

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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30 May 2017

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 5 June 2017 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meetings held on the 8 May 2017 and 26 May 2017, as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Solway Community School -**
To receive an update from Judith Schaffer about the school and collaboration with Beacon Hill school.
- 8. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 9. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & magazines etc.

- a) Clerks & Councils Direct – May 2017 - Issue 111.
- b) Tidelines – Newsletter of the Solway Firth Partnership – Issue 46 Spring/Summer 2017.
- c) Great North Air Ambulance e-news issue 16 May 2017.
- d) CALC Circular – May 2017.

For Information

- e) Allerdale Borough Council – re: Causewayhead Cemetery. A team will be going to Silloth later this week and will monitor the state of the hedges in the future.
- f) CALC – Notice of Joint meeting with Allerdale and Cumbria CC at Allhallows Community Centre Fletchertown, Thurs 11 May at 7.00pm.
- g) NALC – Battle’s Over – A Nation’s Tribute – In commemoration and remembrance of the end of the war, a chain of 1000 beacons will be lit throughout the UK at 7pm on 11 November 2018 – a century after the guns fell silent.
- h) Cumbria Constabulary – Engaging with Parish & Town Councils. Information to clarify the minimum contact that can be expected from the neighbourhood policing teams.
- i) CALC – re: Green Book. Green Book has been updated but is not readily available to Parish Councils. LGA are currently considering options on how to make it more accessible.
- j) CALC – re: National Grid North West Coast Connections project. Following announcement by NuGen to pause their project and conduct a strategic review, the National Grid project has also been paused.
- k) Information about the United Utility Legacy Pipeline Fund.
- l) Cumbria County Council – re: Speeding at Blitterlees. Email from Philip Groom. Blitterlees does not fulfil the requirement for stepped up enforcement. The lack of KSI (killed or seriously injured) statistics illustrate that the location can be considered as safe. Additional speed limit signage is not permitted within street lit areas and rumble strips are not considered suitable for populated areas due to the noise they create.
- m) Letter from Josephine Bailey enquiring about a memorial bench for her husband. Application form to be sent for completion.
- n) Electricity NW – re: proposed Electricity reinforcement works in Silloth. Email to confirm that the plan provided with the new wayleave agreement shows existing cables which are covered by an existing wayleave. The new wayleave will supercede this and create a new wayleave agreement covering both the old and new cables within Town Council land.
- o) CALC – Scale of audit fees for parish councils with turnover over £25,000.
- p) NALC update to briefing note LO3-17 on Data Protection.

For Action

- q) Letter from Peter Dowdell regarding upholding terms of the lease with Allerdale and hoping the Council will urge Allerdale to maintain the sea wall defences including footpaths and breakwaters.
- r) Email from Gillian Atkinson advising that permission be withdrawn regarding the den created by youngsters in the shrubs on the Green and asking that the Council enquire with Allerdale as to the plans in relation to Public Space Protection Orders.
- s) Harvest Park Silloth Deed of Variation – Draft Deed of Variation for consideration.
- t) NALC – Information about Plant a Tree Charter Tree Legacy and how to get involved.

10. Planning Applications

The **Town Council** approved the following:-

Ref No: CAT/2017/0016 **Proposal:** Consultation on an application under Section 211 of the Town & Country Planning Act 1990 to carry out works to trees in the Silloth Conservation Area **Location:** Opposite the Christ Church, Silloth **Applicant:** Cumbria County Council

Allerdale Borough Council has approved the following:-

Ref No: 2/2017/0043 **Proposal:** Change of use on the ground floor from A2 to A1, A3, A4 to include internal alterations and replacement windows in the property **Location:** 9 Eden Street, Silloth **Applicant:** Mr Alan Maggs

Ref No: 2/2017/0164 **Proposal:** Installation of 2 Air Conditioning units **Location:** 1-3 Station Road, Silloth **Applicant:** Bestway Panacea Healthcare Limited

Ref No: HOU/2017/0061 **Proposal:** Take down existing conservatory and replace with sunroom **Location:** 19 Skinburness Drive, Silloth **Applicant:** Miss Emma Wise

11. Committee Reports

To consider the minutes of the following meetings and the recommendations made:-

- a) Play Equipment Committee – 13 May 2017
- b) Parks Committee – 15 May 2017
- c) Allotment Committee – 22 May 2017

12. Licences

13. Reports from Representatives on Outside Bodies

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Silloth in Bloom

14. Borough Councillor and County Councillors' Reports

To receive reports from Allerdale and County Councillors.

15. Park Manager's Report

To receive a report from the Parks Manager for information and/or determine action as appropriate.

16. Town Clerk's Report

To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.

17. Payment of Accounts

To authorise the payment of Accounts listed in the attached schedule.

18. Applications for financial assistance

- a) Citizens Advice Allerdale
- b) Silloth Tourism Action Group

19. Applications for events

- a) To consider applications received for events to be held on Town Council property.
- b) To receive an update from the Clerk on paperwork submitted by event organisers and any action required as a result.

20. Harvest Park

- a) I would like to propose that the boarding put at the bridge by the development companies representative at the time of harvest park to prevent people walking across their construction site be removed and any other obstructions they have erected, the site being cleaned up and house for sale and some sold.
- b) And my second proposal is that we fence the land off from Harvest Park which Silloth Town Council own. This is in order to prevent any persons walking over it and under the bridge which was said and should be recorded the structure of the bridge could become unsafe.
- c) I would also like to propose that the land should be ear marked for future allotment space which may be needed from the development of new houses in Silloth.

(A. Emmerson)

21. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

22. Community Asset Transfers & Sports Club Leases

To receive an update.

23. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council any consider any action required as a result.