

# OUTDOOR EVENT RISK ASSESSMENT FORM

OUTDOOR EVENT: .....

LOCATION: .....  
.....  
.....

EVENT ACTIVITY: .....

NO. OF PERSONS EMPLOYED/STAFF/STEWARDS: .....

ASSESSOR (print): .....

ASSESSMENT DATE: ..... SIGNATURE: .....

ASSESSMENT DISCUSSED AND AGREED WITH EVENT ORGANISER:

ORGANISER NAME (print): .....

AGREEMENT DATE: ..... ORGANISER'S SIGNATURE: .....

## ASSESSMENT REVIEW DATES (annually/change occurs):

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

Date: ..... By Whom: .....

# RISK ASSESSMENT

## HAZARD AND RISK IDENTIFICATION

EVENT: ..... LOCATION: ..... DATE: ..... SHEET No: ..... OF .....

SIGNIFICANT HAZARDS IDENTIFIED	PERSONS AT RISK	RISK RATING			CONTROL MEASURES	DATE ACTIONED and SIGNATURE
		Hazard	Risk	Risk Level		

SIGNIFICANT HAZARDS IDENTIFIED	PERSONS AT RISK	RISK RATING			CONTROL MEASURES	DATE ACTIONED and SIGNATURE
		Hazard	x Risk	= Risk Level		

<b>Risk Rating</b>		
<b>Hazard (Severity)</b>	<b>Value</b>	<b>Risk (Likelihood)</b>
<b>Negligible</b>	<b>1</b>	<b>Unlikely</b>
<b>Slight</b>	<b>2</b>	<b>Possible</b>
<b>Moderate</b>	<b>3</b>	<b>Quite Possible</b>
<b>Severe</b>	<b>4</b>	<b>Likely</b>
<b>Very Severe</b>	<b>5</b>	<b>Very Likely</b>

**Hazard Value x Risk Value = Risk Level**

<b>Ranking of Risk (Risk Level)</b>	
<b>1 – 4</b>	<b>Low Risk</b>
<b>5 – 15</b>	<b>Medium Risk</b>
<b>16 - 25</b>	<b>High Risk</b>

**Low Risk** – risk can be acceptable.

**Medium Risk** – acceptable with adequate control measures in place.

**High Risk** – action must be prioritised and timetabled to reduce risk to an acceptable level.