

Silloth-on-Solway Town Council
Minutes of a meeting held on 4 March 2013

Present:- Cllrs. A.J. Markley, G. Wilkinson, C. Baty, E. Wannop, C. Graham, S. Graham & W. Jefferson. Also Wendy Jameson (Town Clerk) & Ken Wannop.

332 **Apologies:-** Cllrs. I. Baty, A. Weightman, D. Wallace, M. Snaith & R.W. Allison.
Apologies also received from the Police.

333 **Declarations of Interest**
Cllrs. A.J. Markley, E. Wannop & C. Graham.

334 **Exclusion of Press & Public**
RESOLVED THAT the Press and Public be excluded from the meeting for the following items on the Agenda:- 28, 29, 30 and item h) under correspondence.

335 **Chairman's Announcements**
Cllr. Baty is in America. There were no other announcements.

336 **Minutes**
The minutes of the meetings held on 4 February and 11 February 2013 were approved by the Town Council and signed by the Chairman as a true record. It was suggested that briefer minutes would be useful.

337 **Police Report**
A Police report was sent by email and copies provided for the Council. A Police presence at the Council meeting would be nice. PC Robertson attended the Neighbourhood Forum meeting and was asked to address issues raised.

338 **Silloth Tourism Action Group**
In his new capacity as Chairman of STAG, John Cook attended the meeting, to discuss with the Council, authority for STAG to plan events on the Green without complicated discussions with the Council for every event, also insurance and plans for the future working as a team. An application form would need to be completed for each event which is sent back to the Council. STAG will be getting in touch with Anna and have a central diary of events. A discussion took place on the possibility of a bandstand on the Green which could initially take the form of a temporary circular structure (approx 15ft) made of decking, to enable local groups to play music on the Green which could be erected and dismantled as required. A paved area was created near the Splash Pad for entertainments but this may not be suitable for this type of event due to the location, type of people who would want to listen to the music and the close proximity of children and water etc. For a permanent bandstand there would need to be a feasibility study, design, funding etc which would have to come to the Town Council. RESOLVED THAT the paved area designated for entertainments be used for a trial period and if not workable then look at it again and consider the alternatives, with one event on a temporary platform. The Town Council do not have an issue with the number of events staged on

the Green as long as they don't clash with other events. The new website will be up and running shortly and a new logo etc.

339 Adjournment of Meeting

There had been no requests to adjourn the meeting from members of the public.

340 Correspondence

- a) The Lake District Cumbria - Cumbria Tourism's 2013 guide to the Lake District.
- b) CALC Circular - February 2013.
- c) Allerdale Borough Council - re: 10% Contribution to Silloth TIC. Allerdale is willing to accept the offer to discharge the debt by instalments. 2007/08 invoice to be paid by 31 March and 2008/09 by 31 March 2014 etc.
- d) Age UK West Cumbria - re: Community oil buying clubs. Information about the one-off project called 'Cheaper Energy Together' which is to invite people to join a bulk-buying consortium.
- e) Cumbria County Council - Wildlife & Countryside Act 1981 - Legal event notification order no 3 - Jan 2000 to 31 March 2009. The order consolidates all legal events affecting public rights of way in Cumbria outside the Lake District National Park. Order enables the County Council to amend its Definitive Map and Statement of Public Rights of Way.
- f) CALC - MRWS Update. Cumbria County Council's decision was 'called-in' for review by Scrutiny. The review took place and the outcome was that Scrutiny decided not to refer the decision back to Cabinet for further consideration which means the original decision to say 'no' stands.
- g) Mencap - Letter of thanks for the donation of £50 from the Town Council.
- h) Allerdale Borough Council - re: The Green, Silloth. Allerdale Borough Council are to make a £20,000 contribution towards the costs of the Green and also contributing to the cleaning and asset management service at a value of £15,000. Confirmation also received that the Town Council are to continue maintaining Home Housing land which is to be billed in addition to the grounds maintenance of the Green.
- i) Solway Coast Neighbourhood Forum - Next meeting to be held on Tuesday 26 February at Silloth Primary School 7pm - 9pm.
- j) Solway Coast AONB - Email from Graeme Proud to ask if the Council would be willing to supply the AONB with tractor fuel which would be paid for through Allerdale procurement.
- k) Allerdale Borough Council - PARCS 2013. Letter thanking the Council for supporting the PARCS scheme in previous years and asking if the Council would like to support some sessions this year, at a cost of £75 per 2 hr session. **RESOLVED THAT** the Council supports two sessions for this coming year.
- l) Cumbria County Council - Consultation about the draft Cumbria Minerals and Waste Local Plan 2013-2028. Comments to be received by Monday 8 April 2013. **RESOLVED THAT** comments from individual Cllrs be sent to the Clerk before 1 April and included on the next Agenda.
- m) Request from David Henderson for permission to allow camping on the land between the rugby and football pitches for one night on 29 June 2013. **RESOLVED THAT** permission be granted to allow camping for one night, as there have

been no complaints in previous years, with the organisers to take responsibility for clearing up and for the removal of litter.

