

Parks Committee

Minutes of a meeting held on Monday 23 November 2015 at 6.00pm at Silloth Community Hall

Present W. Jefferson (WJ) – Chairman

Councillors

I. Baty (IB), G. Wilkinson (GW), O. Martin (OM) & C. Graham (CG).

Also present: Wendy Jameson – Town Clerk (WEJ) & Anna Malina – Community Engagement Officer (AM).

417	Apologies Cllr. S. Graham. Cllr. O. Martin will be late. Also Ken Wannop.	
418	Declarations of Interest As recorded.	
419	Exclusion of Press & Public There was no need for the public to be excluded from the meeting.	
420	Adjournment of Meeting There had been no prior requests from members of the public to speak at the meeting.	
421	Minutes RESOLVED that the minutes of the meeting held on the 16 March 2015 be confirmed as a true record and signed by the Chairman.	
422	Park Manager's Report No report.	
423	Community Engagement Officer's Report The Silloth Green website needs fixed. Silloth Green Leaflet – A copy of the leaflet was circulated and various alterations were considered. The amendments were agreed and signed off. Anna will forward the alterations to the designer before arranging for the leaflet to be printed. 5,000 are to be obtained. History & Heritage Archives – Photos are being scanned and archived on to the website. This is part of the HLF requirements to archive documentation. It was questioned whether there is a need for separate websites. Lots of photos are from the Old Silloth and History of Silloth facebook pages. The Clerk has come across a Conservation Plan which was written in 2008 and contains details of the history of the Green. Copy will be sent to Anna. Gordon Akitt and Barry Hope are helping with information. Educational outputs – various outputs are listed on the Silloth green website which includes information about bugs, bees and the heritage of the Green etc. Everything is progressing well. It was agreed that 200 packs consisting of 30 cards be obtained at a cost of approx £850. A list of schools and educational establishments has been obtained which totals 378 in Cumbria. To produce a data pen to send to each school would be costly. It was agreed that a Newsletter be produced and CCC asked to send it out using their mailing list. The Newsletter would promote what is available educationally and the events and activities etc. Interpretation – Pagoda – There are recesses above the windows but above the recesses is a flat area all the way round which lends itself to a series of photographs with text included in the recesses. Left hand wall – Railway, port, RNLI. Back wall - West beach, Tommy legs, bathing huts etc. Right hand wall – Haaf netting, tennis courts, pierrots. Entrance wall – Avenue and old baths, putting green and paddling pool. Anna confirmed that there would be no additional cost involved as a result of the changes.	

	<p>Lecterns for Bee Garden – Vivian has put together a lot of information regarding the Bee garden which will be forwarded to the designer to create a design for the lectern. Everyone is conscious of all the work that Vivian has put in to the garden. Anna suggested that Vivian be paid from the Consultancy budget for the work undertaken in designing the Bee Garden and lecterns. The Clerk advised that a decision could not be taken on the matter due to a lack of audit trail. It was not included on the agenda and for any expenditure over £1,000, three quotes would need to be obtained. RESOLVED that a proposal be included on the Agenda for the next Council meeting, to consider that Vivian is paid for the consulting work undertaken in relation to the lecterns and the educational cards.</p>	WEJ
424	<p>Outdoor Fitness Equipment Various brochures were obtained which were circulated to those present. A lot of outdoor fitness equipment requires the user to have access to a App to learn how to use the equipment but others are easier to use and for all levels of fitness. A circuit could be set up with equipment at various intervals around the circuit. It agreed that Cllr. Graham do some research into the type of equipment she had seen in China and pass it on to the Clerk.</p>	CG
425	<p>Silloth Green The Council's policies and charging in relation to the Green need to be reviewed. It was questioned when the market was meant to end. Clerk to check the contract. Any fees go to Allerdale as they manage the market. Traders have been keeping their vehicles off the Green recently to avoid any damage. Everyone is happy that it is on the Green and not on the street. It was agreed that in the present financial climate that the charges remain the same as last year at £100 for the first day and £50 for each additional day, with a charge of £20 for the use of electricity. No charge for the local events i.e. Vintage Rally, Carnival, Music & Beer Festival etc</p>	
426	<p>Friends of the Green No report.</p>	

Signed.....

Date.....