

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
5 Burnswark Terrace, Solway Street, Silloth, Cumbria, CA7 4EF
Tel: 016973 31128 **Mob:** 0777 5686857
Email: townclerk@silloth-on-solway.co.uk
Web: www.silloth-on-solway-tc.gov.uk

31 October 2017

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 6 November 2017 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely

W E Jameson
Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meetings held on the 2 October & 17 October 2017 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & Magazines etc

- a) CALC – Annual Report 2017.
- b) CALC Circular – October 2017.
- c) Connecting Cumbria Newsletter – 19 October 2017.
- d) Cumbria Local Enterprise Partnership – News Autumn 2017.

- e) Tidelines – Newsletter of the Solway Firth Partnership – Issue 47 Winter 2017.

For Information

- f) CALC – Copy of presentation on the draft design guide by County Council Council.
- g) Email from Mavis Baty regarding some repairs required to the roof of the Fitness Centre. Outside light also required. Thanks for carrying out the electrical repairs. A contribution of £300 has been received towards the cost of the electrical work.
- h) CALC AGM at Carlisle Racecourse on Sat 18 November 2017 at 10.30am. Copy of the Agenda and minutes of the last meeting held on 12 November 2016.
- i) Cumbria County Council – Details of changes to Ellenvale Coaches Bus services from 4 December.
- j) Allerdale Borough Council – re: 0139 Harvest Park Deed of Variation – Copy of some final amendments by Cumbria County Council.
- k) Allerdale Borough Council – re: Harvest Park Footpath. Email to confirm that the standard lighting columns are to be used and that there will be no need for soakaways as there will; be a camber on the footpath to ensure the water sheds right along the playing field and will not be concentrated at the rugby club end. There will also be a small bund where the path rises to meet the rugby club access road.
- l) Copy of letter sent to Allerdale Borough Council by Haydn & Nancy Monk in relation to the planning application at Meadow View Solway Holiday Park.
- m) CALC - draft note of the September 2017 Allerdale District of CALC AGM and 3 tier meeting.
- n) Cumbria Community Foundation – Information regarding funding available from Joyce Wilkinson Trust
- o) Cumbria Police – Confirmation of the crime reference number in relation to damage to the Youth Shelter.
- p) Allerdale Borough Council – re: Footpath from Harvest Park – Confirmation that standard lighting columns will be used.
- q) Cumbria County Council – re: Parking on Wampool Street. Cumbria County Council has received complaints about cars causing obstruction to the two-way flow of traffic along Wampool Street, caused by the recent unofficial change in parking arrangements. Whilst they are not opposed to change, cases of obstruction cannot to be ignored. Therefore, Cumbria County Council will be writing to residents of Wampool Street to advise that vehicles should continue to park parallel to the kerb, until such time when Cumbria County Council have carried out design options, and Local Members, the Town Council and residents are consulted upon any potential change.
- r) Service of Remembrance – Invitation to Service of Remembrance which is to take place on Sunday November 12th at Christ Church at 9.45am.

For Action

- s) Letter from Dorothy Ross requesting that when plans for the Skinburness Hotel site are considered that the building line be pushed back to accommodate a footpath as this is a very dangerous corner.
- t) Royal Air Force in Bloom – Letter suggesting that one of the flower beds in the town could be used to display the Royal Air Force colours or celebrate the RAF in some way.
- u) Allerdale Borough Council Planning Policy Consultation - Brownfield Register (Part 1). All comments should be received by 4pm on Friday 10th November 2017.
- v) Cumbria County Council – re: Inclusive Mobility Budget which is to be used to improve accessibility on the highway to aid people with disabilities or mobility issues. Email asking if there are any areas in the parish that would benefit from these types of improvements.

9. Planning Applications

10. Committee Reports

To consider the minutes of the following meetings and the recommendations made:-

- a) Allotments Committee – 2 November 2017
- b) Play Equipment Committee – 4 November 2017

11. Licences

12. Reports from Representatives on Outside Bodies

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Silloth in Bloom

13. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

14. Park Manager's Report

To receive a report from the Parks Manager for information and/or determine action as appropriate.

15. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

- Good Councillor training - 13 November 2017 at 7.00pm in the Community Hall

16. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

17. Applications for financial assistance

a) Great North Air Ambulance

18. Budgets

To consider items for inclusion in the 2018/19 Budget.

19. Audit for the Year Ended 31 March 2017.

To consider the audit report from BDO LLP, following completion of the external audit.

20. Applications for events

To consider applications received for events to be held on Town Council property

- Church of England Youth Event – 24 March 2018

21. Multi-purpose Sports area

To receive an update following a meeting with Mark Gornall from HAGS-SMP held on 2 November 2017.

22. Pruning of shrubs

To consider the pruning of shrubs at the edge of the Sports ground and other areas and consider what action to take as a result. (I Baty)

23. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

24. Sports Club Leases

25. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.