortunately, there is no budget for youth provision this year. <b>RESOLVED</b> that no funding could be provided on this occasion.	
<b>880.</b>	<b>Applications for events</b> None.	
<b>881.</b>	<b>Children's Play Area at the Splash Park</b> a) Cllr. Reid informed the Council that Kompan had agreed to provide a further discount which brings the cost to under £40k and therefore can proceed as all the funding is in place. Need to liaise with the contractors regarding the installation date, as will need to be aware of the possible dust and mess which is in close proximity to the Splash pad and may need to delay the installation a couple of weeks until after the holiday period when the Green is quieter. b) <b>RESOLVED</b> that the Chairman is authorised to sign the grant agreement on behalf of the Town Council in relation to the funding of £30,000 from Allerdale Borough Council towards the Silloth Green Play Area.	
<b>882.</b>	<b>MUGA</b> Sports Association has met with another funder and Colin is liaising with the Clerk in relation to the lease. The Clerk has been in touch with the Council's solicitor who estimates the cost of drafting a lease between the Town Council and Sports Association to be £750-£1,000. The Council are happy for a lease to be drafted. Information regarding length of lease, review dates, rent to charged (if any), responsibility for bills, maintenance, insurance etc will need to be ascertained. Draft lease to be put together and brought back to September meeting.	
<b>883.</b>	<b>Communities Together Project</b> The painting of the bus shelters is to start on Thursday of this week. The grounds maintenance team has painted the inside to give them a base to work on and will put railings around for safety purposes.	
<b>884.</b>	<b>Tourism Event</b>	

	At a meeting at the AONB offices it was questioned whether there needs to be two tents or just one for the AONB. John can do panels if he is given the relevant information to go on the panels. Leaflets can also to be taken. Liaise with Naomi.	
<b>885.</b>	<b>Memorial Bench</b> The Town Council considered a request for a memorial bench to be sited in the Community Garden in memory of Mrs Bessie Winter. <b>RESOLVED</b> that the request be granted.	
<b>886.</b>	<b>Silloth Green &amp; Silloth in Bloom - Facebook pages and website</b> It was suggested that the Silloth Green Facebook page and the Silloth in Bloom Facebook page and website, be the responsibility of the Town Council, to ensure that information contained therein is both consistent and accurate. Cllr. Martin stated that the Silloth Green Facebook page was his own personal project. Anna Malina, a former employee of the Town Council had set up the Silloth in Bloom Facebook page and website. <b>RESOLVED</b> that Anna Malina be asked to relinquish control of the Silloth in Bloom website and Facebook page.	
<b>887.</b>	<b>Events</b> Following feedback from people about the events on the Green and the costs of putting on those events, it was questioned whether event organisers should provide proper audited accounts. Some events look as though they are making money and it was questioned whether the Council should consider charging those events for the use of the Green. Not everyone wants big events on the Green. The matter will be considered further when the Council reviews its charges later in the year.	
<b>888.</b>	<b>Youth</b> As the youth shelter has been removed, it we suggested that the Council approach the school and see what the older kids would like to see in the town. Cllr. Martin asked for his item to be removed from the Agenda. It would be necessary to consult both Solway and Nelson Thomlinson. <b>RESOLVED</b> no further action, as there is no funding available in the Council's budget to facilitate any requests.	
<b>889.</b>	<b>Camper Van site</b> It was suggested that the Council consider creating a dedicated camper van (not caravans) site on or near the promenade which could bring a small income into the Council. Logistics would need to be sorted out but at the moment campers are paying between £10 & £15 per night without any services on various sites. This would not deter people going to local camp sites as they are normally for a longer stay and have amenities. It could potentially raise £8k a year and could cover the water costs for the splash park. Council's in other areas do it, although the Clerk was unsure whether the Town Council has the power to do it. More information to be obtained and report back to a future meeting. Cllr. Cook to provide details of Councils who operate camper van sites.	<b>JC</b>
<b>890.</b>	<b>Causewayhead Cemetery</b> Holme Low looked at the renovation of the building in Causewayhead cemetery as a possible project but as Allerdale were not able to provide a lease, they were unable to apply for funding and were resigned to the fact that the building was to be demolished. Cllr. Jefferson managed to get the demolition stopped and a meeting is to be held on Thursday at 9.00am, to discuss the way forward and whether the Town Council would be willing to be involved in the project. The Town Council would need more information before any further consideration could be given. Cllr. Reid left the meeting.	
<b>891.</b>	<b>Councillors' reports and items for future agenda</b> Future concessions on the Green – Cllr. Martin.	
<b>892.</b>	<b>Additional Bins</b> 180lt Maelor Trafflex High Security Litter bins are £199.00 each + vat. <b>RESOLVED</b> that an additional 4 bins be obtained which are to be sited at each side of the avenue on Silloth Green. Bin from outside the Balmoral has been removed – enquiries to be made at Allerdale. Cllrs. Graham & Jefferson left the meeting.	<b>WEJ</b> <b>WEJ</b>

	<i><b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
<b>893.</b>	<b>Interpretation for RAF100/Hudson Bomber</b> Prices for audio interpretation for the RAF100/Hudson bomber had been obtained by the Clerk which ranged from £850 to £2,500. <b>RESOLVED</b> that an additional quote to be obtained, with Cllr. Cook to make further enquiries.	<b>JC</b>
<b>894.</b>	<b>Community Garden Paths</b> Requests were sent to four different contractors, for quotations for the resurfacing of the gravel paths and other areas in the Community Garden. The Town Council considered the two quotations received from Tolsons and Signature Driveways which ranged from £6,839 + vat to £7,150 + vat. <b>RESOLVED</b> that the quotation from Tolsons of £6,839 be accepted by the Council. Clerk to liaise with Tolsons and the community garden volunteers in relation to when the work is carried out.	<b>WEJ</b>
<b>895.</b>	<b>Contracts of Employment</b> The Clerk has received a model contract of employment from CALC which needs to be amended to suit the requirements of the Council. Updated contracts will be drafted and brought back to the next meeting in September.	<b>WEJ</b>
<b>896.</b>	<b>Amounts owing to the Town Council</b> None.	

Signed.....

Date.....