341 **Planning Applications**

Ref No: 2/2012/0898 **Proposal:** Erection of 5 terraced houses **Location:** Former Carrs Coaches, Waver Street, Silloth **Applicant:** Frank Scott Builders Ltd. The above application will be considered at a meeting of the Development Panel held in The Wave Centre, Maryport at 1.00pm on 26 February 2013. The application is to be reported to and considered by the Development Panel due to the following reasons:- proposal affects traditional use and appearance of the back lanes which has a significant impact on the traditional style and purpose of this characteristic feature of the conservation area.

Allerdale Borough Council have approved the following:-

Ref No: 2/2012/0882 **Proposal:** Proposed dormer bungalow and demolition of garage **Location:** Rear of 6/7 Pine Terrace, Silloth **Applicant:** Mr D. Swinscoe

RESOLVED THAT the letter received from a resident of Beaconsfield Terrace in relation to planning application (Ref No: 2/2013/0111) at the former site of West Silloth Motors be forwarded to Allerdale Borough Council.

342 **Committee Reports**

RESOLVED THAT the Minutes of the Parks Committee held on the 26th November, 2013, be accepted. A site meeting was also held to look at signage required on the Green and it was suggested that three information boards be provided, with sign posts kept to a minimum. Proposals to come back to the Town Council.

343 **Licences**

None.

344 **Reports from Representatives on Outside Bodies**

Primary School Governors meeting next week.

Joint Advisory Body Solway Coast AONB is top of the league in AONB's. Cllr.

Jefferson was talking at London last week and is pleased with the progress of the AONB.

Silloth Tourism Action Group At the AGM Cllr. C. Graham stood down as Secretary after 4 years but will continue as representative of the Town Council.

Sea Dyke Charity No meeting.

Longcake Education Trust Distributed £250 each to four schools.

Solway Community Technology College No meeting recently.

Sports Hall No meeting.

The Space - Silloth Community Hall See later.

Friends of the Green - Letter received inviting the Council to nominate a representative on to FOG. Cllr. S. Graham volunteered and will report back to the Council.

345 **Allerdale & County Council Reports**

Allerdale - Cllr. Jefferson gave a verbal report.

County Council - Cllr. Markley went to London and took part in a Cumbria Day. A

fayre was put on showcasing Cumbria which was inundated with people and was a marvellous day. Silloth was advertised and Tony Cunningham put a motion through Parliament. County Council are putting together savings of £24m with a 0% raise on the council tax. Elections are coming up. Cllr. Markley has brought funding of £21,500 into Silloth over the last 4 years through his members allowance. A further £6,950 will be coming to the Town Council - £1,000 Youth provision and £5,950 for The Space. FLAG have asked for office/facility to use on a weekly basis and have been in touch with the Space. Lifeboat slipway needs to be extended and would be a good project to receive funding from FLAG.

346 Handyman's Report

There have been complaints about kids climbing up on to the containers/sheds in the grounds maintenance yard. RESOLVED THAT a letter be sent to the Police regarding the problem of youngsters in the grounds maintenance yard and also outside the Discovery Centre. The wooden viewing platform at the Dock entrance has been slippery when it is wet or frosty. There would be too much wastage if the surface was covered with wire netting. Ken spoke to Graeme Proud at the AONB. He has tried fixing wooden latts to the surface but has since removed these. Sign required to warn the public of the slippery surface. Excellent job done to the fence over the bridge. Extra rock needed alongside the road leading to the car park up Skinburness to prevent motorists getting on to the grass.

347 Town Clerk's Report

The Clerk reminded the Council that reports will be required from Cllrs. for the Annual Town Report. A meeting is to take place on Tues 26 March at 11.00am with Jane Alexander from HLF, Jason Dixey & Anna - to update HLF with regard to the Green project, with Anna providing an update on the community engagement element and get clarity on the financial aspects. The Clerk asked if anyone from the Council would be available to attend. Cllr. Markley would try to attend at approx. 1.00pm.

348 Requests for Financial Assistance

The Council considered requests from Silloth Vintage Rally Ltd and SELRAP (Skipton-East Lancashire Rail Action Partnership). RESOLVED THAT due to current budget constraints the Town Council are unable to assist with funding. The role of STAG was questioned, as it was previously set up to apply for funding that the Council could not access. RESOLVED THAT this needs to be looked at in a future meeting.

349 Payment of Accounts

The Clerk produced a register report to 4 March 2013 which provided details of cheque payments and other transactions through the Town Council's current account. The payments included two payments to Allerdale to cover two of the outstanding bills for the Council's contribution towards the TIC. The list of cheque payments were approved by the Town Council for payment.

