

Silloth-on-Solway Town Council
Minutes of a meeting held on 8 April 2013

Present:- Cllrs. I. Baty, G. Wilkinson, C. Baty, E. Wannop, C. Graham, S. Graham, A. Weightman, D. Wallace & W. Jefferson. Also Wendy Jameson (Town Clerk) & Ken Wannop.

387 **Apologies:-** Cllrs. A.J. Markley & R.W. Allison.

388 **Declarations of Interest**
Cllr. E. Wannop – re: Ken.
Cllr. C. Graham – SPAND, STAG etc.

389 **Exclusion of Press & Public**
RESOLVED THAT the Press and Public be excluded from the meeting for the following items on the Agenda:- 24, 25 & 26.

390 **Chairman's Announcements**
None.

391 **Minutes**
The minutes of the meetings held on 4 March and 25 March 2013 were approved by the Town Council and signed by the Chairman as a true record.

392 **Police Report**
A Police report was sent by email and copies provided for the Council.

393 **Adjournment of Meeting**
There had been no requests to adjourn the meeting from members of the public.

394 **Correspondence**

- a) Clerks & Councils Direct - March 2013.
- b) BDO - Audit Briefing 2013.
- c) Cumbria Community Foundation - Annual Review 2012.
- d) ACT Gazette - Issue 13: Spring 2013.
- e) CALC Circular - March 2013.
- f) Citizens Advice Allendale - Letter of thanks for the donation of £50.
- g) Allerdale District - CALC - General meeting 26 March 2013 Bothel Village Hall 7.00pm.
- h) Cumbria Community Foundation - Jennings Rivers Ride 15 September 2013 - Fitz Park, Keswick.
- i) Allerdale Borough Council - re: Footway lighting within the Borough. Details of a new policy by Energy North West (ENW) regarding pole mounted lighting units whereby no longer allowed to attach any new lighting units to their poles. This will lead to the loss of footway lights throughout the Borough.
- j) Police & Crime Commissioner for Cumbria - Copy of a letter sent to CALC by Mr

Richard Rhodes introducing himself and giving details of his plans.

k) Cumbria County Council - re: CCC Local Committee for Allerdale Local Revenue/Capital Scheme. Confirmation that a grant of up to a maximum of £6500 for the year 2012/13 has been agreed - £5500 for The Space (to upgrade toilets) and £1000 for Silloth Youth Club (towards equipment).

l) Email from HomeGroup asking if the Town Council have undertaken any hedge cutting to the rear of The Crofts and what plans the Council may have for clearing this area. Town Council have not done any hedge cutting and waste was probably left by a resident and therefore not the Council's responsibility.

m) Cumbria in Bloom Pride in Your Community Competition. Entry forms and guide for participants. RESOLVED THAT the Council do not wish to participate.

n) Friends of The Green - Email from Jennifer Rowlands asking for the Council to take some action to address the problem of dog fouling and some areas which are in need of tidying up. Problem of dog fouling has been addressed with the Police and Allerdale Borough Council. The grounds maintenance team have tidied up some areas but there are places where they can't get machinery in. Other areas were specifically left as patches of briar, to deter people from wandering aimlessly around the wooded areas.

o) Allerdale Borough Council - re: Grounds Maintenance - Cemetery at Causewayhead, Silloth. Email from Mr Paul Shackley asking for an outline of the reasons why the Town Council wish to take on the grounds maintenance and on what terms. The Town Council keep getting complaints about the condition of the cemetery. Quite some time ago it was suggested by Allerdale that the Town Council could take on the grounds maintenance.

