

Minutes of a meeting of Silloth Town Council
Held on 3 October 2011

Present:- Cllrs. I. Baty, A.J. Markley, G. Wilkinson, C. Graham, R.W. Allison, D. Wallace, E. Wannop & A. Weightman. Also Wendy Jameson (Town Clerk) & Ken Wannop.

838 Apologies Cllrs. S. Graham, C. Baty & W. Jefferson. Also PC Andy Robertson & PCSO Hubert Wiosenski

839 Declaration of Interest
Cllr. Markley - County Council, Allerdale Borough Council, school & Markley transport.
Cllr. Wannop - re: Ken.

840 Exclusion of Press & Public
It was agreed that items 24 & 25 be discussed without the Press and Public present.

841 Chairman's Announcements
The Chairman attended the opening of the Music & Beer Festival which has been a great success.

842 Minutes
The minutes of the meeting held on 5 September 2011 were approved by the Town Council and signed by the Chairman as a true record.

843 Police Report
A report was sent by PC Robertson for the meeting showing a list of crimes over the previous month.

844 Adjournment of Meeting
There had been no requests from members of the public to raise any matters in the meeting.

845 Correspondence

- a) Local Council Review - Autumn 2011.
- b) Hospice at Home - Carlisle & North Lakeland - Autumn/Winter 2011.
- c) Campaign to Protect Rural England - How to respond to planning applications: an 8-step guide.
- d) Cumbria Highways - Temporary Road closure order: B5301 The Tarns to West Causewayhead, Silloth to enable Cumbria Highways to undertake carriageway repairs. Works are scheduled to start from 5 September and expected to last for a week.
- e) Allerdale Borough Council - re: Barracks Bridge. Street cleaning team cleared the area of detritus on 25 August and also litter picked the route. This is the responsibility of the street cleaners. Vegetation encroaching onto the footpaths has been reported to the County Council.
- f) Cumbria Highways - Temporary Road Closure to enable Cumbria Highways to carry out carriageway repair works Location: U2029 Causewayhead, Silloth from its junction with the B5302, extending in a south westerly direction for approximately

- 1.2km to its junction with the B5301. Works are scheduled to start from 26 September 2011, and are expected to last for 5 days.
- g) Letter of thanks from the Solway Plain Team for the donation towards the costs of printing the magazine.
 - h) Cumbria Police Authority - Independent Custody Visiting Scheme. Poster to publicise the scheme.
 - i) Allerdale Borough Council - re; Playground inspections. Email asking if the Council would like to be included in the annual playground inspections at a cost of £56 plus vat. Email sent by Clerk to confirm this.
 - j) Boundary Commission for England - 2013 Review of Parliamentary constituencies in England. Consulting on the proposals until 5 December 2011.
 - k) Email from Andy Robertson. Unfortunately he will be unable to attend Oct, Nov or Dec meetings due to leave and early shifts etc but PCSO Hubert Wiosenski has been asked to attend if he is on duty. SSCM meetings are held every 3 months now with the next one on 7 October at 6pm in the Fire Station. Dates to be publicised in the Buzz. Hubert has been asked to update any notices in the town about the SSCM meeting.
 - l) Email from Anne Allen of Northern Counties group of Motorcaravanner's Club asking for permission to stay at Silloth Rugby Club from 26-30 June 2012 inclusive. There were 14 vehicles last year. The Town Council considered the request and the general feeling was no, as there are plenty of caravan sites in the town for them to use. The Council are not against them visiting the town but staying at a different venue. The Town Council don't want to appear to be taking trade off the existing caravan sites. Letter to be sent explaining this.
 - m) Letter from S. Nicoll inviting the Council to take part in the Act of Remembrance Service which will be held on 13 November at 0945 at Christ Church. Cllr. I. Baty is not able to attend but his wife will attend to lay the wreath. Cllrs. Markley and Wilkinson will also be attending. Email to be sent to see if the crew of HMS Biter will be attending this year.
 - n) Allerdale Borough Council - Review of Polling Districts and Polling Places 2011. Consultation taking place from 9 September to 7 October 2011. Letter to be sent to question why Greenrow Meadows and Epsom Green are both list for the districts of Silloth and Holme Low.
 - o) Letter from Fausto C Previtali to register annoyance regarding aspects of the Craft Fair in Silloth. The Town Council do not want to stop people coming to Silloth but a charge of £25 to cover electricity may not be enough. The craft tent brings people into the town and encourages people to come but it was questioned what provision is made for the disposal of litter. Letter to be sent to Fausto explaining that the Council are to put into a place a new procedure and a form to be completed for everyone wishing to hold an event etc on Town Council property which will hopefully satisfy everyone.
 - p) Allerdale Borough Council - re: Bathing Water in Allerdale and the Bathing Water Directive. The Town Council's views are sought on de-designating Skinburness as a bathing water. A sign used to be put up showing the results of the water testing. The Town Council understand the concerns but do not want to lose the designation.

