

Silloth-on-Solway Town Council
Minutes of a meeting held on Monday 5 June 2017 at 7.00pm at Silloth Community Hall

Present:– Cllr. G. Wilkinson (GW).

Councillors

J. Cook (JC), O. Martin (OM), A. Emmerson (AE), D. Pattinson (DP),
M. Orchard (MO), W. Jefferson (WJ), A. Reid (AR) & I. Baty (IB).

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop – Park Manager (KW) & PCSO Peter Nichol.

433.	<p>Apologies Apologies for absence were received from Cllrs. S. Graham, J. Snaith & A.J. Markley. Apologies were also received from Judith Schafer who would be attending the July meeting instead.</p>	
434.	<p>Declarations of Interest Cllrs. Cook, Martin & Emmerson declared an interest in relation to item 18 on the Agenda, relating to Silloth Tourism Action Group.</p>	
435.	<p>Exclusion of Press & Public It was agreed that the public be excluded for items 22, 23, 9(r) and 11(b) on the Agenda.</p>	
436.	<p>Chairman's Announcements None.</p>	
437.	<p>Minutes It was RESOLVED that the minutes of the meeting held on 6 May 2017 be confirmed as a true record and signed by the Chairman. After some discussion, it was RESOLVED that the minutes of the meeting held on 26 May 2017 be confirmed as a true record and signed by the Chairman.</p>	
438.	<p>Police Report PCSO Peter Nichol provided a report on recent incidents of crime which was also circulated by email. Anti-social behaviour is one of the biggest issues. Any problems need to be reported. Other towns have similar issues.</p>	
	<p><i>RESOLVED that in view of the sensitive nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
439.	<p>Shelter An email was received from Sgt. Gillian Atkinson regarding the makeshift shelter on the Green and advising that permission should be withdrawn due to the age range of people using the shelter and what the area is potentially being used for. An email from Solway Community School also expressed concern about a potential safeguarding issue. No-one has given permission for the shelter to be there but action has not been taken to remove it, however attempts have been made to manage the situation. After much consideration, it was RESOLVED that the town team be instructed to remove the makeshift shelter from the shrubs and if another shelter is created, then to again remove it.</p> <p>The Parks Committee have looked at possible locations for a new shelter and recommended that the shelter be sited at the Eden Street sports ground. After some consideration, it was RESOLVED that an open sided container be obtained, with metal seating to be fitted around the inside and sited between the Rugby and Football pitch near the bridge. Clerk to check the insurance implications. Replies to be sent to Sgt. Atkinson and the school.</p>	

	Members of the public re-joined the meeting.	
440.	Adjournment of Meeting There had been no prior requests from members of the public to speak at the meeting.	
441.	Park Manager's Report A written report was provided on work done in May. After so many requests to have the Splash Pad switched on. RESOLVED that the Splash Pad can be switched on before Green Day in the future, depending on the weather.	
442a	Schedule of Correspondence, Notices and Publications RESOLVED that the schedule of correspondence, notices and publications be noted. a) NALC – Battle's Over – A Nation's Tribute – In commemoration and remembrance of the end of the war, a chain of 1000 beacons will be lit throughout the UK at 7pm on 11 November 2018 – a century after the guns fell silent. It was questioned whether Rotary will be doing anything as they have a beacon. Cllr. Cook will speak to Rotary on Wednesday. b) Letter from Peter Dowdell regarding upholding terms of the lease with Allerdale and hoping the Council will urge Allerdale to maintain the sea wall defences including footpaths and breakwaters. The Council noted the contents of the letter. c) Email from Gillian Atkinson advising that permission be withdrawn regarding the den created by youngsters in the shrubs on the Green and asking that the Council enquire with Allerdale as to the plans in relation to Public Space Protection Orders. Dealt with earlier in the meeting. d) Harvest Park Silloth Deed of Variation – Draft Deed of Variation for consideration. The Deed of Variation has been drafted to reflect the change to the pedestrian link from the Harvest Park estate. The wrong plan number has been used in the document and the drawings need to show what has previously been agreed in that the footpath needs to be "designed, constructed, drained and lit to a standard suitable for adoption" with lighting along the full length of the pedestrian/cycle link. Reply to be sent to Allerdale with the recommended amendments. e) NALC – Information about Plant a Tree Charter Tree Legacy and how to get involved. Noted.	JC
442b	Planning Applications The Town Council approved the following:- Ref No: CAT/2017/0016 Proposal: Consultation on an application under Section 211 of the Town & Country Planning Act 1990 to carry out works to trees in the Silloth Conservation Area Location: Opposite the Christ Church, Silloth Applicant: Cumbria County Council Allerdale Borough Council has approved the following:- Ref No: 2/2017/0043 Proposal: Change of use on the ground floor from A2 to A1, A3, A4 to include internal alterations and replacement windows in the property Location: 9 Eden Street, Silloth Applicant: Mr Alan Maggs Ref No: 2/2017/0164 Proposal: Installation of 2 Air Conditioning units Location: 1-3 Station Road, Silloth Applicant: Bestway Panacea Healthcare Limited Ref No: HOU/2017/0061 Proposal: Take down existing conservatory and replace with sunroom Location: 19 Skinburness Drive, Silloth Applicant: Miss Emma Wise	
443.	Committee Reports Minutes of the various committee meetings were circulated to members of the Council with the Agenda. a) RESOLVED that the minutes of the meeting of the Play Equipment Committee held on 13 May 2017 and the recommendations therein be resolved, approved and adopted. b) RESOLVED that the minutes of the meeting of the Parks Committee held on 15 May 2017 and the recommendations therein be resolved, approved and adopted. c) RESOLVED that the minutes of the meeting of the Allotment Committee held on 22 May 2017	