The Town Council would be interested in taking on the grounds maintenance of the cemetery but not the maintenance of buildings or the actual digging of graves. It could be another source of revenue for the Town Council

p) Letter from residents of The Crofts in relation to the grassed area in the centre of the estate which would benefit from being turned into an off road parking area. RESOLVED THAT the letter be forwarded to Home Group and the County Council, together with a letter of support from the Town Council.

q) Letter from Mr David Halpin regarding the unpleasant smell coming from the drains and unnecessary noise and vibration caused by HGV's. Caltech have spent £100k to try to sort the problem which is not as bad as it was in the past. A lot of waste is taken away by tankers. United Utilities were previously involved and some work was done to domestic properties. RESOLVED THAT the matter of the unpleasant smell from the drains be passed to United Utilities. Setts at Golf corner are being ripped up by HGV's. Speed of vehicles is a Police matter. It would require a Traffic Regulation Order to get the speed limit reduced. RESOLVED THAT a letter be sent to Cumbria County Council requesting a reduced speed limit of 20mph on Criffel Street. If vehicles are not conforming to the speed limit it would then fall to the Police to enforce it.

395 Planning Applications

The Town Council considered the following:-

Ref No: 2/2013/0136 **Proposal:** Outline application for erection of dwelling

Location: Land adjacent to Blooming Heather, Blitterlees, Silloth **Applicant:** Mr & Mrs Robinson. The Planning Committee had looked at the application – 3 approved and 2 recommended deferral to full council. A letter of objection was subsequently received

from residents of Heatherbank, Blitterlees to the above application, a copy of which has been sent to Allerdale Borough Council. RESOLVED THAT the planning application be approved.

The **Town Council** have approved the following:-

Ref No: 2/2013/0085 **Proposal:** Single storey dwelling to replace extant permission 2/2009/0799 **Location:** 287 Skinburness Road, Silloth **Applicant:** Mrs Linda Richardson

Ref No: 2/2013/0111 **Proposal:** Variation of condition 3,4,5,6 & 9 on planning approval 2/2006/1102 to amend parking, layout and revisions to house type C

Location: West Silloth Motors, Silloth **Applicant:** Mr M. Orchard

Ref No: 2/2013/9004 **Proposal:** Proposed control kiosk to house electrics and controls for an underground wastewater pumping station **Applicant:** United Utilities

Ref No: 2/2013/0143 **Proposal:** Creation of balcony **Location:** Larspur, East Cote, Skinburness, Silloth **Applicant:** Mr James Graham

Allerdale Borough Council have approved the following:-

Ref No: 2/2012/0898 **Proposal:** Erection of 5 terraced houses **Location:** Former Carrs Coaches Garage, Waver Street, Silloth **Applicant:** Frank Scott Builders Ltd.

Ref No: 2/2013/0085 **Proposal:** Single storey dwelling to replace extant permission 2/2009/0799 **Location:** 287 Skinburness Road, Silloth **Applicant:** Mrs Linda Richardson

Tree Preservation Order No. 1 2013 - Land at St. Andrews United Reformed Church, Solway Street, Silloth - in relation to two Monkey Puzzle trees.

396 Committee Reports

Allotments Committee meeting held on 20 March 2013. Gordon Baker has done a lot of work to the drains at the allotments and cleared and replaced any that needed done. The allotments are now dry.

Play Equipment Committee meeting held on 23 March 2013. Matters are being dealt with and necessary work carried out.

397 Licences

None

Cllr. Jefferson joined the meeting.

398 Reports from Representatives on Outside Bodies

Primary School: No report.

Joint Advisory Body: Nothing to add to previous reports. Everything going well.

Silloth Tourism Action Group: Another meeting on Tuesday.

Sea Dyke Charity: No report.

Longcake Education Trust: No meeting.

Solway Community Technology College: No report.

Sports Hall: No meeting.

The Space: Silloth Community Hall new board is in place. Work to the building is to be done in phases. There are no plans to change the building without seeking the views and permission of the Council.

Friends of the Green: No report.

399 Allerdale & County Council Reports

Allerdale: Harry Dyke is leaving Allerdale imminently in June. County Council elections are coming up.

County Council: No report.

400 Handyman's Report

Grounds maintenance team have been busy doing general maintenance in the play areas.

Topped up the wood bark in the Eden St and Pines play areas and other odd jobs.

