

Silloth-on-Solway Town Council
Minutes of a meeting held on 11 June 2012

Present:- Cllrs. I. Baty, A.J. Markley, G. Wilkinson, C. Baty, C. Graham, S. Graham, D. Wallace, M. Snaith & E. Wannop. Also PCSO Wiosenski, Wendy Jameson (Town Clerk) & Ken Wannop.

116 Apologies

Cllrs. A. Weightman, W. Jefferson & R.W. Allison .

117 Declarations of Interest

Cllr. Markley - re: County Council, Allerdale Borough Council, Carrs Coaches etc.
Cllr. Wannop - re: Ken.

118 Exclusion of Press & Public

It was agreed that the press and public should be excluded from the meeting during consideration of item 25 on the Agenda.

119 Chairman's Announcements

The Chairman attended the Opening of The Green which appeared to be a success. Everyone enjoyed the day. The Chairman thanked everyone involved, especially Cllr. Allison.

120 Minutes

The minutes of the meeting held on 14 May 2012 were approved by the Town Council and signed by the Chairman as a true record.

121 Police Report

PCSO Wiosenski gave a brief report from the Police on incidents of crime since the last meeting. There had been 10 incidents between 1 and 31 May which included burglary, theft of a motor vehicle, anti-social behaviour, fraud by false misrepresentation and possession of a controlled substance.

122 Adjournment of Meeting

There had been no requests to adjourn the meeting from members of the public.

123 Correspondence

- a) Border Group Ltd - Information on the products that can be supplied.
- b) Email from Jimmy Lettice of Silloth RUFC thanking the Town Council & County Councillor for the funding of £3000 towards the floodlighting.
- c) United Utilities - re: Changing Rooms. Property will be visited within 4 weeks to confirm whether the property is connected to the public sewer for sewerage services.
- d) Letter from Silloth Carnival Day thanking the Town Council for thanking the Town Council for the contribution of £750.
- e) Letter from Mr Graeme Horsley regarding a number of asbestos sheets near his = allotment which needs to be cleared as soon as possible.

- f) Letter of thanks from Silloth Vintage Rally Ltd for the contribution of £750 towards the event.
- g) Audit Commission - Consultation on appointment of external auditor for 2012/13 and future years. Mr Peter Wilson carries out the Internal Audit and the Annual Return is then sent to BDO LLP. No problems with previous years.
- h) Cumbria Constabulary - Review into front counter services. This does not really affect Silloth, as there is no longer a Police Station in the town. The Police utilise the Fire Station, so that the public have a point of contact. Silloth is leading the way. A counter service is probably not needed as much now.
- i) Email from Jimmy Lettice asking what can be done regarding chewing gum on the pavements in the town. Allerdale tend to deal with problems of litter etc. They have a special machine to do the job. Reply to email and write to Allerdale Borough Council requesting action to be taken.
- j) Letter from David Carr of Ryehills Road asking for the Council's support in getting work done to the Skinburness Marsh Road, Skinburness to B5302 near Calvo. Letter to be sent to County Council asking that they look at it, even though it is outside our constituency. Reply also to be sent to Mr Carr.
- k) Letter from Stephen Hart congratulating the Council on the opening of The Green, offering his services to clean the glass etc in the Pagoda and suggesting additional bins are needed in the water play area etc. It is part of Mark's job to maintain properties etc on the Green. Parks committee will be considering the other issues raised. Letter to be sent to Mr Hart.
- l) Letter from Silloth & District 41 Club regarding the siting of the memorial which was placed at the Lawn Terrace end of the Green. The matter is ongoing and is to be discussed by the Parks Committee. The Town Council may need a specific policy with regard to memorial seats and whether to allow them. Initially there needs to be a register set up to match the seats with owners. Matter to be brought back to the next Town Council meeting and a meeting of the Parks Committee to be held before that.
- m) Allerdale Borough Council - Allerdale Core Strategy & Development Management Development Plan Documents. Invitation for two Councillors to attend a workshop session to discuss the themes and objectives of the Local Plan and implications of the draft policies. Cllrs. Snaith and Jefferson will be attending, as Allerdale councillors but someone else from the Town Council can also attend.
- n) Allerdale Borough Council - Allerdale Core Strategy & Development Management Development Plan Documents. Consultation period will run from 1 June to 31 July 2012. Comments are required by 31 July. Documents can be seen at www.allerdale.gov.uk/localplan
- o) Email from Paula Stephenson asking why the organisers of the craft fair were not allowed to put the marquee up for the Jubilee weekend.
- p) Email from Kenneth Lea expressing concern that the craft fair were not allowed to put their marquee up for the Jubilee weekend. At a previous meeting it had been agreed that Mr Moore had to pay his rent for the previous events, plus rent for the Jubilee weekend and negotiate with STAG as to where the marquee was to be sited. Cllr. Snaith contacted the Chairman to say he had a cheque for £300 which Cllr. Baty was happy to accept under the circumstances. Mr Moore had been unable to contact the Clerk on Wednesday prior to the Jubilee weekend to hand over the cheque. STAG had applied for permission