350 Dog Fouling

RESOLVED THAT Allerdale Borough Council be asked to increase patrols by the dog

warden, to tackle the problem of dog fouling in the town which is not exclusive to the Green. Individual Cllrs confronting offenders has been effective in the past but sometimes results in aggressive backlash. Articles have also previously been put in the Solway Buzz.

351 Damage to break waters

RESOLVED THAT damage to the wooden break waters up Skinburness is reported to Allerdale Borough Council.

352 The Green Project

It was suggested that the Council make a public statement via the Solway Buzz with regard to the amount of money spent on the Green Project to date plus the possible other works, as many residents think £1.2m has been spent when this is not the case. RESOLVED THAT no action be taken.

353 Council Precept

It was suggested that the Council make a public statement via the Solway Buzz as to why the Council precept has been increased for the year 2013/14 i.e. cut in funding from Allerdale Borough Council. RESOLVED THAT no action be taken.

354 The Space

Progress is ongoing. There needs to be some form of plan. Money is there for match funding, to go forward. Looking for estimates for the next phase of work. Progress report to be submitted to the Council. AGM this month.

355 The Green Project - Update

BMX Track - got a green light from Jason. Jane from HLF has got approval from Nick Herepath and it will hopefully be constructed by 26 May. There were concerns about the design but as Lambert Gill are already in the procurement system they will be finalising a plan. Keen to get volunteers involved, including FOG and the kids. Report back to Council after meeting with Jane. Tenders for the signage and town garden will come back to the Council.

356 Application for an event

Applications have been received for the following events:-

- a) Silloth Kite Festival - 20 & 21 July 2013
- b) Silloth Vintage Rally - 15 & 16 June 2013

357 Risk Management review

The Town Clerk had carried out a review of the Councils risk assessments and put together a report detailing additional controls required to prevent potential risks. RESOLVED THAT the report be accepted and additional controls be implemented as necessary.

358 Sports Club rents

The annual rents of the Sports Clubs for 2012/13 are to be reviewed. The Town Council

maintains the sports pitches and pays the utility bills for the Football changing rooms which are not covered by the rent currently charged to the sports clubs. RESOLVED THAT a meeting with the Sports Clubs be arranged, to discuss the annual rents and cost of utility bills etc.

359 Adjournment of Meeting

A member of the public questioned the ownership of the grass in the middle of the Crofts estate. There is quite a bit of renovation work being done in the Crofts with maintenance vehicles being parked there. Wagons/vans are cutting across the corner. It was suggested that part of the grass be used as a pull in area for cars to allow for parking. Cumbria Highways are responsible for the roads and Home Group own the land. It was suggested that a residents group got together which could then be put forward their suggestions for action. Footpaths at the cemetery are also breaking up and need repairs which are the responsibility of Allerdale Borough Council.

RESOLVED THAT in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and that were instructed to withdraw.

360 The Green - Staffing and Finance for 2013/14 & 2014/15

Following discussions with Allerdale Borough Council regarding the grounds maintenance of the Green and the current budget constraints etc, the Town Council considered the implications on staffing and finance. RESOLVED THAT the hours of Mark Collin be amended as follows:- 20 hrs a week to be worked 4 hrs per day over 5 days, with 3 hrs in the morning and an hour at the end of the day, starting at 9.00am or 10.00am each day. 2 days off a week, to be taken on any of the following days - Tues/Wed or Thurs. Avoiding holidays during June/July & August which tends to be the busiest time of year. Proposed changes to begin on 1 April. Funding from Allerdale Borough Council towards the grounds maintenance of the Green has been cut considerably but this has been taken into account in the current years budget. One member of staff will be approaching retirement age in 2014/15. RESOLVED THAT no further changes be made in relation to staffing but the Council are to try to tap into other revenue streams to assist with funding.

361 Ice cream and/or food concessions on the Green

The Town Council considered the tenders received for ice cream and/or food concessions on the Green for the 2013 season. Three businesses had submitted tenders for two sites at the Lifeboat Station and The Pines car park - Stephen Montgomery, Allen Gray and George Tinnion. Tenders ranged from £500 to £4300 for the Lifeboat Station and from £50 to £800 for the Pines car park. RESOLVED THAT Mr Gray be awarded with the tenders for both the Lifeboat Station and The Pines car park. Clerk to notify the traders, obtain copies of insurance documents and issue the concession licences. The additional site at the Skinburness Road car park (opposite the entrance to Solway Holiday Village) had been omitted from the tender documentation and therefore no tenders had been received. Clerk to send out further paperwork to obtain tenders.

362 Amounts owing to the Town Council

The only amount outstanding is the amount owed by the Solway Crafters.

Signed..... Date.....