Wilson's will be coming to do any welding work. Ken questioned whether the Council wanted flowers planted this year. Provision has been made in the budget and therefore agreed. Members of the public had questioned why the Water Splash had not been put on over Easter despite the frost. It would be costly if the pipes burst and it was agreed to wait until the weather warms up before switching it on.

401 Town Clerk's Report

Heart Town Initiative meeting is on Monday 15 April at 7.00pm in the Community Hall.

402 Requests for Financial Assistance

The Council had received requests for financial assistance from Silloth Carnival Committee, Silloth First Responders and North West Air Ambulance. The Town Council have helped in the past and if the funding had been available, they would have been happy to assist. RESOLVED THAT due to budgetary cuts made by Allerdale Borough Council which have had a direct impact on the Town Council's finances, the Council are unable to assist with funding this year.

403 Payment of Accounts

a) Repairs to drainage system in the allotments - Mr Gordon Baker has spent considerable time repairing the drains in the allotments and has submitted a bill for £1,088 to cover his time and materials. No allotment rents have been charged this year due to the problems of flooding. Allotment rents are too cheap compared to other areas and need to be looked at. Clerk to look into making a claim against the electricity company who have admitted liability in relation to the damaged drain in Stanwix's field. RESOLVED THAT funding be found to pay Mr Baker but Clerk to investigate.

The Clerk produced a register report to 8 April 2013 which provided details of cheque payments and other transactions through the Town Council's current account. The list of cheque payments were approved by the Town Council for payment.

404 The Space

Clive Firth attended the meeting with a plan showing how the work to the building is to

be carried out in phases. Toilets – phase 1. Entrance and kitchen – phase 2. Painting and decoration of interior – phase 3. Conservatory entrance – phase 4. Need to move on with getting the toilets upgraded. Also need better security on the doors to prevent people entering the building when they shouldn't, particularly when there are lone workers.

405 The Green Project – Update

The Clerk gave an update following the meeting with Jane and Nick from HLF, Anna and Jason. Jason is dealing with the snagging list. Green Flag award is required as part of the HLF agreement. Anna has compiled an action plan of criteria which are required to achieve the award. FOG could be more pro-active in addressing issues such as dog fouling, litter etc. A lot of the criteria will already be covered and simply a box ticking exercise. RESOLVED THAT a meeting of the Parks Committee to be arranged to go through the action plan, with assistance from FOG.

406 Application for an event

Applications have been received for the following events:-

- i) Silloth Green Day - 26 May 2013.
- ii) Silloth Kite Festival - 19-21 July 2013.

407 Application for a memorial bench

Application received from Mrs Valerie Irwin which will be dealt with by the Parks Committee.

408 Silloth AFC

The Football club require security of tenure to enable them to access available funding, also pitch improvements etc. They need confirmation that the Town Council are not going to build on the football pitch and vice versa. Clerk to investigate and find out what the costs will be.

409 Late notification of Council meetings

Insufficient notice had been given for an Allotments Committee meeting. Noted. Agendas to be sent out in plenty of time.

RESOLVED THAT in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.

410 Facilities of the Green - Putting Green/Deck Chairs

The Town Council considered a request from Mr Mark Collin to sell teas/coffees at the Putting Green and were told about various repairs needed to the sheds. The alarm has been smashed and there are only 4 putters to use. New numbers/flags were provided when the Green was refurbished. RESOLVED THAT Mark is to be allowed to sell teas and coffees at the Putting Green. Town Council to cover the cost of repairs to the sheds and Mark to source some putters. Mark also to arrange his own public liability insurance. Mark to run the facilities for this year to see if it is viable.

411 Ice cream and/or food concessions on the Green

The Town Council had received one tender for the ice cream and/or food concession at the Pines car park which had been re-advertised, as Mr Tinnion had failed to provide payment and details of his insurance by the required date. RESOLVED THAT the tender of £525 from Mr Stephen Montgomery for the Pines car park be accepted. Clerk to notify Mr Montgomery, obtain copy of insurance documents and issue the concession licence.

412 Amounts owing to the Town Council

The only amount outstanding is the amount owed by the Solway Crafters.

Signed..... Date.....