

# SILLOTH-ON-SOLWAY TOWN COUNCIL

**Town Clerk:** Wendy Jameson FMAAT  
5 Burnswark Terrace, Solway Street, Silloth, Cumbria, CA7 4EF  
**Tel:** 016973 31128 **Mob:** 0777 5686857  
**Email:** townclerk@silloth-on-solway.co.uk  
**Web:** www.silloth-on-solway-tc.gov.uk

28 February 2017

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 6 March 2017 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely

*W E Jameson*  
Town Clerk

**1. Apologies**

To receive and record with a reason, any apologies for absence.

**2. Declarations of Interest**

To receive declarations of members' interests in respect of items on this agenda.

**3. Exclusion of Press & Public**

To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

**4. Chairman's Announcements**

To receive announcements by the Chairman

**5. Minutes**

To approve the minutes of the meeting held on the 6 February 2017, as a true record.

**6. Police Report**

To receive a report from the Police on incidents of crime since the last meeting.

**7. Public Participation**

Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

**8. Schedule of Correspondence, notices and publications**

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

**Publications & magazines etc.**

- a) Flood Recovery Update – Allerdale – Issue 2 – February 2017.
- b) CALC Circular – February 2017.
- c) Great North Air Ambulance e-news issue 13 February 2017.

- d) Clerks & Councils Direct – March 2017.

#### **For Information**

- e) Workington Transport Heritage Trust – Report on grant for WTHT Boxing Day buses.
- f) CALC – Pre-election guidance for town and parish councils.
- g) HLF – re: Proposed Youth Shelter on Silloth Green. As the need has been demonstrated and a good level of consultation has taken place, there is no reason why HLF would not support the proposal. Suggestion that a shelter monitoring group be set up.
- h) United Utilities – Information about their Winter Wise campaign.
- i) CALC – re: Parish locality meetings: Allerdale Local Plan (Part 2) and Locality Area Profiles. List of dates for the locality meetings in Allerdale to discuss the Local Plan.
- j) Solway Community School – Letter regarding an initiative to develop a new strategic partnership between Beacon Hill Community School and Solway Community School.
- k) Environment Agency – Water level management in the Waver Wampool – Email advising of an extension to the notice period for ceasing of the four land drainage pumping stations, from 31 March 2017 to 31 October 2018.
- l) Allerdale Borough Council – Copy of the briefing note re: Community Led Housing Fund.
- m) Allerdale Borough Council – re: Crunch consultation. After further consideration, it has been decided to not carry out the consultation at this current time.
- n) CALC – Information from Cumbria’s Police & Crime Commissioner regarding his Property Fund. Local communities can apply for up to £2500 to support local initiatives that link to the Police and Crime Plan.
- o) CALC – Draft note from the January 2017 three tier meeting. The next meeting will take place after the County Council elections on 11 May 2017.
- p) Fly the Flag for the Commonwealth – Information about this year’s event which will take place on 13 March 2017.
- q) Cumbria in Bloom – Entry forms for the Cumbria in Bloom 2017 competitions and email encouraging entries to be submitted.
- r) ACTion with Communities in Cumbria – Community Resilience Support.

#### **For Action**

- s) Letter from Peter Dowdell objecting to the granting of the food concessions which he believes would be in breach of the terms of the covenant relating to the land between North House and the Railway Pier (commonly known as Skinburness Road Green).
- t) Letter from D Wallace bringing to the Council’s notice the dangerous condition of the grass verge along the front of the beck in Blitterlees between Verona and Rose View.
- u) Local Government Boundary Commission – Electoral Review of Allerdale: Draft Recommendations. Draft recommendations on the future electoral arrangements for Allerdale Borough Council have been published. Consultation closes on 3 April 2017.
- v) Healthmatic – re: Public Conveniences. Healthmatic provide access control equipment which helps manage entry on the toilets but also generates income from usage and would be happy to arrange an appointment to discuss things.
- w) Electricity North West – re: proposed electricity reinforcement scheme in Silloth. Email with further details of the proposals.
- x) United Utilities – Letter in response to complaint received and information about what it happening and planned at the Silloth treatment works.

### **9. Planning Applications**

The **Town Council** approved the following:-

**Plan No:** 2/2017/0043 **Proposal:** Change of use on the ground floor from A2 to A1, A3, A4. The installation of new glazed shop front and replacement windows in the property **Location:** 9 Eden Street, Silloth **Applicant:** Mr Alan Maggs

**Plan No:** 2/2017/0044 **Proposal:** Listed Building application for change of use on the ground floor from A2 to A1, A3, A4. The installation of new glazed shop front and replacement windows in the property **Location:** 9 Eden Street, Silloth **Applicant:** Mr Alan Maggs

**Ref No:** HOU/2017/0024 **Proposal:** Rear single storey extension and enlargement of garage **Location:** 272 Skinburness Road, Skinburness, Silloth **Applicant:** Mr Douglas Walton

Consultation on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in Silloth Conservation Area - Various locations covering trees and streets in **Applicant:** Cumbria County Council **Location:** Various locations covering trees and streets in Silloth

**Allerdale Borough Council** has approved the following:-

**Plan No:** HOU/2017/0001 **Proposal:** Single storey rear extension and detached garage **Location:** 64 Skinburness Road, Silloth **Applicant:** Mr John Rigg

**Plan No:** HOU/2017/0005 **Proposal:** Single storey sun room extension **Location:** Lindens, School Lane, Silloth **Applicant:** Mr David Thompson

**Plan No:** 2/2016/0727 **Proposal:** Outline planning application for 5 dwellings (with layout and scale to be considered at the outline stage) **Location:** Land at Blitterlees, Silloth **Applicant:** Mr A Markley

## **10. Committee Reports**

## **11. Licences**

## **12. Reports from Representatives on Outside Bodies**

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Cumbria in Bloom

## **13. Borough Councillor and County Councillors' Reports**

To receive reports from Allerdale and County Councillors.

## **14. Park Manager's Report**

To receive a report from the Parks Manager for information and/or determine action as appropriate.

## **15. Town Clerk's Report**

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

## **16. Payment of Accounts**

To authorise the payment of Accounts listed in the attached schedule.

## **17. Applications for financial assistance**

- a) Cumbria Dyslexia Project
- b) Wigton Baths Trust
- c) Silloth Rainbow Guides
- d) Silloth Tourism Action Group

## **18. Applications for events**

## **19. Youth Shelter**

To receive an update following public feedback on the proposed location of the shelter and consider what action to take, as a result.

**20. Memorial**

To give further consideration to the request for a memorial for the four men who lost their lives 60 years ago and consider possible options for a suitable memorial.

**21. Councillors Matters**

**22. Harvest Park pedestrian/cycle link**

To receive an update.

**23. Community Asset Transfers & Sports Club Leases**

To receive an update.

**24. Quotations**

To consider quotations received.

- a) Bollards
- b) Fascia boards on Solway Fitness Centre

**25. Ice Cream/Food Concessions & Putting Green**

To consider tenders received for Ice Cream/food concessions and the operation of Putting Green/hire of Deck chairs etc.

**26. Risk Management Review**

Review of Town Council's Risk Management and consider any action required as a result.

**27. Amounts owing to the Town Council**