to hold the Jubilee weekend event and were happy for the Solway Crafters to attend but Mr Moore had to contact John re: siting of the marquee. Mr Moore arrived on the Friday with his marquee. The Clerk was contacted by STAG to verify whether he had paid his rent which he hadn't. Cllr. C. Graham stayed away from Mr Moore due to past involvements. Mr Moore did not wait to speak to the Clerk, who was on her way over to the Green. Mr Moore did not have any money with him on the Friday to pay the rent owing. All the Solway Crafters stallholders had been asked to pay Mr Moore upfront. The Town Council were offered the amount of money they had. Mark had been asked to come along to another event and was charged for having his tent on the Green. Mr Moore had told Ely that he had £300 towards the rent. Mr Moore seemed to be under the misunderstanding that he only had to pay £100 per event according to an email he had received from the Clerk. The Clerk pointed out that she had been contacted by Mr Moore shortly after he had received the invoices, asking if the Council would be willing to accept £300 and the balance to be paid after the event. The Clerk told him she could not make that decision and would have to take it back to the Council. In the absence of Cllr. Baty (who was in the IOM), she contacted Cllr. Markley. It was agreed that the Council's previous decision stood which Mr Moore was notified of by email. The Town Council had agreed a pricing structure for the Solway Crafters. Invoices were sent to Mr Moore which he did not pay. A letter had previously been received from Mr Moore asking that the Council reconsider the rent charged. The matter was investigated and the rent was reduced to £100 per event, from that date but arrears to be paid in full. It was suggested that Anna be involved in the events etc. Mr Moore received both invoices the weekend prior to the Jubilee weekend and should have received them in advance. Stallholders and marquee hirer have been affected by this. Mr Moore owes £550 but has made no contact with the Clerk or paid what he is owing. Mr Moore had received rent from the stallholders and in previous years had not been charged a lot for being on the Green. It was agreed that Mr Moore be re-billed. The craft tent is the only business, whereas other events on the Green are run by volunteers. The two outstanding invoices are to be paid within 3 weeks of the next event and if not the tent would not be allowed on the Green. Reply to be sent to the two stallholders to say that the matter is being dealt with.

