

Silloth-on-Solway Town Council

Minutes of a meeting held on Monday 6 March 2017 at 7.00pm at Silloth Community Hall

Present: J. Cook (JC) – Deputy Chairman

Councillors

O. Martin (OM), A. Emmerson (AE), I. Baty (IB), D. Pattinson (DP) & G. Wilkinson (GW).

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop – Park Manager (KW).

308. Apologies Cllrs. A.J. Markley, S. Graham, M. Orchard, C. Graham & D. Graham. Also PCSO Peter Nichol & Hannah Donaughee.	
309. Declarations of Interest As recorded.	
310. Exclusion of Press & Public It was agreed that the public be excluded for items 24, 25 & 27 on the Agenda.	
311. Chairman's Announcements “Fly a Flag for the Commonwealth” takes place on Monday 13 March at 10.00am in the Community garden on Silloth Green. Schools have been invited and representatives from various organisations in the town.	
312. Minutes It was RESOLVED that the minutes of the meeting 6 February 2017 be confirmed as a true record and signed by the Chairman.	
313. Police Report PCSO Peter Nichol sent a report by email of recent incidents of crime. There has been a rise in anti-social behaviour. There needs to be more of a Police presence and any issues need to be reported.	
314. Adjournment of Meeting There had been no prior requests from members of the public to speak at the meeting.	
315. Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. <ul style="list-style-type: none">• Solway Community School – Letter regarding an initiative to develop a new strategic partnership between Beacon Hill Community School and Solway Community School. They are looking to secure the future of the schools. The impact of travelling on the children was questioned. RESOLVED that Judith Schaffer be invited to a future meeting of the Town Council to explain the school’s plans for the future. WEJ• Letter from Peter Dowdell objecting to the granting of the food concessions which he believes would be in breach of the terms of the covenant relating to the land between North House and the Railway Pier (commonly known as Skinburness Road Green). The matter was taken up with Allerdale in 2013. RESOLVED that a copy of the reply be sent to Mr Dowdell. WEJ• Letter from Mrs D Wallace bringing to the Council’s notice the dangerous condition of the grass verge along the front of the beck in Blitterlees between Verona and Rose View. The Clerk received an update from Cllr. Markley. The issue has been reported to Cumbria Highways. The gutters were cleaned out last year and the hedge is cut when required. The verges are cut 3/4 times a year and the grass is cut regularly. RESOLVED that a reply be sent to Mrs Wallace and also report the condition of the verge to Cumbria Highways. WEJ• Local Government Boundary Commission – Electoral Review of Allerdale: Draft Recommendations. Draft recommendations on the future electoral arrangements for Allerdale	

	<p>Borough Council have been published. Consultation closes on 3 April 2017. RESOLVED that Cllrs. send in their individual responses.</p> <ul style="list-style-type: none"> • Healthmatic – re: Public Conveniences. Healthmatic provide access control equipment which helps manage entry on the toilets but also generates income from usage and would be happy to arrange an appointment to discuss things. RESOLVED that Healthmatic be invited to a Council meeting. • Electricity North West – re: proposed electricity reinforcement scheme in Silloth. Email with further details of the proposals. RESOLVED that the Town Council has no problems with the proposals. Reply to be sent to Electricity North West. • United Utilities – Letter in response to complaint received and information about what it happening and planned at the Silloth treatment works. The treatment works are within Holme Low Parish but directly affects Silloth. RESOLVED that concerns be raised with the Planning department and Environmental Health department at Allerdale. Future developments need to be stopped until the plant is upgraded. 	<p>WEJ</p> <p>WEJ</p> <p>WEJ</p>
<p>316.</p>	<p>Planning Applications The Town Council approved the following:- Plan No: 2/2017/0043 Proposal: Change of use ion the ground floor from A2 to A1, A3, A4. The installation of new glazed shop front and replacement windows in the property Location: 9 Eden Street, Silloth Applicant: Mr Alan Maggs Plan No: 2/2017/0044 Proposal: Listed Building application for change of use ion the ground floor from A2 to A1, A3, A4. The installation of new glazed shop front and replacement windows in the property Location: 9 Eden Street, Silloth Applicant: Mr Alan Maggs Plan No: HOU/2017/0024 Proposal: Rear single storey extension and enlargement of garage Location: 272 Skinburness Road, Skinburness, Silloth Applicant: Mr Douglas Walton Consultation on an application under Section 211 of the Town and County Planning Act 1990 to carry out works to trees in Silloth Conservation Area - Various locations covering trees and streets in Silloth Applicant: Cumbria County Council Location: Various locations covering trees and streets in Silloth</p> <p>Allerdale Borough Council has approved the following:- Plan No: HOU/2017/0001 Proposal: Single storey rear extension and detached garage Location: 64 Skinburness Road, Silloth Applicant: Mr John Rigg Plan No: HOU/2017/0005 Proposal: Single storey sun room extension Location: Lindens, School Lane, Silloth Applicant: Mr David Thompson Plan No: 2/2016/0727 Proposal: Outline planning application for 5 dwellings (with layout and scale to be considered at the outline stage) Location: Land at Blitterlees, Silloth Applicant: Mr A Markley</p>	
<p>317.</p>	<p>Committee Reports None. A meeting of the Allotment committee is to be arranged.</p>	
<p>318.</p>	<p>Licences None.</p>	
<p>319.</p>	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted. Primary School – Nothing to report. Joint Advisory Body – No report. STAG – Preparations underway for this year. Sea Dyke Charity – No report. Longcake Education Foundation – Grants of £100 each given to the three Sunday schools and £270 each to the four schools. Solway Community Technology College – Per letter.</p>	

