

# SILLOTH-ON-SOLWAY TOWN COUNCIL

**Town Clerk:** Wendy Jameson FMAAT  
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26 September 2017

Dear Councillor

You are summoned to attend a meeting of Silloth-on-Solway Town Council which is to be held on Monday 2 October 2017 in the Community Hall, Petteiril Street, Silloth commencing at 7.00pm. Please let me know if you are unable to attend.

Yours sincerely



Town Clerk

1. **Apologies**  
To receive and record with a reason, any apologies for absence.
2. **Declarations of Interest**  
To receive declarations of members' interests in respect of items on this agenda.
3. **Exclusion of Press & Public**  
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
4. **Chairman's Announcements**  
To receive announcements by the Chairman
5. **Minutes**  
To approve the minutes of the meeting held on the 4 September 2017 as a true record.
6. **Police Report**  
To receive a report from the Police on incidents of crime since the last meeting.
7. **Silloth-on-Solway Coastal Communities Project**  
To receive an update from Dr Brian Irving on the Silloth-on-Solway Coastal Communities Project.
8. **Public Participation**  
Members of the public are invited to speak for a maximum of 3 minutes each. The maximum total time for public participation will be 15 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.
9. **Schedule of Correspondence, notices and publications**

To receive a schedule of correspondence, notices and publications received since the last meeting and to note items highlighted bold requiring action.

#### **Publications & Magazines etc**

- a) CALC Circular – September 2017.
- b) Connecting Cumbria Newsletter – September 2017.
- c) Clerks & Councils Direct – September 2017.
- d) Local Council Review – Autumn 2017.
- e) Great North Air Ambulance e-news issue 20 – September 2017.

#### **For Information**

- f) Email of thanks from Rachel Ingrams for the Council's comments in relation to the recent Ofsted result.
- g) Soldiers in Silloth – Email from Tim Barker with information about the museum for inclusion on the Town Council's website.
- h) CALC Allerdale 3 Tier Meeting – Agenda for meeting on 19 September at the Town Hall, Cockermouth, minutes of the meetings held on 29 September 2016 and 11 May 2017, and report by Liaison Officer to the Annual Meeting.
- i) Allerdale Borough Council – Plans to spend the £10k on play equipment has been approved but equipment must be purchased well before the end of March.
- j) Cumbria Minerals & Waste Local Plan (2015-2030) Adoption – Cumbria County Council has resolved to adopt the plan at the meeting of full Council on 6 September 2017.
- k) CALC – Events for communities during Cumbria Green Build Festival – 16 to 24 Sept.
- l) CALC – Community Led Housing - Invitation to Community Led Housing in Cumbria: Launch Event on 19 October 2017, 10.30 – 14.30 at Braithwaite Institute, Braithwaite, Keswick.
- m) BDO – re: Annual Return 31 March 2017 – For those that have crossed in the post or submitted late, BDO are not going to follow up as to whether a meeting has been held to discuss the matter. S7 letter still stands and Councils won't be able to claim exemption next year.
- n) Invitation to the West Cumbria Bus Users Group Annual General Meeting to be held on Tuesday the 31st October 2017 at the Bradbury Independent Living Centre Workington.
- o) Cumbria in Bloom – Letter of thanks to the Town Council and Silloth in Bloom for hosting the Annual Awards Ceremony on 21 September at the Golf Hotel.

#### **For Action**

- p) Allerdale Borough Council re: 0139 Harvest Park Deed of Variation. Copy of amended plan and Deed of Variation.
- q) Email from Colin Baty regarding an incident on 23 September where a child was hit by a stray ball in the play area.

#### **10. Planning Applications**

**Allerdale Borough Council** approved the following:-

**Ref No:** HOU/2017/0171 **Applicant:** Mr William Alan Law **Proposal:** Conservatory to the rear (retrospective) **Location:** 66 Skinburness Road, Silloth

- 11. To receive notes from a meeting with Mark Gornall from HAGS-SMP held on 11 September 2017

#### **12. Committee Reports**

To consider the minutes of the following meetings and the recommendations made:-

- a) Allotments Committee – 19 September 2017

#### **13. Licences**

- 14. Reports from Representatives on Outside Bodies**  
a) Primary School b) Joint Advisory Body c) Silloth Tourism Action Group d) Sea Dyke Charity e) Longcake Education Trust f) Solway Community Technology College g) Sports Hall h) Friends of the Green i) Sports Association j) Silloth Coastal Community Team k) Silloth in Bloom
- 15. Borough Councillor and County Councillors' Reports**  
To receive reports from Allerdale and County Councillors.
- 16. Park Manager's Report**  
To receive a report from the Parks Manager for information and/or determine action as appropriate.
- 17. Town Clerk's Report**  
To receive a report from the Town Clerk in relation to matters currently being dealt with and notify the Council of any important dates of interest.
- 18. Payment of Accounts**  
To authorise the payment of Accounts listed in the attached schedule.
- 19. Applications for financial assistance**
- 20. Budgets**
  - a) To receive a report comparing the actual expenditure to date with the budget for 2017/18.
  - b) To consider items for inclusion in the 2018/19 Budget.
- 21. Applications for events**  
To consider applications received for events to be held on Town Council property
  - a) Courier Compare Family Courier Fest – 5 May 2018.
- 22. Youth Shelter**  
To receive an update in relation to the Youth Shelter, prior to the scheduled meeting with Inspector Gale on 17 October.
- 23.** To consider pruning the shrubs near to the car park, opposite 60 Skinburness Road.
- 24. Councillors' reports and items for future agenda**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making
- 25. Sports Club Leases**  
To consider the draft lease between Silloth Town Council and Silloth Rugby Football Club Ltd and any amendments required, if any.
- 26. Public Conveniences**  
To receive an update on arrangements for the cleaning of the Public Conveniences.
- 27. Estimates**  
To consider an estimate received for the installation of low level lighting.
- 28. Amounts owing to the Town Council**  
To receive an update from the Clerk on any amounts owing to the Council and consider any action required as a result.