	and the recommendations therein be resolved, approved and adopted.	
444.	<p>Licences Applicant: Stephen Montgomery, 4 Winscales Avenue, Distington, Workington, CA14 4NY Location: Criffel Street, Silloth - opposite the junction with Caldew Street (for ice cream) Date & Times: Bank Holiday Monday 28 August 2017 11am to 7pm. RESOLVED that a letter of objection be sent.</p>	WEJ
445.	<p>Reports from Representatives on Outside Bodies RESOLVED that verbal reports received from Representatives on Outside bodies be noted.</p>	
446.	<p>Allerdale & County Council Reports RESOLVED that verbal reports received from Allerdale and County Councillors be noted.</p>	
448.	<p>Town Clerk's Report The Town Clerk provided a report on work done since the last meeting. The Clerk is paid for 30hrs per week but is working a lot more due to the additional responsibilities, as a result of taking over the cleaning of the public conveniences and the preparations for Cumbria in Bloom etc. Item to be added to the next Agenda. Cleaning provision needs to be reviewed and monitored closely.</p>	
449.	<p>Payment of Accounts RESOLVED that the payments listed in the register report to 5 June 2017 be approved for payment. An invoice has been received for the rental of two hand dryers in the Criffel Street toilets amounting to £384.94 +VAT per annum. RESOLVED that the agreement be cancelled and two new hand dryers be obtained which would work out cheaper in the long run. RESOLVED that new metal bins be obtained for the public conveniences as the existing ones are in a very poor condition.</p>	WEJ WEJ
450.	<p>Applications for financial assistance Requests for financial assistance have been received from the following:-</p> <ol style="list-style-type: none"> Citizen's Advice Allerdale – RESOLVED that no funding be provided, as there is no provision in this year's budget. Silloth Tourism Action Group – The Council had agreed to provide funding of £2,500 once confirmation had been received as to where the cheque for £1,062.50 had gone which was paid to STAG in November 2015 but not reflected in their Accounts or cash book. Cllr. Martin confirmed that the cheque had been paid into the Marathon Account. The Clerk expressed concern that the existence of additional bank accounts was not reflected in the Accounts submitted with the application for funding and therefore does not provide a true reflection of STAG's financial situation. The funding was towards the expenses for the Beach Marathon but no marathon took place in 2016 due to a lack of funding, with the funds having been transferred into the general fund. The Clerk also questioned if the Accounts had been audited which is in accordance with STAG's constitution. Previous funding has also been provided to upgrade the website which has not been done. STAG will be revisiting the constitution and tightening everything up, with a view to becoming a company limited by guarantee. RESOLVED that STAG be given the £2,500 funding, with Cllrs. O. Martin and J. Cook to provide relevant answers to the concerns raised. Cllr. W. Jefferson abstained from the vote. 	OM & JC
451.	<p>Applications for events No new applications for events have been received. All the necessary paperwork for an event is meant to be returned to the Town Clerk at least 28 days before the event takes place. However, the paperwork for the Ragnarock Rally on 23/26 June and the Get Together event on 17 June have been received late. The risk Assessment for the Get Together event was also incorrectly headed up as Green Day 2014.</p>	
452.	<p>Harvest Park a) RESOLVED that the boarding put up under the bridge by the developers at Harvest Park to</p>	

	<p>prevent people walking across their construction site be removed, along with any other obstructions they have erected, including the bund and the site being cleaned up.</p> <p>b) RESOLVED that the area of land owned by Silloth Town Council is fenced off from Harvest Park, to prevent any persons walking over it and under the bridge. The land could be used for additional allotments in the future.</p>	
453.	<p>Councillors Matters</p> <p>On 15/19 July youngsters from the school will be doing a bike ride from Carlisle to Kielder called the 3 Castles costing £12,000 which would cost each child £400 to take part in. They will be doing sponsored events but there will be £3,000 shortfall. Application for funding will be submitted for consideration at the next meeting. Bill and Tony also to be asked about possible funding sources.</p> <p>There are ongoing reports on Facebook following the article in the press about Cllr. Martin and it was questioned whether something could be put on Facebook to say the matter has been resolved.</p> <p>At the Annual Town meeting, it was suggested that a Town Plan be put together. The town has made great strides and needs to continue the improvements. Item to be included on the next Agenda. Date for the Town meeting to be publicised well in advance to encourage members of the public to attend.</p>	
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i></p>	
454.	<p>Community Asset Transfers & Sports Club Leases</p> <p>The Community Asset Transfers have gone through. The final copy of the football club lease was received but various amendments were required and the solicitor has been asked to make the necessary changes. Amendments are also required to the draft Rugby Club lease.</p>	
455.	<p>Amounts owing to the Town Council</p> <p>None.</p>	

Signed.....

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