846 Planning Applications

- a) **Allerdale Borough Council** have approved the following:-
Ref No: 2/2011/0534 **Proposal:** Garage alteration to provide loft storage space
Location: 9 Prospect Place, Silloth **Applicant:** Mr Shaun Bell

Ref No: 2/2011/0560 **Proposal:** Replacement of timber windows to first and second floor front elevation with sliding sash (revision of previously approved application 2/2010/0956) **Location:** 14 Criffel Street, Silloth **Applicant:** Ms Carmel Bell, Jumbo Parties Ltd

847 **Committee Reports**

A meeting of the allotment committee was held on 27 September 2011, the minutes of which was circulated to the Town Council.

848 **Licences**

None.

849 **Reports from Representatives**

Primary School A new Head Teacher has been appointed and is to start after Christmas. Sharon has been re-elected as Chair of the Governors.

Joint Advisory Committee Copies of the Annual review were provided by Cllr. Jefferson.

Silloth Tourist Action Group Looking at events for 2012 and funding sources. Cumbria Tourist Board had a re-launch but STAG were not invited. Concerned that Silloth may fall off the map. Want to see how Silloth can get the support. Allerdale Borough Council are giving funding to the West of the County but have not seen any of it here. National closed golf tournament is coming to Silloth next year. It is a big event and will boost Silloth. Cllr. Markley wants a list of all the events for next year. Queen's Jubilee next year and the Green is getting re-vamped. Need to see what money is available for next year. STAG meeting tomorrow. Silloth needs to be prominent and need a leaflet to promote events in the Town.

Silloth Regeneration Partnership A meeting needs to be called to close the regeneration partnership, reformulate and distribute the remaining funds.

North Allerdale Development Trust No representative.

Sea Dyke Charity No meeting.

Longcake Education Trust Meeting next week.

Solway Community Technology College No report.

Sports Hall No report.

Silloth Community Hall - The Space - Clive was ill and the meeting with The Space had to be cancelled as a result. Email to be sent to Clive to see if he well enough for another meeting.

850 **Allerdale & County Council Reports**

Allerdale Borough Council - No report.

Cumbria County Council - Neighbourhood Forum meeting is on 11 October in the Community Hall. Youth Club awarded £3000 and will start doing work to the building next week. Sports Lights - If they are done through the Town Council, Cllr. Markley may be able to get some funding. Estimates are required. Clerk to email Jimmy. There is also funding of £5000 for The Space in the Town Council's account. Tony is hoping that the pavements from the Primary School to the Good Companions will be done by the end of this year. Sign to Silloth is now on the M6 motorway. Coming from Scotland near Todhills which says 'For Silloth follow the signs for Workington.'

