

**Silloth-on-Solway Town Council**  
**Minutes of a meeting held on Monday 3 July 2017 at 7.00pm at Silloth Community Hall**

**Present:**– Cllr. A.J. Markley

**Councillors**

G. Wilkinson (GW), J. Cook (JC), A. Emmerson (AE), D. Pattinson (DP),  
W. Jefferson (WJ), A. Reid (AR), I. Baty (IB) & J. Snaith

Also present: Wendy Jameson – Town Clerk (WEJ), Judith Schafer, Jennifer Rowlands, PCSO Peter Nichol & PCSO Hannah Donaughee.

<b>465.</b>	<b>Apologies</b> Apologies for absence were received from Cllrs. S. Graham, O. Martin & M. Orchard.	
<b>466.</b>	<b>Declarations of Interest</b> Cllr. Baty declared an interest in relation to the Football club. Cllrs. Cook & Emmerson declared an interest in relation to the funding application for the school.	
<b>467.</b>	<b>Exclusion of Press &amp; Public</b> It was agreed that the public be excluded for items 28, 29, 30 & 31 on the Agenda.	
<b>468.</b>	<b>Chairman's Announcements</b> Cllr. Markley provided details of various events he had attended over the last month. He met the Kayakers who were participating in "Ride the Tide", crossing from Silloth to Annan and back on 28 May. Also attended the Ragnarock Rally, Silloth Vintage Rally and the Green Day events. He helped deliver the tubs and baskets to local businesses with Mark, Wendy & David which was done in under an hour. Also attended various meetings. The library is moving into the 21 <sup>st</sup> century, with the installation of an auto-handling machine so the library can be used even when there are no staff present. Draft proposal has been received in relation to the closure of the church at Causewayhead. Tables from the Community Hall went missing which was reported by the press and have since been returned. The tables should not have been removed from the hall or at least not without prior notification to the Clerk. The annual civic service is to take place on 15 October at 11.00am at Christ Church. The Clerk was thanked for all the work that she has been doing.	
<b>469.</b>	<b>Minutes</b> It was <b>RESOLVED</b> that the minutes of the meetings held on 5 June & 12 June 2017 be confirmed as a true record and signed by the Chairman.	
<b>470.</b>	<b>Police Report</b> PCSO Peter Nichol provided a report on recent incidents of crime which had also been sent by email but not received in time for the meeting. Report to be circulated to members of the Council.	<b>WEJ</b>
<b>471.</b>	<b>Solway Community School</b> Judith Schafer attended the meeting and provided an explanation on how Solway Community School and Beacon Hill are working in collaboration. The schools have been working closely for the last 18 months. CCC has no plans to close any schools but difficult decisions needed to be made. Schools needed to look at ways of balancing the books and ways of collaborating with each other. There is now one executive Head and two deputy heads at each school. There is no merger. There are two separate budgets and two separate schools. The schools can offer a wider curriculum as a result and lots of extra curriculum activities. At the moment, children are travelling through to Silloth for lessons and two members of staff are coming through here to teach. The rurality and uniqueness is a strength in preventing any potential risk of closure in the future. The Council asked that they be kept informed at the earliest opportunity of any issues.	

472.	<p><b>Adjournment of Meeting</b> There had been no prior requests from members of the public to speak at the meeting.</p>	
473.	<p><b>Schedule of Correspondence, Notices and Publications</b> <b>RESOLVED</b> that the schedule of correspondence, notices and publications be noted.</p> <ul style="list-style-type: none"> <li>a) Solway Community School – Awards evening 27 September 2017. <b>RESOLVED</b> that a donation of £25 be provided towards the cost of a prize.</li> <li>b) Email from Allerdale regarding a complaint received regarding the container installed near the Rugby ground. Discussed under item 486.</li> <li>c) Email from Clive Firth with an update on progress regarding the memorial plaque and seeking clarification on a couple of points. <b>RESOLVED</b> that Clive be asked to do whatever is necessary and the Council will pay for the materials required.</li> <li>d) Email from a resident of Bridge View expressing concerns about the siting of the shipping container between the Rugby pitch &amp; Football pitch and the activities of youngsters using it. Discussed under item 486.</li> <li>e) Email expressing concerns about the type of cladding used in the Crofts estate and requesting that a letter be sent to Home Housing. <b>RESOLVED</b> that a letter be sent to Home Group to seek clarification and ask that they write to their residents.</li> <li>f) Ragnarock 4 – Email regarding Ragnarock 4 and activities having taken place after the event. Discussed under item 486.</li> </ul>	
474.	<p><b>Planning Applications</b> The <b>Town Council</b> approved the following:- Ref No: HOU/2017/0109 <b>Proposal:</b> Extension and alteration to dwelling <b>Location:</b> Tomarobandy, Blitterlees, Silloth <b>Applicant:</b> Mr S. Bell</p> <p><b>Allerdale Borough Council</b> has approved the following:- <b>Ref No:</b> 2/2016/0759 <b>Proposal:</b> Outline application for 4 residential dwellings with access <b>Location:</b> Land adjacent to Lycaon, Blitterlees, Silloth <b>Applicant:</b> Mr &amp; Mrs D &amp; E Montgomerie <b>Ref No:</b> HOU/2017/0109 <b>Proposal:</b> Extension and alteration to dwelling <b>Location:</b> Tomarobandy, Blitterlees, Silloth <b>Applicant:</b> Mr S. Bell <b>Ref No:</b> 2/2016/0688 <b>Proposal:</b> Outline application for residential development of 9 dwellings (resubmission of application 2/2016/0018) <b>Location:</b> Chichester Hall, Dicktrod Lane, Skinburness, Silloth <b>Applicant:</b> Mr C Root</p> <p><b>Allerdale Borough Council</b> has refused the following:- <b>Ref No:</b> 2/2017/0030 <b>Proposal:</b> Retrospective application for replacement windows and installation of 2 roof lights <b>Location:</b> 12A Criffel Street, Silloth <b>Applicant:</b> Mr F. Halkett</p>	
475.	<p><b>Committee Reports</b> A site inspection took place on the Green by members of the Parks Committee and a list compiled of jobs needing done before Green Flag and 'in Bloom' judging.</p>	
476.	<p><b>Licences</b> None.</p>	
477.	<p><b>Reports from Representatives on Outside Bodies</b> <b>RESOLVED</b> that verbal reports received from Representatives on Outside bodies be noted.</p>	
478.	<p><b>Allerdale &amp; County Council Reports</b> <b>RESOLVED</b> that verbal reports received from Allerdale and County Councillors be noted.</p>	
479.	<p><b>Park Manager's Report</b> A written report was provided on work done in June.</p>	