124 Planning Applications

a) **Allerdale Borough Council** have approved the following:-

Ref No: 2/2012/0208 **Proposal:** Dormer extension to rear roof **Location:** Creek Cottage Skinburness Wigton **Applicant:** Ms V Russell

Ref No: 2/2012/0202 **Proposal:** Installation of solar panel modules **Location:** Fletchers Aircraft Hanger Hanger 17, The Airfield, Silloth **Applicant:** Mr Andrew Wren, Stobbarts Ltd

Ref No: 2/2012/0234 **Proposal:** Extension to provide utility room, shower room and bay window **Location:** Greenrigg Wigton Road, Silloth Wigton **Applicant:** Mr David Johnston

Ref No: 2/2012/0221 **Proposal:** Installation of refrigeration plant and 2 air conditioning units to rear. Removal of existing wall mounted air conditioning units. Installation of roller shutter to front. **Location:** Co-operative Food Store Caldew Street Silloth **Applicant:** Mr Matthew Adley Johnson Construction Ltd

b) Town & Country Planning (Development Management Procedure) (England) Order 2010 Notice under article 11 of application for planning permission **Proposal:** Install replacement floodlighting to Rugby pitch **Applicant:** Silloth RUFC **Location:** Old Marshalling Yard, Silloth.

125 **Committee Reports**

No reports.

126 **Licences**

None.

127 **Reports from Representatives on Outside Bodies**

Primary School Kids turned up for Jubilee weekend.

Joint Advisory Body No report.

Silloth Tourism Action Group Good weekend. Cold Saturday and Sunday. Weather kept people away. Monday was glorious. Plenty of music and involved the school in dancing. It was hard work but well worth it. Paul Blake had said it was the best weekend in 35 years. Fire brigade also attended. Beacon and fireworks display at the end was well attended. Family came back from their holiday to do the fireworks which was free, apart from the cost of the actual fireworks.

Silloth Regeneration Partnership No report.

Sea Dyke Charity No report.

Longcake Education Trust No meeting. Letter from Longcake Education Trust informing the Council that Cllr. Wilkinson's four year appointment as trustee representing the Council comes to an end. It was agreed that Cllr. Wilkinson be re-appointed as the Council's representative.

Solway Community Technology College School were involved with the Jubilee weekend. Some kids are away at Barcelona.

Sports Hall No meeting.

The Space - Silloth Community Hall Cllr. Wallace has spoken to Clive. Nothing to report. Mike and Sandy have been away and not yet discussed the way forward. Articles to be put in the press and the Buzz to ask people to join the Space. The builders doing work to the Community Hall spoke to Cllr. Markley. There has been a problem with the cement render used on the outside of the building as it started coming away. It has now been suggested that a plastic coat material be used rather than putting cement render back on. There is an issue with either the sand or cement which has affected a lot of builders locally and all over the country. GMB will do the necessary work to replace the render but Town Council will need to cover the extra cost if the materials. The render is coloured and will not need painting.

128 **Allerdale & County Council Reports**

Allerdale - A deputy chief executive has been illegally running caravan sites for years and not put any application in. Cllr. Snaith will be going to planning tomorrow. Core Strategy consultation is almost coming to an end.

County Council - Cllr. Markley offered to answer any questions there was. Everything moving forward. There have been some complaints about the market on a Thursday and the fact it is stopping vehicles moving through the town. It is bringing up safety issues etc and there are very few traders. It needs an agenda item for a future meeting. A traffic impact survey was done which proved that vehicles cannot be blocked in if the street is closed. It was questioned whether the market could be sited elsewhere based on its current size. The hedge at the corner of Barracks Bridge opposite entrance to the Lido, needs cut down as it is obstructing the view of pedestrians and motorists. Letter to be sent to Mr Routledge.

129 Handyman's Report

A family member has been asking about the memorial seat sited at the end of the avenue up to the Amusement arcade. The hill near Happy Valley car park has been suggested as a possible site for memorial seats. People are taking their dogs through the woodland play area and also through the water play. Need some sympathetic signs to inform people that no dogs in those areas. This will be discussed. Putting Green - there are a lot of weeds growing through the grass and Ken asked if the camber of the hills could be changed and then the Council would not need to buy another machine to cut the grass.

130 Town Clerk's Report

No report. Clerk to ask Steven Henderson again about fitting a light to the end of the pensioners hut.

131 Requests for Financial Assistance

No requests.