851 **Handyman's Report**

Crazy Golf has now gone off the Green and the area grass seeded. Play equipment was painted last week to brighten it up. Bus shelter roof is looking. Ken & Cllr. Wilkinson looked at it and it was suggested that they be clad with green box profile. Need a meeting of the Parks committee to sort a few things out. A law has been passed stating that equal wages be paid for people doing the same jobs. General maintenance and grass cutting carried out this month. Primary School have asked for a quote for topping up the bark in their play areas. It was agreed that a price be provided. Also a play equipment meeting is needed. Eden Street play area is in need of some bark.

852 Town Clerk's Report

Town Clerk met with representatives from two play equipment companies. She was advised that it would be in the Council's best interests to carry out some consultation with schools to find out what the kids want, rather than choosing equipment out of a catalogue. The representative from Pennine Playgrounds was very helpful and is willing to come and talk to the Council and help with finding funding etc. It could cost up to £125k to upgrade the whole play area.

853 Requests for Financial Assistance

The Town Council considered the following requests for financial assistance:-

- a) Silloth Xmas Lights - £1000 in the Town Council's account from last year. Funding is required for a reindeer and sleigh. It was questioned whether they would rather have additional lights than a one off spectacle. There is a good lighting display and a lot of work is put into it. The Santa Dash will be held in November. It was agreed that funding of £1000 be provided.
- b) Silloth RUFC - Send another email to request details of costs etc.

854 Payment of Accounts

The Clerk produced a register report which provided details of cheque payments and other transactions through the Town Council's current account. The list of cheque payments were approved by the Town Council for payment.

855 Update on HLF Bid

Contractors have not started work yet. Lease of The Green has not been registered with Land Registry. The Town Council needs to issue a licence for the contractor to access the land and the lease needs to be registered with Land Registry before work can be started. Meeting shortly and will report back. Lambert Gill came in £70k less and will hopefully be able to bring back in some of the items that had to be taken out.

856 Application Form for an Event

The Town Council considered the contents and format of the application form with a view to approving its use by the Council for forthcoming events. The forms need to be sent out now so that there is no clash of events. Under question 'Is the event free?' add 'if no - give indication of how any profits are to be used.' Also add - Organisers to hold evidence of insurance cover of that of any other exhibitor etc and produce it if requested. Dates of forthcoming events need to be organised. 6-9 Sept - Beer & Music Festival, 2-3 June - Queen's Jubilee. Letter to be sent out now asking for dates of forthcoming events. Clerk to make the necessary amendments and send it out to the various events organisers.

857 Fire Fighters Charity

A request has been made by the Fire Fighters Charity regarding them putting a clothes skip on the re-cycling site in the Pines car park. At the moment it is on the Fire Station drill yard and it is very rarely getting used due to its location. The re-cycling site is the responsibility of Allerdale Borough Council and any request should be forwarded to them directly. Reply to be sent.

858 Signs

Various signs around Silloth are missing digits i.e. sign post outside RAFA club with Carlisle and distance removed. Letter to be sent to Cumbria Highways at Lillyhall expressing concerns that some of the signage is incorrect in the town and ask that action be taken to rectify the matter.

859 Football Posts

Football posts on the Green by the hard tennis courts (Skinburness Road) require a make over as they are rusty and looking very shabby. It was agreed that Ken attend to it.

860 2012/13 Budget

Suggestions are needed for items to include in the 2012/13 budget. Provision needs to be made for the upgrading of Play equipment and also Tourism. Items to be considered over the next few meetings.

861 Silloth Community Hall

Three estimates have been received for the work to the exterior of the building but they have not been compiled to the same specification and therefore there is vast difference in the prices submitted. All the contractors were sent the same specification but all had not filled in the detailed specification giving a detailed breakdown of the work tendered for. A further letter to be sent to those who have submitted prices and ask for a detailed breakdown of the work priced for. Need three identical quotes for audit purposes. In the letter also ask if the contractor is happy with the amount of work required. Same letter to be sent to all three contractors.

862 Amounts owing to the Town Council

Nothing of any concern.

Signed..... Date.....