

**Silloth-on-Solway Town Council**

**Minutes of a meeting held on Monday 4 December 2017 at 7.00pm at Silloth Community Hall**

**Present:**– Cllr. A.J. Markley (AJM)

**Councillors**

I. Baty (IB), J. Cook (JC), A. Reid (AR), J. Snaith (JS), G. Wilkinson (GW), S. Graham (SG),  
W. Jefferson (WJ), A. Emmerson (AE) & M. Orchard (MO).

Also present: Wendy Jameson – Town Clerk (WEJ), Ken Wannop – Park Manager (KW),  
PCSO's Peter Nichol & Kate.

<b>622.</b>	<b>Apologies</b> Cllr. O. Martin.	
<b>623.</b>	<b>Declarations of Interest</b> Cllr. Baty re: Football Club plus the usual ones.	
<b>624.</b>	<b>Exclusion of Press &amp; Public</b> It was agreed that the public be excluded for items 14, 24 & 25 on the Agenda.	
<b>625.</b>	<b>Chairman's Announcements</b> The Chairman had attended the Wigton Civic Service & Remembrance Day Service. Also called out to the disabled toilets on Criffel Street after a mobility scooter had been found and they needed to gain access to the toilets.	
<b>626.</b>	<b>Minutes</b> It was <b>RESOLVED</b> that the minutes of the meetings held on 6 November and 20 November 2017 be confirmed as a true record and signed by the Chairman.	
<b>627.</b>	<b>Police Report</b> A report was received on recent incidents of crime. Everyone needs to be vigilant regarding drink driving at this time of year. There have been a couple of fires on the Green and the Police will be doing extra patrols. Anything suspicious should be reported to the Police. The Police and Fire will be going into the schools in January. The schools have done a talk in the meantime. The extra patrols are noticeable and a good deterrent.	
<b>628.</b>	<b>Adjournment of Meeting</b> There were no requests from members of the public to speak at the meeting.	
<b>629.</b>	<b>Schedule of Correspondence, Notices and Publications</b> <b>RESOLVED</b> that the schedule of correspondence, notices and publications be noted. a) Consultation of Constituency Boundaries in the North West. Comments required before 11 December 2017. <b>RESOLVED</b> that Cllrs. send their individual comments in. b) Police & Crime Commissioner's survey regarding Council Tax precepts for the Police. Comments required by 8 December 2017. They are basically asking for more money to Police better which would mean an increase of 1.9% or 8p per week on a Band D property. <b>RESOLVED</b> that a response be sent to agree to the proposed increase in the Precept, in line with inflation. c) Allerdale Local Plan (Part 2): Site Allocations. Focused consultation: Additional sites submitted and policy options 2017. Comments to be received by 22 January 2018. <b>RESOLVED</b> that Cllrs. send their individual comments in. d) Cumbria County Council – Copy of proposed design for echelon (diagonal) parking on Wampool Street, Silloth for discussion and comments. It was suggested that there be a loading area for Spar between the hours of 8am -12noon which would allow cars to park at other times. Plan shows both sides of Wampool Street, although this was not asked for by residents. Suggested that both halves be treated separately. There will be marked bays at the	

