

SILLOTH-ON-SOLWAY TOWN COUNCIL

Town Clerk: Wendy Jameson FMAAT
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30 January 2018

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 5 February 2018 in the Community Hall, Petteril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely

W E Jameson

Town Clerk

- 1. Apologies**
To receive and record with a reason, any apologies for absence.
- 2. Declarations of Interest**
To receive declarations of members' interests in respect of items on this agenda.
- 3. Exclusion of Press & Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
- 4. Chairman's Announcements**
To receive announcements by the Chairman
- 5. Minutes**
To approve the minutes of the meeting held on the 15 January 2018 as a true record.
- 6. Police Report**
To receive a report from the Police on incidents of crime since the last meeting.
- 7. Public Participation**
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
- 8. Schedule of Correspondence, notices and publications**
To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

Publications & Magazines etc

- a) Wigton Baths Newsletter to Parish Councils 2018

- b) Great North Air Ambulance – E-news Issue 24 – January 2018.

For Information

- c) CALC – Information about the United Utilities Legacy Fund which will be available throughout 2018 to 2020.
- d) Information about the recently launched Change 4 Life Campaign which is to help families choose healthier snacks.
- e) Details of a Mental Wellbeing session to support National Time to Talk Day 2018 which will be held at Moorclose Community Centre on 1 February 10am to 12pm.
- f) Information about Brain Tumour Research charity and the Wear a Hat Day in March to raise funds.
- g) Cumbria Highways – re: Footpath at Crofts. The defect is located on a private road and therefore the issue is closed.
- h) Cumbria Highways – re: Footpath along Criffel Street. The issue has been looked at and it has been concluded that it doesn't require attention at this time but will continue to be monitored as part of their safety inspection activity.
- i) Information about free cookery courses being offered by Cockermouth WI members from April 2018.
- j) CALC – Press release highlighting the NHS North Cumbria CCG's next Governing Body meeting to take place on Wed 7 February 2018.
- k) Information about free 'The Right Structure for You' workshops which CVS are running on 27 February in Workington.
- l) Cumbria Alcohol and Drug Advisory Service – Vacancies for Trustee/Board of Directors.
- m) Cumbria Highways – re: Road surface on Solway Street. A partial repair has been carried out, removing any risks to the public. Additional work is still needed to fully repair this issue and will be undertaken during routine maintenance in due course.

For Action

- n) Letter from Arnison Heelis solicitors in relation to will of the late Peter Allan Richardson who expressed a wish for a metal sculpture to be sited on the Green opposite his home at 16 Skinburness Road in recognition of the kindness shown by the inhabitants of Silloth to Mr Richardson and his late wife.
- o) Email from David Bowe regarding flooding in front of his property at 66 Skinburness Road.
- p) Allerdale Borough Council – Email regarding Community Governance reviews and the possibility of the Town Council requesting that a review take place.
- q) Email from Ben Clark at Carr's Flour Mills regarding the recent line painting at the junction outside Carr's Mill where there is a pothole.
- r) Email from S. Hart requesting remedial work be carried out to the pitches before the football tournament and asking permission for Music & Ale Festival.

9. Planning Applications

Ref No: 2/2017/0553 **Applicant:** Mr Tom Henderson **Proposal:** Replacement of 5 south facing windows with PVC in the same size and style **Location:** Beacon Veterinary Centre, Station Road, Silloth

10. Committee Reports

11. Licences

12. To receive Reports from Representatives on Outside Bodies

a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Cumbria & Silloth in Bloom

- 13. To carry out a review of the Town Council's Representatives on Outside Bodies**
Primary School - Cllr. O. Martin
Solway Coast AONB Joint Advisory Committee - Cllr. W. Jefferson
Silloth Tourism Action Group – Cllr. D. Pattinson
Sea Dyke Charity - Cllr. A. J. Markley
Longcake Education Trust - Cllr. G. Wilkinson
Solway Community Technology College - Cllr. J. Cook
Sports Hall - Cllr. J. Cook
Friends of Silloth Green – Cllr. D. Pattinson
Sports Association – Cllr. I. Baty
Cumbria Coastal Community Team – Cllr. W. Jefferson
Cumbria in Bloom – Cllr. W. Jefferson
Silloth in Bloom – Cllr. W. Jefferson
- 14. Borough Councillor and County Councillors' Reports**
To receive reports from Allerdale and County Councillors.
- 15. Park Manager's Report**
To receive a report from the Parks Manager for information and/or determine action as appropriate.
- 16. Town Clerk's Report**
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 17. Payment of Accounts**
To authorise the payment of Accounts listed in the attached schedule.
- 18. Applications for financial assistance**
a) To review the additional information provided in relation the application for financial assistance submitted by STAG in May 2017.
- 19. Applications for events**
To consider applications received for events to be held on Town Council property
a) 22-24th June 2018 – Ragnarock Rally at Silloth Rugby Club.
b) 6-9th September 2018 – Silloth Music & Beer Festival on Silloth Green
- 20. Hudson Bomber planting structure**
To receive an update on progress regarding the Hudson Bomber planting structure which is being constructed by students at Gen2. To consider the next step in terms of siting, design and installation of the structure. (A.J. Markley)
- 21. Children's Play Area at the Splash Park**
Update on proposals for a Children's Play Area at the Splash Park on Silloth Green. (Cllr. A. Reid)
- 22. Land at Harvest Park**
That arrangements be made for the land belonging to the Town Council, adjacent to Harvest Park development, to be fenced off. (Cllr. I. Baty)
- 23. Wigton Road**
Following a request from a member of the public for the pavement along Wigton Road to be extended, that the Council consider what action to take as a result. (Cllr. I. Baty)
- 24. Blocked drain on Waver Street**

That representation be sent to Cumbria Highways in relation to a blocked drain/gulley on Waver Street which has been reported on a number of occasions but told there is no fault.

(Cllr. S. Graham)

25. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

26. Amounts owing to the Town Council

To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.

27. Estimates