<b>480.</b>	<b>Town Clerk's Report</b> The Town Clerk provided a report on work done since the last meeting.	
<b>481.</b>	<b>Payment of Accounts</b> <b>RESOLVED</b> that the payments listed in the register report to 3 July 2017 be approved for payment.	
<b>482.</b>	<b>Applications for financial assistance</b> The Council considered the requests for financial assistance and <b>RESOLVED</b> to provide the following grants:- a) Solway Community School PTA - £500 b) NADT – Friday Night Club - £900 c) Solway Plain Team Magazine - £50	<b>WEJ</b>
<b>483.</b>	<b>Budget 2017/18</b> The Clerk provided a report comparing the actual expenditure to date with the overall budget for 2017/18. Everything is on track. <b>RESOLVED</b> that the report be noted.	
<b>484.</b>	<b>Memorial Bench</b> An application was received from Mr Neil Hickey in memory of Pat Hickey which is to be sited on the grassed area near Eastcote Lighthouse. <b>RESOLVED</b> that the application is approved, with the Clerk making the necessary arrangements with the family.	<b>WEJ</b>
<b>483.</b>	<b>Applications for events</b> Additional information has been received from James Richards Circus which hopes to visit Silloth in 2018. <b>RESOLVED</b> that a meeting be arranged with James, to discuss it further and talk it through.	<b>WEJ</b>
<b>484.</b>	<b>Policies &amp; Procedures</b> The Council are to consider adopting the following policies:- a) Press and media policy b) Protocol on the recording and filming of Council and Committee meeting c) Mobile phone Policy d) Annual Leave Policy <b>RESOLVED</b> that the matter be deferred until the next meeting to give everyone any opportunity to read through the information.	<b>WEJ</b>
<b>485.</b>	<b>CALC Training</b> <b>RESOLVED</b> that a Good Councillor training session be arranged with CALC for October, to take place in Silloth. Depending on numbers, it could be opened up to other local parishes to attend.	<b>WEJ</b>
<b>486.</b>	<b>Youth Shelter</b> There have been several complaints regarding the activities of youngsters using the new youth shelter, with loud music going all night and throwing bottles etc. The Council has attempted to find a solution to a problem but the problem seems to have moved elsewhere. The Police need to take action. <b>RESOLVED</b> that a meeting be arranged with the youth clubs, youngsters and the Police to sort some guidelines on the how the shelter should be used. Replies to be sent to people who sent in letters of complaint.	<b>WEJ</b>
<b>487.</b>	<b>Town Plan</b> Following a discussion at the Annual Town Meeting in May, it was suggested that a Town Plan be put together. The HLF project has only just come to an end and it was questioned whether there is a need for town plan. The Silloth Coastal Community Economic Plan is in existence and Brian Irving has agreed to come to the September meeting to talk about it. Email to be sent to Brian to invite him to the meeting.	<b>WEJ</b>

488.	<b>All Weather Area</b> A meeting is to be arranged with a representative from Hags in September, to discuss the options available for creating a multi-use sports area. <b>RESOLVED</b> that a meeting be arranged and the sports clubs invited to attend.	<b>WEJ</b>
489.	<b>Councillors Matters</b> None.	
	<b>RESOLVED</b> that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.	
490.	<b>Sports Club Leases</b> Amendments to the draft Rugby Club lease have been sent to the Council's solicitor and currently awaiting a revised lease. Final Football Club lease has been received. <b>RESOLVED</b> that the Football lease is agreed and Chairman duly authorised to sign it on behalf of the Council.	<b>AJM</b>
491.	<b>Public Conveniences</b> The Council discussed the current arrangements for the cleaning of the Public Conveniences. <b>RESOLVED</b> that the trial period be extended for another 3 months, after which further consideration will be given.	<b>WEJ</b>
492.	<b>Staff Hours</b> The hours of the grounds maintenance team are sufficient, with no need for any extra staff. The Clerks' hours have increased considerably, due to extra work involved with the 'in Bloom' preparations and responsibility for the cleaning of the public conveniences. Clerk to switch off her mobile on an evening and members of the Council to avoid contacting her outside normal working hours. <b>RESOLVED</b> that further consideration be given at a future meeting.	
493.	<b>Amounts owing to the Town Council</b> None.	

Signed.....

Date.....