	<p>Sports Hall – No report.</p> <p>Friends of the Green – Nothing to report. Grant of £500 obtained for plants for the Community garden.</p> <p>Sports Association – No meeting. Money is available to construct an All Weather area and the progress of the football club lease had been questioned. The Clerk is currently waiting to hear from Eric Telford. RESOLVED that a further email be sent to Eric Telford.</p> <p>Silloth Coastal Community Team – Things are moving forward.</p> <p>Cumbria in Bloom – No meetings.</p>	
320.	<p>Allerdale & County Council Reports</p> <p>RESOLVED that verbal reports received from Allerdale and County Councillors be noted.</p> <p>Allerdale – Cllr. Cook attended the full Council meeting. Cllr. Jefferson mentioned Vivian and the impact of Britain in Bloom. John attended the Holme Low Parish Council meeting. Holme Low are trying to secure the future of the building at the cemetery. There needs to be support from Silloth Town Council as it affects Silloth people. Need to work together. John attended the child healthcare clinic. A strategy is being put together which is forward thinking.</p> <p>County Council – No report.</p>	
321.	<p>Park Manager's Report</p> <p>A written report was provided by the Park Manager on work done in February. A request has been received for a price for the grounds maintenance of Solway Community, Beacon Hill, Holme Cultram C of E and Holme St Cuthbert schools. It was questioned whether we have all the necessary equipment and whether it would be worthwhile doing, as it would only be a 12 month contract. RESOLVED to decline the offer of submitting a price on this occasion.</p>	WEJ
322.	<p>Town Clerk's Report</p> <p>The Town Clerk provided a report on work done since the last meeting. Reports are required from Cllrs. for the Annual Town Report a.s.a.p.</p>	
323.	<p>Payment of Accounts</p> <p>RESOLVED that the payments listed in the register report to 6 February 2017 be approved for payment.</p>	
324.	<p>Applications for financial assistance</p> <p>Requests for financial assistance have been received from the following:-</p> <ol style="list-style-type: none"> Cumbria Dyslexia Project – RESOLVED that no funding be provided. Wigton Baths Trust – RESOLVED that a donation of £100 be provided. Silloth Rainbow Guides – RESOLVED that consideration will be given when a completed application form is received. Silloth Tourism Action Group – RESOLVED that the application be deferred to the next meeting. Three Cllrs. present at the meeting are involved with STAG and as a result, there were not enough other Cllrs. there, to make the meeting quorate. 	
325.	<p>Applications for events</p> <p>RESOLVED that permission is granted for the Ragnarock Rally on 23rd to 25th June 2017 at Silloth Rugby Club.</p>	
326.	<p>Youth Shelter</p> <p>The public have been consulted regarding the proposed location of the new shelter on the hill opposite the Splash pad and also asked for suggestions for alternative sites. 49.59% were in favour of the proposed location and 50.41% were against. Some kids have been causing a lot of damage on the Green – litter, putting green shed, electric box. RESOLVED that the Council take on board the public opinion and agree that the shelter will not be sited on the hill overlooking the Splash Pad. The matter is to be considered by the Parks Committee, with youngsters invited to the meeting and</p>	WEJ