	<p>correct angles. Bays need to be adequately spaced, to provide plenty of room between parked cars. Residents will be consulted and any costs involved will be incurred by the County Council. <b>RESOLVED</b> that the Council agrees to the proposed echelon parking and a response be sent to Cumbria County Council with the relevant comments.</p>	<b>WEJ</b>
<b>630.</b>	<p><b>Planning Applications</b>  The <b>Town Council</b> approved the following:-  <b>Ref No:</b> 2/2017/0382 <b>Proposal:</b> Extension of existing residential caravan park for siting of 43 residential caravans <b>Location:</b> Solway Holiday Village, Skinburness Drive, Silloth <b>Applicant:</b> Mr Sam Hagan Leisure Group  <b>Ref No:</b> 2/2017/0508 <b>Proposal:</b> Outline application for the demolition of existing redundant barn and outline planning permission for the erection of 4 dwellings <b>Location:</b> Barn off Skinburness Road, Silloth <b>Applicant:</b> Ms Routledge</p>	
<b>631.</b>	<p><b>Committee Reports</b>  Play Equipment Committee – 18 November 2017. The recommendations made by the Play Equipment were considered by the Town Council and it was <b>RESOLVED</b> that one set of swings be replaced, with the new roundabout to be sited where the Fun Ball game is and new safety surfacing to be provided, which will be funded with the current years allocation of £10k from Allerdale. Plans for a new children’s play area near the Splash Pad were shown to the Council but the Council is unable to commit the £10k Allerdale funding for next year, as it is not guaranteed.</p>	
<b>632.</b>	<p><b>Licences</b>  None.</p>	
<b>633.</b>	<p><b>Reports from Representatives on Outside Bodies</b>  <b>RESOLVED</b> that verbal reports received from Representatives on Outside bodies be noted. It was questioned whether STAG is no longer in existence. If that is the case, then any remaining funds would come back to the Town Council. The organisation of events on the Green was also questioned. <b>RESOLVED</b> that clarification be obtained from Cllr. Martin, who is Chairman of STAG.</p>	<b>WEJ</b>
<b>634.</b>	<p><b>Allerdale &amp; County Council Reports</b>  <b>RESOLVED</b> that verbal reports received from Allerdale and County Councillors be noted.</p>	
<b>635.</b>	<p><b>Town Clerk’s Report</b>  The Town Clerk provided a report on work done since the last meeting.</p>	
<b>636.</b>	<p><b>Payment of Accounts</b>  <b>RESOLVED</b> that the payments listed in the register reports to 4 December 2017 be approved for payment.</p>	
<b>637.</b>	<p><b>Applications for financial assistance</b>  None.</p>	
<b>638.</b>	<p><b>Budget</b>  The Clerk provided some draft budget figures for 2018/19 but the Council are unable to set the Precept at this stage as the Council tax base figure is not known. It was suggested that there needs to be a Town Plan to make people aware of what the Council’s plans are and where we are going. The Council needs to be able to sustain what it already does and a lack of available funding would be an issue. There are a number of projects already in the pipeline and it was agreed that additional information about new projects should be provided on the Council website and updates given to the Solway Buzz etc for those who are not on the internet. <b>RESOLVED</b> that the budget for 2018/19 should remain at the current level, if at all possible and considered in more detail in January, with a view to setting the Precept for the coming year.</p>	<b>WEJ</b>

639.	<b>Audit for the Year Ended 31 March 2017</b> Letter from Stamper & Co Accountants received to confirm there were no issues arising regarding the internal audit of the accounts for the year ended 31 March 2017. <b>RESOLVED</b> that the letter be noted and no action required.	
640.	<b>Applications for events</b> None.	
641.	<b>Policies and Procedures</b> The Policies and Procedures have been reviewed and confirmation received from CALC to say that the template for the Press and Media Policy and the Protocol on the recording and filming of Council and Committee meetings reflects the current legislation. <b>RESOLVED</b> that the Council adopts the following policies and protocol - a) Press and media policy b) Protocol on the recording and filming of Council and Committee meetings c) Mobile phone Policy and d) Annual Leave Policy.	<b>WEJ</b>
642.	<b>Fires on the Green</b> Following recent fires on the Green, the Fire Brigade and Police will be going into the schools in January to speak to the kids. If anyone sees a fire or anything suspicious then they should ring 999.	
643.	<b>Councillors Matters</b> There is a lot of mud on the road at Alma Terrace which needs cleaned on both sides. Email Allerdale to ask for a one off clean. STAG – Cllr. Graham. Children’s Play Area at the Splash Park – Cllr. Reid.	<b>WEJ</b>
	<i><b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.</i>	
644.	<b>Park Manager’s Report</b> A report was provided with details of work carried out over the last month. An issue has arisen regarding the booking of annual leave during busy times of the year. It was confirmed that the Council supports the line managers decisions and the Council’s Policy which is in place. Letter to be sent to staff, with a copy of the Annual Leave Policy.	<b>WEJ</b>
645.	<b>Quotations</b> The Council considered estimates received for the following: a) Play equipment and surfacing – Additional quotation of £1,817 from RTC for some new safety surfacing for under the roundabout which will make the total cost for new surfacing £6,374. <b>RESOLVED</b> that quotation be accepted. Various prices were obtained for a new swing from Wicksteed, Kompan and Playdale which ranged from £1,554.90 to £7,075. <b>RESOLVED</b> that the quotation from Playdale of £3,645 + delivery for a Mega Swing be accepted and an order placed. These will be funded from the £10k Allerdale funding. b) Lighting the Pines on the Green and Christ Church - A request was sent to three electricians but only one quotation was received. <b>RESOLVED</b> to accept the quotation from Shaun Bell of £794 to illuminate the church steeple and £752 to illuminate the front elevation of the Pines.	
646.	<b>Amounts owing to the Town Council</b> None.	

Signed.....

Date.....