132 Payment of Accounts

The Clerk produced a register reports to 11 June 2012 which provided details of cheque payments and other transactions through the Town Council's current account. The list of cheque payments were approved by the Town Council for payment. The Clerk was concerned about the level of utility bills for the public conveniences which seem to be quite sizeable and may not be covered by the revenue received from the Ice Cream concessions and funfair etc. Cllr. Snaith was concerned about the legibility of her handwriting and asked if anyone wished to take her place as cheque signatory. Signatories to remain the same.

133 Annual Subscriptions

The Town Council agreed to the payment of the following annual subscriptions:-

- a) Cumbria Playing Fields Association - affiliation fees of £30.00.
- b) CALC Annual subscription 2012/13 for £316.00.
- c) Local Council Review Magazine subscription for 2012/13 of £15.50.

134 Accounts for the Year Ended 31 March 2012

The Accounts for the Year Ended 31 March 2012 were approved and the Chairman was authorised to sign the Statement of Accounts and the Annual Governance statement to the Annual Return for the year ended 31 March 2012.

135 Applications for events

The Town Council considered the application for the Silloth Carnival on Monday 27 August 2012 which was agreed.

136 The Green Project - Update on progress

Following the board meeting tomorrow, what funds are left should be known. There are no toilet roll holders in the public conveniences, although plenty of toilet paper. There is also a shortage of litter bins - none on Lawn Terrace, in the Water play area or Rose garden. Bins are not wanted in woodland play area due to potential fire hazard. Crazy paving around the Rose garden was re-pointed but water on the paths is now not draining away. There is a lock missing from the Pagoda door. Surface dressing to the road down to the Amusement arcade has not been done and needs pressure washed. Old water fountain opposite Golf Hotel needs removed. Old electric feeder pillar is still on the Green opposite the Criffel. Soil quality used has been poor and weed killer is needed on the putting green. Dog signs are needed. Path edges need tidied up where some of the turf has not taken properly. Cllr. Markley mentioned the possibility of having buildings wrapped and suggested the toilet block could be wrapped to advertise events on the Green. Cllr. Markley to look into it further as to costs etc and obtain more information.

137 Silloth Community/Sports Hub

At the meeting on 16 April 2012, Mr Telford came to the Town Council meeting on 16 April 2012 explain the plans for a Silloth Community Sports Hub. A letter of support is needed for them to be able to get funding. It was agreed that the Town Council support the aspirations and the principle of the Sports Hub but subject to full consultation on the plans. They have a long way to go before anything will come to fruition. Letter of support to be sent to Mr Telford.

Silloth tennis open took place last week, with over 100 entries from all over the country and from abroad. The event was money well spent and was well supported.

138 Concerns for Safety of Children playing in the Crofts

The road surfaces in the Crofts have been renewed and as such there are concerns that people are now driving too fast, as it gives the feel of a race track. It has been suggested that signs to warn motorists of "children playing" or traffic calming measures are needed. There have been no white line markings put down and people don't know where to give way. Letter to Cumbria Highways to pass on the concerns and ask for signs to be erected.

139 Issues raised at the Annual Town Meeting

- a) Production and distribution of the Annual Town Report - It was suggested that each Cllr. put a report in and then get the report produced and out in plenty of time. Town Clerk to ask for reports in January.
- b) Dog fouling and litter on The Green - Mark is responsible for keeping the Green tidy following the lottery bid.
- c) Provision of public toilets and opening times etc - Mark is closing the toilets on Criffel Street at 7.00pm, with the other toilets being closed by the Allerdale cleaner.

Toilets are opened at 8.00pm when Allerdale clean them. Problem with the key for the toilets near the RNLI station has been addressed.

d) Memorial seats - A policy is needed with regard to the provision of memorial seats which will be dealt with by the Parks Committee.

140 Amounts owing to the Town Council

Nothing of any concern.

Signed..... Date.....