	recommendation for an alternative location to be brought back to Town Council.	
327. Memorial	The Clerk provided some pictures of memorials from other places, for consideration by the Council. A lot of people have been involved with the Airfield in the past and there needs to be some form of memorial for them as well. It was suggested that the Solway Woodcarving Group be asked if they could do something. Clive Firth joined the meeting and ideas were discussed. A suitable carving could be designed, using green oak which is hard wearing, measuring approx. 4.5ft x 3ft. Clive to speak to the group, work out some costs and possible designs, to bring back to the Council.	
328. Councillors Matters	Memorial seat/statue to be included on the next Agenda – Cllr. Emmerson	
329. Harvest Park pedestrian/cycle link	The Clerk has been in touch with the Council’s solicitor regarding checking through the S104 agreement on behalf of the Council and has quoted £500 to carry out the necessary work. Harvest Park developers have agreed to cover the bill, although queried the cost involved, as it is a standard document. It was questioned whether the plans for the new footpath have been submitted to Allerdale, as the Council has not seen them yet.	
330. Community Asset Transfers & Sports Club Leases	The Community Asset Transfers have gone through Cabinet at Cumbria County Council but no further update. Currently waiting to hear from the Football and Rugby clubs in relation to the leases. Mrs Baty has questioned the need for such a detailed lease for the Fitness Centre and how it would benefit her. Clerk to contact the solicitor for information.	WEJ
331. Risk Management Review	The Town Clerk had carried out a review of the Councils risk assessments and put together a report detailing additional controls required to prevent potential risks. RESOLVED that the report be accepted and additional controls be implemented as necessary. Car parks up Skinburness to be checked for potholes. Monthly sheets to be completed for the inspection of footpaths. Speed humps along the avenue to the Amusement arcade to be repainted.	WEJ
	<i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
332. Quotations	<p>a) The Clerk obtained prices for various types of bollard which are to be installed up the avenue to the Amusement arcade. 14 fixed and 8 removable bollards are required and prices ranged from £2,252 to £3,304 + VAT. RESOLVED to obtain 14 fixed and 8 removable ‘Manchester’ bollards from Broxap at a total cost of £3,304 + VAT. Condition of the “No unauthorised access” sign to be checked.</p> <p>b) The Clerk obtained prices to replace the fascia board at the Fitness Centre which ranged from £730 to £1,030 + VAT. RESOLVED that the price of £730 + VAT from Jim Scott Joinery Ltd is accepted, with the work to be carried out a.s.a.p.</p>	WEJ WEJ
333. Ice Cream/Food Concessions and Putting Green	A letter was received from Mr Tinnion asking why he had not been sent the tender paperwork this year. During communications with Allerdale Borough Council last year, the Clerk was told that Mr Tinnion had informed Allerdale he would be retiring at the end of the 2016 season. A reply has been sent to Mr Tinnion, along with a copy of the tender paperwork. The Town Council considered the tenders received for ice cream and/or food concessions on the Green for the 2017 season. Stephen Montgomery, Allen Gray and Shelley Morgan had submitted tenders for the sites at the Lifeboat	

	<p>Station and the BMX Track (Pines) car park. Tenders ranged from £3,500 to £4,100 for the Lifeboat Station and from £750 to £1,050 for the BMX Track (Pines) car park. RESOLVED that a) Shelley Morgan be awarded the licence for the Lifeboat Station and b) Mr Montgomery the BMX Track (Pines) car park. If any of the traders are not able to accept the concession, the next best tender will be accepted. Payment and proof of public liability insurance is required, prior to the issue of the licences. No tenders were received for Light Refreshments & Beverages at the BMX Track (Pines) Car Park, Silloth or for Ice cream and minerals at the Skinburness Road car park. There were also no tenders received for the Putting Green/Deck Chairs.</p>	
<p>334.</p>	<p>Amounts owing to the Town Council Rent of £200 from the Tennis Club.</p>	

Signed.....

Date.....